



PSEO Application

Fall 2012
Spring 2013

What is PSEO?

The Minnesota Legislature created the Post-Secondary Enrollment Options program, or PSEO, in 1985. Under PSEO, high school juniors and seniors enrolled in a school (including public, private, home, and charter schools) and/or American Indian controlled tribal contract or grant school can attend colleges and universities and receive both college and high school credit. The State of Minnesota pays for tuition and books. The purpose of PSEO is to enhance the high school experience by promoting "rigorous academic pursuits by encouraging and enabling secondary pupils to enroll full-time or part-time in nonsectarian courses (Minnesota Statutes 124D.09)."

The Legislature left selection criteria and implementation of the program up to the individual college. It is important to note that Century College follows the Minnesota State Colleges and Universities guidelines for PSEO. PSEO is NOT an open enrollment program; students must meet minimum criteria in order to be eligible for the program. All of the PSEO qualifications are clearly listed in this PSEO application.

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Enrollment Steps

You will need to notify your high school that you are interested in participating in the PSEO program.

There are three basic steps in applying for and enrolling in Century's PSEO program:

Step 1: Complete the Century College Assessment test. Students must meet the Minimum Score Requirements before moving on to step two.

Step 2: Complete and Submit the Application Materials (See page 3) - ALL materials must be submitted and packaged together. Return the application to:

**Century College - Office of Admissions
3300 Century Avenue North
White Bear Lake, MN 55110**

Step 3: Attend New Student Orientation – this date will be assigned to you

Steps 1-4 must be completed before the following deadlines:

Deadlines

Term	Deadline	Term begins
Fall 2012	July 1, 2012	August 27, 2012
Spring 2013	December 1, 2012	January 14, 2013

The deadline is absolute. There are no exceptions. Century College must have the application in the office on the due date. If you submit your application by mail, it is recommended to send it Registered Mail. We are not responsible for applications that get lost in the mail.

Questions should be directed to Katy Moore at 651.779.3962 or Robert Beaver at 651.779.5744.

Please Note: Information on this application is subject to change without notice.

Step 1 – The Assessment Test

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Century College believes the best mechanism for measuring student readiness for college is our assessment tests in **reading, English and mathematics**. The assessment results in conjunction with your high school rank and/or the nationally standardized norm referenced test results (see page 3 for details) are the primary factors in determining students' eligibility for the PSEO program at Century College.

Assessment Schedule: The Assessment test needs to be completed before the deadline. Please contact the Assessment Coordinator at 651.779.3352 for the Assessment schedule and locations. Keep in mind that the test may only be taken twice in a 12 month period. Additional accommodations may be provided through the Access Center; call 651.779.3354 to see if a student qualifies for services.

Students must bring a photo ID.

Interpreting Your Assessment Scores

➔ **Students MUST place at college level in Reading and Sentence Skills assessment areas to be accepted into the PSEO program or have ACT individual scores (NOT COMPOSITE) of 24 or higher in Reading and English.**

A student must place at college level in **both reading and English** in order to qualify for the program.

Application Requirements

Reading: Placement into college-level Reading (**Reading 1000**)

Sentence Skills: Placement into college-level English (**English 1021**)

If you want to take math classes through PSEO, you must test into **MATH 1025** or above or have an ACT math score of 24 or above. This will place you in the first level of college math courses.

After completing the assessment test, enter your scores in the appropriate spaces below. Students may take the test twice in a 12 month period.

Sentence Skills

Score: _____

Placement: English _____

Reading

Score: _____

Placement: Reading _____

Math

Score: _____

Placement: Math _____

➔ **A copy of your Accuplacer or ACT results must be turned in with this application!**

Prior to moving to Step 2- Student Statement

I have taken the Century College assessment and have indicated my scores and placements above. I have met with my high school counselor to help determine my readiness for college coursework and my counselor and I have signed below, indicating our agreement that moving forward with the application procedure is in my best interest at this time.

Student

Counselor

Step 2 – Complete the Application and Submit Your Materials

All materials listed in step two **MUST** be submitted together by the deadline. Incomplete applications will **NOT** be processed. Please complete the section (A, B, or C) that pertains to you.

Step 2 – Students meet ONE of the following options and submit the application materials:

A) Students who meet the ranking requirement (Juniors - top third of class; Seniors - top half)

1. Complete and submit this application (pages two and four must be completed).
2. Complete and submit the Post Secondary Enrollment Options Program Notice of Student Registration.
3. Obtain and submit a copy of your high school transcript that **includes your class rank**.
4. Obtain and submit a copy of your Accuplacer assessment scores.

