



Radiologic Technology

Information and Application

Application Deadline: January 15, 2013

3300 Century Avenue North
White Bear Lake, Minnesota 55110
651.773.1700
century.edu



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Radiologic Technology Fall 2013

Application deadline: January 15, 2013

Thank you for your interest in the Century College Radiologic Technology Program. The College is accredited by the North Central Association of Colleges and Secondary Schools. The radiography program is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 N. Wacker Drive, Suite 2850, Chicago IL 60606-2901. Phone (312) 704-5300, email address: mail@jrcert.org

The Century College Radiologic Technology Program evaluates program effectiveness in the following areas:

1. Retention rate: 2011 = 74%
2. National certification pass rate 2011 = 100%
3. Graduate satisfaction goal is 5.0 or greater on a 7 point scale 2009 = 6.28
4. Job placement rate 2011 = 76%
Graduates employed within 6 months of graduation
5. Employer satisfaction 2011= 100%
Goal 80% of employer would hire Century College Radiologic Technology graduates

PROGRAM MISSION

The purpose of the Program is to prepare clinically competent, entry-level technologists capable of practicing independent judgment in performing radiographic procedures that meet community and healthcare industry standards.

PROGRAM GOALS

1. Graduate entry-level radiographers to meet the needs of the healthcare community.
2. Prepare graduate entry-level radiographers competent to perform quality radiographic procedures with minimal radiation exposure, while demonstrating professional concern for patients.

RADIOGRAPHY AS A CAREER:

The radiographer assists the radiologist in the diagnosis of illness, injury, or disease. As a part of the medical team the radiographer is involved in patient-care emergencies, traditional radiographic and fluoroscopic examinations. The radiographer obtains a radiographic image by instructing and positioning the patient, manipulating the x-ray and computer equipment, setting radiation exposure factors, providing proper radiation protection for the patient and self, processing the radiographic image and evaluating the quality of the finished image.

RADIOLOGIC TECHNOLOGIST ATTRIBUTES:

Radiologic Technologists need to be willing to work with sick and disabled people. Students in the Radiologic Technology Program must display professional behaviors when dealing with patients, staff and physicians. Students of the program would benefit from having a strong background in math, science, and computer applications. Students must have knowledge of Microsoft Word, PowerPoint, D2L, keyboarding and the Internet for all RadT courses.

The radiography profession involves the transporting of patients, moving mobile x-ray machines, carrying multiple x-ray image receptors and other physical activities. Students are required to have a health physical examination and should exhibit good physical stamina and mental health.

EMPLOYMENT OPPORTUNITIES:

Graduates will find employment opportunities in hospitals, clinics, and other health care facilities as well as in private industry. Currently the job market for registered radiographers in the Twin Cities area reflects a tighter job market than previous years. With major changes occurring in the health care industry it is difficult to predict the availability of job openings for the class of 2015. The College does not guarantee job placement; however, the College and RT program will provide information about job-seeking skills.

ADVANCED EDUCATION:

Upon completion of the program graduates may choose additional formal / informal education to specialize in nuclear medicine, radiation therapy, ultrasound, computed tomography, magnetic resonance imaging, mammography or other imaging modalities. Additional education and experience may also prepare the technologist for positions in administration, education or sales. The program faculty will provide information about these advanced programs. The College has an articulation agreement with **Metropolitan State University** in St. Paul, Minnesota regarding obtaining a Bachelor's Degree. Please contact Diane Fleury-Evans for more information.

About the program

The Radiologic Technology Program begins once a year in the Fall semester. The radiography curriculum is two (24 continuous months) years in length and graduates are awarded an Associate in Applied Science Degree. In addition to blended on-line and classroom instruction, students will participate in supervised clinical experiences at Region's Hospital, HealthEast—St. Joseph's, HealthEast—St. John's Hospitals, United Hospital, Unity Hospital, Mercy Hospital, Fairview Lakes Regional Medical Center, Lakeview Hospital, Children's Hospital-St. Paul, Allina Clinic— West St. Paul, United Medical Specialty Clinic, Summit Orthopedics, and HealthPartners Specialty Clinic, HealthEast—Woodwinds Health Care Campus. All clinical sites are within 25 miles of Century College.

The Associate in Applied Science Degree may be completed in two or more years. The majority of the RT students complete their education in three years. The first year of college involves completing the general education component of the curriculum. The last two years are used to complete the sequenced radiology courses. The length of the program is determined by the time the student takes to complete the general education component. General education courses may be taken prior, during or after the Radiologic Technology sequence. All degree coursework must be completed before the graduate will be eligible to write the national certification examination. **Students receiving financial aid should note credit loads each semester.**

If you are interested in learning more about Century College or on-line course schedules refer to the college website: www.century.edu

Please direct questions about the Radiologic Technology Program to Diane Fleury-Evans, Director at (651)779-3334 or diane.fleury@century.edu

ARRT NATIONAL CERTIFICATION:

Graduates of this program are eligible to write the national certification examination administered by the American Registry of Radiologic Technologists. The class of 2011 had a 100% pass rate on the national certification examination. ARRT certifications awarded after January 1, 2011, will be valid for 10 years. Prior to the end of the 10-year period, the individual will be required to demonstrate continued qualifications in order to continue to hold the certification. Students previously enrolled in another Radiologic Technology Program must declare the status of the prior admission upon application to the national certification examination. See www.ARRT.org for details.

CLINICAL EXPERIENCE:

In addition to completing the numerous classroom requirements, students spend a considerable amount of time completing their clinical experience at various hospitals and clinics. The number of clinical hours varies from 18-27 hours per week. Clinical hours vary from semester to semester and depend on the student's specific clinical rotation assignment. Students will be provided a clinical schedule prior to the start of each semester. Clinical hours typically start at 7:00-7:30 a.m. During each semester students are required to complete some clinical rotations during the evening and weekend hours.

Due to the availability of teaching staff, occasionally a course may be offered in the late afternoon / evening.

<p>Contact information Radiologic Technology Admissions Century College 3300 Century Ave North White Bear Lake MN 55110 (651)779-3910 admissions@century.edu</p>	<p>Century College Radiologic Technology Program Checklist</p> <ul style="list-style-type: none">✓ Apply to the college, review admission requirements and take assessment tests; complete required pre-admission courses (if necessary) before applying.✓ Complete and submit program application form by deadline to Admissions Office.✓ Request all official copies of college or high school transcripts to be sent directly to the DARS/Transfer Office.✓ Complete AAS Degree general education (MnTC) courses prior to beginning Radiologic Technology courses (recommended).
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Admission requirements

All the admission requirements outlined below must be met before application to the Radiologic Technology program. Students seeking any exception to the admission criteria should consult the Century College catalog for petitioning instructions.

For Students Seeking Admission to the Fall 2013 Program

ADMISSION BASED ON PREVIOUS COLLEGE COURSEWORK: Applies to applicants who have attended college previously / graduated from high school more than two years ago / and G.E.D. recipients.

1. **Credit and GPA Requirement:** Applicant must have completed a minimum of 15 semester college level credits from Century's Minnesota General Education Transfer Curriculum (MnTC) course list, or transfer courses evaluated as MnTC, with a cumulative grade point average in all MnTC credits of a 2.50 or greater. See the college catalog, the Century website, or the Counseling Center for the list of eligible courses. Other types of credits including but not limited to, occupational curriculum, career development, English Speakers of Other Languages (ESOL), reading study skills, pass/fail, computer skills, and physical education will not be calculated in the GPA. The grade-point average requirement also applies to all course work taken after application up to the start of the Radiologic Technology Program. A minimum of a C grade is required in every science course required for the Associate of Applied Science Degree in Radiologic Technology.
 - a. Students who do not have a cumulative GPA requirement of 2.50 may petition for admission consideration based on applicable MnTC courses taken within the past three years.
 - b. All applicable college courses taken in the past three years **will** be included in the calculation of the cumulative GPA.
 - c. **Completion of credits and submission of petition must be completed by the Radiologic Technology Program application deadline.**

2. **Science Requirement:** Completion with a grade of C or better of both a 4 (or more) semester credit college level general biology (Century College Biol 1020) or transfer equivalent and a 4 (or more) semester credit college level general physics (Century College Phys 1020) or transfer equivalent. Transfer equivalents must include a laboratory section.

Students entering the program Fall 2013 may use Biology 1024 Human Biology in place of Biology 1020.

The Biology requirement for students entering the program after Fall semester 2013 will be Biology 1024 – Human Biology. Biology 1020 will no longer meet the requirement.