B) Students who meet the nationally standardized norm-referenced test requirement, but not class rank (Juniors - at or above the 70th percentile; Seniors - at or above the 50th percentile)

1. Complete and submit this application (pages two and four must be completed).
2. Complete and submit the Post Secondary Enrollment Options Program Notice of Student Registration.
3. Obtain and submit a copy of your high school transcripts.
4. Obtain and submit a copy of your test results (such as PSAT, PLAN, ACT or SAT).
5. Obtain and submit a copy of your Accuplacer assessment scores.

C) Students who do not meet the minimum class ranking requirements or the norm-referenced test requirements:

1. Letter of recommendation from a high school counselor or a high school teacher.
2. Written essay on why you will benefit from PSEO and what you can contribute to Century College as a PSEO student. The essay must be **two pages, typed, double-spaced, and in 12 pt. font**.
3. Complete and submit a copy of this application (pages two and four must be completed).
4. Complete and submit the Post Secondary Enrollment Options Program Notice of Student Registration.
5. Obtain and submit a copy of your high school transcripts.
6. Obtain and submit a copy of your Accuplacer assessment scores.

Decisions regarding option C are made according to a point system. Submission of the PSEO materials does NOT guarantee acceptance into the PSEO program.

Don't forget to fill out the PSEO Application on page four.

Step 3 – Attend Registration Session and Welcome Day

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If accepted, Century College will send a letter to inform the student of the date and time of the Advising and Registration session for PSEO students. Students who are unable to attend orientation automatically forfeit their spot in the PSEO program.

➔ Orientation is a **MANDATORY** student program that involves both large and small group activities.

The program is designed to get students started on the right foot at Century. Advising and Registration takes 90 minutes and the Welcome Day takes approximately three hours.

➔ Orientation will cover all services, programs and activities available to Century students. It is our attempt to inform students about everything that is available to them at Century. Critically important college policies are also discussed.

➔ At Registration, students receive assistance from a counselor and are given the opportunity to register for courses. Students can ask counselors about the best way to set up a course schedule in light of overall college goals or demands such as work, high school extracurricular activities, transfer to four year colleges, etc. However, students **should** meet with their high school counselor prior to their orientation session in order to confirm any courses they may be required to take at Century to fulfill any incomplete graduation requirements.

PSEO Application Form

Name (Last, First, Middle) _____

Date of Birth _____

Street Address _____ City _____ State _____ Zip _____

County _____ Home Phone _____ Cell Phone _____

Email _____

High School _____

If Home schooled, what high school would you normally attend? _____

If Home schooled, please provide parent's email address: _____

Anticipated Year of High School Graduation: _____

Citizenship (check one): United States Permanent Resident Other:

Expected Start Date (check one): Fall 2012 Spring 2013

What is your current educational intent at this institution?

- Complete courses, but not a degree Earn associate (two-year) degree Earn associate (two-year) & transfer
 Earn occupational certificate/ diploma Complete courses & transfer without a degree

Request for Confidential Information

The information requested below is voluntary and will assist Minnesota State Colleges and Universities in evaluating student recruitment and retention policies. It will **NOT** be used as a basis for admission or in a discriminatory manner. You will not be subjected to adverse treatment if you do not provide any of the requested information.

Gender: Female Male

Are you Hispanic or Latino (a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central America, or other Spanish culture, regardless of race)? Yes No

Race and Ethnic Background (select any that apply)

- American Indian or Alaska Native - A person having origins in any of the original peoples in of North, Central or South America and who maintains tribal affiliation or community attachment
 Asian- A person having origins in any of the original peoples of Far East, Southeast Asia or the Indian Subcontinent
 Black or African American- A person having origins in any of the black racial groups of Africa
 Native Hawaiian or Other Pacific Islander- A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
 White- A person having origins in any of the original peoples of Europe, the Middle East or North Africa

What is the highest level of education for your parent(s)/ guardian(s)? Please respond for the parent(s), step-parent(s), adoptive parent(s), or guardian(s) who raised you. Check only one box for each parent/guardian.

- | | |
|---|---|
| Parent/Guardian #1 | Parent/ Guardian #2 |
| <input type="checkbox"/> No high school diploma | <input type="checkbox"/> No high school diploma |
| <input type="checkbox"/> High school diploma | <input type="checkbox"/> High school diploma |
| <input type="checkbox"/> Some college | <input type="checkbox"/> Some college |
| <input type="checkbox"/> Two-year college degree/ diploma | <input type="checkbox"/> Two Year college degree/ diploma |
| <input type="checkbox"/> Bachelor's degree or higher | <input type="checkbox"/> Bachelor's degree or higher |
| <input type="checkbox"/> Not sure/ don't know | <input type="checkbox"/> Not sure/ don't know |

Applicant Signature

I hereby certify that the information provided on this application form and in all other admissions materials is complete, accurate, and true to the best of my knowledge.

Signature: _____ Date: _____