3. **Basic Skills Requirement:** Reading comprehension and writing English assessment test scores at college level. Mathematics assessment placement in MATH 0070 or above or completions of MATH 0030 with a grade of "C" or higher.
 - a. If previous placement does not meet the application requirements, applicant should retest. Practice test questions for the assessment tests can be viewed online at **www.century.edu under assessment.**
 - b. Complete required developmental/remedial courses as indicated by the RT program application deadline. **Per college**

policy if developmental course work is completed at another institution, assessments must be retaken to demonstrate proficiency. Previous assessment test scores remain current for meeting the Radiology program admission criteria.

- c. Students with a Baccalaureate Degree from a United States education institution will be exempt from the Reading and English assessment tests.
- d. Student who have previous college algebra (equal to Century College's Math 1061) with a grade of C or better may be exempted from the Mathematics assessment test.

An ACT test score of 24 or above in the Reading, English, or Mathematics components of the ACT exempts a student from taking the associated course readiness assessment in that academic subject. A copy of a student's ACT scores must be hand-carried, mailed, or faxed (651) 779-5831 to the Century College Assessment Center.

4. Foreign / International applicants are required to take the English, Math and Reading assessment with no exceptions.
5. All Century students must have completed English 1021 with a grade of C or better to qualify for graduation.
6. **ALL vocational/college/university official transcripts from institutions other than Century College** must be sent to Century College Admissions. High School transcripts are also required if applicant graduated within the last 5 years. Transcript evaluations verifying credits meeting MnTC and program requirements will be available at New Student Orientation (registration) if time permits.
 - a. Foreign transcripts must be evaluated by World Education Service (W.E.S.) info@wes.org or 212.966.6311. Transfer of specific foreign courses must be individually petitioned. Please contact the Counseling Center for assistance.

All requirements must be met prior to the Radiologic Technology application deadline. No exceptions will be considered.

ADMISSION BASED ON HIGH SCHOOL CRITERIA:

Students are strongly encouraged to enroll and complete their Minnesota General Education Transfer Curriculum (MnTC) course prior to the start of their RT courses and may need to take additional math/science courses to meet graduation requirements.

1. High school graduation within previous two years
2. Graduate of an accredited high school with a minimum high school percentile rank of 50.
3. One of the following standardized test scores:
 - a. ACT composite standard score of 21 or greater
 - b. PSAT Verbal Minnesota score of 42 or greater / or a verbal + math score of 89 or greater.
 - c. SAT verbal score of 420 or a verbal /math combined score of 900 or greater.
4. One year of high school biology with a grade of B or better *
5. One year of high school physics with a grade of B or better*

***Currently enrolled high school students may submit their application if these courses are in progress. Documentation of satisfactory completion is required prior to admission.**

6. **Basic Skills Requirement:** Reading comprehension and writing English Assessment test scores at college level. Mathematics assessment placement test score above elementary algebra (MATH 0030).
- a. If previous placement does not meet the application requirements, applicant should retest. Practice test questions for the assessment tests can be viewed online at **www.century.edu under assessment**.
 - b. Complete required developmental/remedial courses as indicated by the RT program application deadline. **Per college policy if developmental course work is completed at another institution, assessments must be retaken to demonstrate proficiency.** Previous assessment test scores remain current for meeting the Radiology program admission criteria.
 - c. Foreign/International applicants are required to take English/Math/Reading assessments with no exceptions. Foreign transcripts must be evaluated by World Education Service (W.E.S.) info@wes.org or 212.966.6311.

An ACT test score of 24 or above in the Reading, English, or Mathematics components of the ACT exempts a student from taking the associated course readiness assessment in that academic subject. A copy of a student's ACT scores must be hand-carried, mailed, or faxed (651) 779-5831 to the Century College Assessment Center.

7. Previous assessment test scores remain current for meeting the Radiology program admission criteria. If previous placement does not meet application requirements, applicant should retest. Practice test questions for the assessment test are online at www.century.edu under assessment.

Application requirements

In addition to the admission requirements on the previous page, applicants must complete the application procedures and the requirements after acceptance, as outlined below, by the deadlines indicated to be eligible to begin the Radiologic Technology Program.

APPLICATION STEPS:

1. Submit a Century College Radiologic Technology Program Application to the **Century College Admissions Office** prior to the January 15, 2013 deadline. Please do not send to the Radiologic Technology Program Director.

If you have not previously applied to the College you must submit a Century College General Admission Application with a \$20.00 application fee, and the Radiologic Technology Program Application form. **The Radiologic Technology Program Application form does not admit you to Century College.**

2. Complete the Accuplacer assessment for Reading, English writing, and Math and all developmental courses required
3. Submit official transcripts from all vocational, college and university institutions previously attended.
 - a. Applicants should contact the DARS/Transfer Office for official e-transcripts from other MnSCU institutions.
 - b. It is the student's responsibility to make sure all transcripts are received prior to the application deadline. **Transcripts received after the January 15 deadline will be considered as missing, making the applicant ineligible for admission.**
4. When the Admissions Office has received all documents (application, assessment results, and transcripts), your file will be evaluated for admission consideration based upon the criteria. You will then receive a letter indicating your status approximately two months after the application deadline.

After application/acceptance

Admission to the RT program has become highly competitive and the college may not be able to accept all applicants who meet the minimum admission requirements. Applicants who meet the general admission requirements will be ranked and selected using a point system which includes the following:

- ACT composite score (ACT test is optional for applicants with previous college coursework)
- Academic Achievement on MnTC Program Requirements credits (15 + credits)
- Academic Achievement on minimum 12 MnTC credits at Century College
- Prerequisite Achievement for Biology / Physics
- Previous degree
- Previous Alternate Status

SELECTION NOTIFICATION:

1. All applicants are reviewed, evaluated, and ranked based on overall academics, grades in specific course and additional criteria, if necessary.
 - a. Applicants who are qualified but not admitted are placed on a waiting list based on their ranking.
 - b. Applicants not admitted and placed on the waiting list must reapply to the Radiologic Technology Admissions Office to be considered for the next Application deadline.
2. Students selected in the Radiologic Technology Program must return the following to the College **within two weeks** of receiving an acceptance letter.
 - a. Signed Applicant Agreement Form included in acceptance letter
 - b. A one hundred (\$100.00) deposit payable to Century College. This one hundred dollar (\$100.00) deposit is refundable **ONLY** if the student withdraws in writing prior to 30 days before the semester begins. The deposit will be refunded some time during the Fall semester. All financial accounts must be in good standing or the deposit cannot be accepted.
3. Upon acceptance to the Radiologic Technology Program, all students will be **required** to attend an orientation meeting May/June 2013. You will receive written notice of this orientation meeting. **Failure to attend this orientation meeting will result in a student losing his/her admission to the Radiologic Technology Program.**
4. Students new to Century College will also be required to attend New Student Orientation Registration Day and Welcome Day sessions.
5. Applicants not accepted in the Radiologic Technology Program due to a full class may be identified as an RT alternate and/or reapply for admission into the Radiologic Technology Program for the next year.
6. Applicants not accepted in the Radiologic Technology Program due to GPA or insufficient coursework are encouraged to fulfill the requirements and reapply for the Radiologic Technology Program. It is strongly recommended that applicants meet with a counselor to review their status and program requirements

Students reapplying for admission are responsible for obtaining any new admission information and meeting program admission requirements.

Program requirements/information

ACADEMIC PERFORMANCE

Students must earn a minimum grade of C in the science admission requirements and in all Radiologic Technology (RADT) courses. **Students must also meet and maintain the 2.50 cumulative g.p.a. requirements for all course work done before beginning the RT program.**

PREVIOUS ENROLLMENT:

Students previously enrolled in a Radiologic Technology Program who were either dismissed/withdrew/or failed are required to declare that to the A.R.R.T. prior to taking the national certification examination.

MINNESOTA GENERAL EDUCATION TRANSFER CURRICULUM (MnTC) / GENERAL EDUCATION REQUIREMENTS

All students (including recent high school graduates) are encouraged to complete as many of the required Minnesota General Education Transfer Curriculum (MnTC) courses as possible prior to applying to the Radiologic Technology program and beginning RADT coursework. If you have specific questions about transfer of previous college credits for the Minnesota General Education Transfer Curriculum (MnTC) requirements, please contact the DARS/Transfer Office at (651)779-3908 or visit <http://www.uselectmn.org>.

Students must have all MnTC/General Education course requirements for the AAS in Radiologic Technology Degree completed to be eligible to take the AART National Certification Exam.

ACCESS TO INTERNET

1. Because all RT classes are either partially or completely taught on-line via D2L, students are required to have access to the internet. This access is available on campus.
2. It is the student's responsibility to ensure their off-campus computer meets the requirements of D2L. If not able to access D2L off campus then the student must use the College's technology center's computers.
3. **Strong computer skills are required**

HUMAN SERVICES BACKGROUND CHECK:

Minnesota law requires any individual having contact with patients to complete a criminal background check prior to starting the clinical experience. An individual may be disqualified from having patient contact and would not be permitted to participate in the clinical experiences. Students who do not pass the criminal background check must withdraw from the Radiologic Technology Program. Students will complete the criminal background check during Fall semester 2013. **All students must pass the Minnesota Background study with NO RESTRICTIONS.**

PREVIOUS CONVICTIONS:

Individuals having previous convictions involving moral turpitude may be denied eligibility to write the national certification examination. The College recommends that you contact the American Registry of Radiologic Technologist (ARRT) at (651) 687-0048 for individual consultation before enrolling in the program.

HEALTH HISTORY / PHYSICAL / CPR:

1. Students are required to have a physical with documentation of standard immunizations and assessment of the programs technical standards prior to the beginning of fall semester. A Physical Exam Form will be provided during the RT Program's orientation meeting. **Students must possess no uncorrectable hearing or vision problems. Students must be able to physically lift 40 pounds of dead weight.**
2. Certification in CPR such as the American Heart Association's Basic Life Support for the Health Care Provider or the Red Cross's CPR for the Professional Rescuer is required by Nov. 15, 2013. Your CPR certification **must be valid from Aug 2013–Aug 2015.**

Century College offers this course (EMS 1010), as do many other colleges, hospitals, local school districts, and nonprofit organizations. **If you have a current CPR certification you must re-certify so that you are certified through August 2015.**
3. Pregnancy– Students contemplating a pregnancy while enrolled in the RT Program may contact Diane Fleury-Evans to obtain the program's pregnancy policy.

AFFIRMATIVE ACTION

The Minnesota State Colleges and Universities System (MnSCU) is committed to affirmative action, equal opportunity, and American Disability Act principles in all of its programs, services, activities and employment.

The information in this publication is subject to change without notice. Century College is an equal opportunity educator and employer. This publication is available in alternate formats, call (651)779-3335 or TTY (651)773-1715.

SOCIAL SECURITY NOTICE:

Century College uses Social Security Numbers for student identification purposes on student records. Providing your Social Security Number is voluntary. However, if you do not provide your Social Security Number, you may not be considered eligible for Education Tax Credits (Hope and Lifetime Learning Scholarships). If you do not provide this number, your petition will still be processed. This data is requested for purposes of administration, program evaluation and consumer data. Your number also may be used to create summary information about MnSCU programs through data matches with other state agencies.

DATA PRIVACY NOTICE:

Refer to the Century College course catalog and schedule for the most recent policy related to Student Data Privacy and Notification of Rights (Student Data). <http://century.edu/files/centurycatalog.pdf>.

APPROXIMATE PROGRAM COSTS:

- 1. Minimum of 20 General Education credits;
58 Radiologic Technology credits.

Tuition based on Spring 2011 rates and may increase in Fall 2013.

A. Tuition:\$173.36 /credit

2. Textbooks:

A. Radiology	\$900.00
B. General Education	Variable
C. Image ID Markers	\$20.00
D. RT Name Tag.....	\$13.00
E. Uniform/Shoes.....	\$300.00
F. Registry Review software.....	\$80.00
G. ARRT Exam (certification).....	\$200.00
H. Liability Insurance (9.75/year).....	\$19.50
I. Dosimetry Badge / Reports.....	\$65.00
J. Background check (yearly).....	\$20.00/yr
K. Personal Health Insurance.....	Variable
(Available through College)	

Revised 9/15/10

Academic requirements

RADIOLOGIC TECHNOLOGY

Associate in Applied Science Degree

Total number of credits: 78

CAREER/OCCUPATIONAL REQUIREMENTS: 58 CREDITS

RADT 1020 Fundamentals of Radiography	3	RADT 2090 Topics in Radiography	1
RADT 1031 Anatomy and Positioning I	5	RADT 2100 Introduction to Computed Tomography	1
RADT 1032 Anatomy and Positioning II	3	RADT 2783 Clinical Radiography III	8
RADT 1040 Radiographic Exposure Factors	3	RADT 2784 Clinical Radiography IV	8
RADT 1781 Clinical Radiography I	6	RADT 2785 Clinical Radiography V	6
RADT 1782 Clinical Radiography II	8		
RADT 2000 Radiation Biology / Protection	1	<u>ELECTIVE COURSES :</u>	
RADT 2011 Imaging Pathology	1	RADT 2095 Introduction to Mammography	1
RADT 2020 Introduction to Sectional Anatomy	2	RADT 1051 Bone Densitometry I	1
RADT 2030 Radiation Physics & Quality Control	2	RADT 1052 Bone Densitometry II	1
RADT 2060 Radiography Seminar	2		

All Radiologic Technology classes are either partially or completely taught on-line via the College's learning management system, Desire to Learn (D2L). Students are required to have access to the Internet. Access to the internet is available on campus. It is the student's responsibility to ensure their off-campus computer meets the requirements of D2L. If not able to access D2L off campus then the student must use the College's technology center computers. Please visit the Century College website online learning for more information. Students need to have strong computer skills. Completion of *CAPL 1010-Intro to Software Applications* or *CSCI 1020 Intro to the PC and Information Systems* is strongly recommended.

GENERAL EDUCATION / MnTC REQUIRMENTS: 20 CREDITS

See McSCU course list for options:

Goal 1— Communication 7 Credits

ENGL 1021 Composition I (required) 4 Credits

Communications: 3 Credits

Select one of the following

COMM 1021 Fundamentals of Public speaking

COMM 1031 Interpersonal Communication

COMM 1041 Small Group Communication

COMM 1051 Intercultural Communication

Goal 2—Critical Thinking is automatically fulfilled when all other MnTC goals are complete

Goal 3 and/or Goal 4 Sciences / Math / Logical Reasoning 3 Credits

(PHYS 1020 & BIOL 1020 are required for admission)

For 2013 – Student may use Biology 1020 or Biology 1024 to meet the requirement.

Students entering after 2013 will be required to take Biology 1024- Human Biology to meet the requirement

Goal 5—History /Social /Behavioral Science 3 Credits

Goal 6—Humanities and Fine Arts 3 Credits

Goal 7-10 Refer to College Catalog 3 Credits

(Automatically filled if communication course completed at Century College)

Computer skills (strongly recommended)

CAPL 1010 Intro to Software Applications 3 credits

OR

CSCI 1020 Intro to PC and Information Systems 3 credits

Projected course schedule

RADIOLOGIC TECHNOLOGY COURSES—FIRST YEAR

FALL CREDITS

RadT 1020 Fundamentals of Radiography	3
RadT 1031 Anatomy and Positioning I	5
TOTAL	8

SPRING

RadT 1032 Anatomy and Positioning II	3
RadT 1040 Radiographic Exposure Factors	3
RadT 1781 Clinical Radiography I	6
TOTAL	12

SUMMER

RadT 2000 Radiation Biology /Protection	1
RadT 1782 Clinical Radiography II	6
TOTAL	7

RADIOLOGIC TECHNOLOGY COURSES --SECOND YEAR

FALL CREDITS

RadT 2020 Introduction to Sectional Anatomy	2
RadT 2030 Radiation Physics & Quality Control	2
RadT 2783 Clinical Radiography III	8
RadT 2095 Introduction to Mammography (Elec)	1
TOTAL	12/13

SPRING

RadT 2011 Imaging Pathology	1
RadT 2090 Topics in Radiography	1
RadT 2100 Introduction to Computed Tomography	1
RadT 2784 Clinical Radiography IV	8
TOTAL	11

SUMMER

RadT 2060 Radiography Seminar	2
RadT 2785 Clinical Radiography V	6
TOTAL	8

Students may take other general education courses at any time to meet their graduation requirements. Students **must receive a C or better** in any Radiologic Technology course to continue in the RT Program. The faculty reserves the right to change the curriculum at any time.



RADIOLOGIC TECHNOLOGY APPLICATION 2013

Please submit this application to the Admissions Office. **USE BLACK INK ONLY.**

If you have **NOT** previously attended Century College, please complete and submit the Century College application with the \$20 application fee. The \$20 application fee is only required for NEW Century College students.

This application is not a substitute for the Century College application.

***** APPLICATION DEADLINE: JANUARY 15, 2013 *****

APPLICATIONS MAY BE SUBMITTED AT ANY TIME. PLAN AHEAD. APPLICATION AND ALL SUPPORTING DOCUMENTATION MUST BE RECEIVED PRIOR TO THE DEADLINE.

Name (Last, First, Middle Maiden)	Century Student ID/Social Security #	Previous Year Alt #	
Permanent Address	City	State	Zip Code
E-mail Address	Home Phone ()	Mobile Phone ()	

Have you ever attended any college? ___ Yes ___ No. If yes, please contact each college and request that an official transcript be sent directly to the Records Office at Century College. All transcripts must be received before the January 15 deadline.

Educational Record: Names of secondary schools, colleges and technical schools attended:

High Schools or GED *	State	Town or City	Dates		Degree or diploma received
			From	To	

Please have an **official** high school transcript send directly to **Admissions** at Century College if graduated in past 3 years.

Colleges, technical or other post secondary schools	State	Town or City	Dates		Certificate, degree or diploma received
			From	To	

Please request **official** transcripts from each institution attended to be sent to the Records Office at Century College.

Employment Record: List your employment and/or volunteer record indicating most recent employment first.

Employer or Organization	Nature of work	Dates of employment	
		From	To

RADIOLOGIC TECHNOLOGY PROGRAM APPLICANT CHECKLIST

Please complete the following checklist. All items under the "Application Requirements" must be completed prior to the January 15 application deadline or your application will be denied.

PLAN AHEAD. ALL DOCUMENTATION MUST BE RECEIVED BEFORE THE JANUARY 15 DEADLINE

APPLICATION REQUIREMENTS: All items must be completed and documented before January 15. All courses completed or in progress must be reflected on official transcripts.

YES NO

____ ____ **Have you ever attended Century College? If no:**

____ ____ **Have you submitted the required Century College Application with the \$20 application fee?**

(Note: a college application must be on file before your Radiologic Technology application can be processed. *The Radiologic Technology application is not a substitute for the Century College Application form.*)

____ ____ **Have you taken the Century College assessment test for placement in Reading, Writing and Elementary Algebra?** (Exemption to the Reading and Writing assessment will be given for a Bachelor Degree completed at a US institution. Coursework equivalent to ENGL 1021 will waive the Writing assessment and a Reading course equivalent to RDNG 1000 will waive the Reading assessment. Math coursework equivalent to Math 1061 or higher will waive the Elementary Algebra assessment. Courses must be completed with a grade of C or better.)

____ ____ **Will you have completed all developmental coursework indicated by assessments before the January 15 application deadline? If NO, please do not submit this application at this time.** (Please note: Per our Assessment Department, if developmental courses are taken at another institution, you must retest after course completion and meet the minimum requirements.)

____ ____ **Will you have completed the prerequisite elementary algebra course (Math 0030) if indicated by assessment before the January 15 application deadline? If NO, please do not submit this application at this time.**

____ ____ **Will you have completed a minimum of 15 credits of college-level MnTC coursework before the application deadline? If NO, please do not submit this application at this time.**

____ ____ **Will you have completed the prerequisite Human Biology course or transfer equivalent to Century's BIOL 1024 before the January 15 application deadline? If NO, please do not submit this application at this time.**

____ ____ **Will you have completed the prerequisite general physics/lab course or transfer equivalent to Century's PHYS 1020 before the January 15 application deadline? If NO, please do not submit this application at this time.**

____ ____ **Do you have strong basic computer skills?** If no, consider completing either *CAPL 1010-Intro to Software Applications* or *CSCI 1020-Intro to PC and Information Systems* prior to beginning the RT program.

____ ____ **Have you requested official transcripts from ALL post-secondary institutions attended?** Transcripts must be current with grades posted for all terms completed prior to the deadline and must be received in a sealed envelope from the originating institution. **Transcripts must be received prior to January 15.**

____ ____ **Have you requested official transcripts verifying successful completion of high school or GED? Transcripts must be received prior to January 15.**

It is strongly recommended you meet with a counselor to discuss your general education credits to ensure you are on track with the liberal arts requirements.

Applicant Signature

I hereby certify that the information provided on this application form and in all other admission application materials is complete, accurate, and true to the

Signature _____

Date _____

Admission is granted without regard to race, creed, color, sex, age, national origin or handicap. This institution abides by the provisions of Title IX, federal legislation forbidding discrimination on the basis of sex and by all other federal laws regarding equal opportunity.

Note: Federal and state legislation requires that the contents of student files be open to review by the student. Application forms, high school transcripts, test date, letters, and recommendations that are sent as part of any application for admission will be open to the student's review upon request.