



Paramedic for the Experienced EMT Program

Spring
Packet A: Information and
Application
2012

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Century College Paramedic for the Experienced EMT Program

Thank you for your interest in the Century College Paramedic Program. This program is designed to advance the experienced EMT to the paramedic level. Candidates may include experienced EMT's, registered nurses, EDT's with experience in an emergency or critical care role, and military medics. Upon completion of the program, students may find career opportunities with career opportunities with ambulance services, police departments, fire departments, rescue departments, hospitals and clinics. The program meets the criteria for education of Paramedics as recommended by the U.S. Department of Transportation. The Century College Paramedic Program has been accredited by the Committee on the Accreditation of Educational Programs for the EMS Profession (CoAEMSP) since 1987. Students are eligible to complete the National Registry exam for paramedics upon successful completion of the program.

There are two packets, Packet A and Packet B, for this program. This is Packet A and includes admission and program requirements. This packet will guide you through the application and admissions process for the College and Paramedic Program. Packet B is provided to prepare you for your first course, EMSE 1140. You may start collecting your documentation for this packet, and prepare for your skills evaluation. Each of these packets is also available for download at www.century.edu/ems.

Please use this packet to help you successfully prepare for admittance into the program. If you have questions about Packet A, the admissions and applications process, please contact Sherry Hegstrom below. If you have questions about Packet B, the Paramedic Orientation Workbook, please contact EMS faculty at 651-79-5794 or email at ems@century.edu.

Upon completion of Packet A, please submit it to:

Sherry Hegstrom
Admissions Department
Century College
3300 Century Avenue
White Bear Lake, MN 55110
651-779-3910
Sherry.hegstrom@century.edu

Please bring Packet B with you to class on your first day of EMSE 1140 Paramedic Orientation.

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Hello and thank you for considering enrollment in our Paramedic for the Experienced EMT (PEEMT) Program!

Century College has been in the EMS education business since 1972 and is the longest continuously run program in Minnesota. We have been accredited by the Committee on Accreditation of Educational Programs for the EMS Professions ([CoAEMSP](#)) since 1987. This is very important as research shows that students in an accredited program are more educationally successful. Our instructors come from diverse backgrounds and have experience in many aspects of emergency care. All of the primary faculty currently work in the field and are practicing paramedics or registered nurses.

We are very excited to offer this new approach to adult education that is geared towards the EMT with more experience than their entry level peers. Because of your background you will bring a unique body of knowledge and experience to the classroom that will enrich the educational environment for students and faculty alike.

This program is different than the traditional paramedic programs we have offered in that much of the techniques and skills you have already obtained and regularly practiced as an EMT will not be re-taught in class. Instead, your proficiency will be evaluated at the beginning of the program. Successful completion of this evaluation will enable you to continue through the courses. This allows us to condense the credit length of the program, which in turn gives you the experiential recognition you deserve and reduces the cost of the program significantly.

You will be in class as a cohort. This means that your entire class goes through the program as a group. The first portion of the program is blended with online and physical classroom work. Some clinical/field internship experiences are woven into this portion of the program. The second portion of the program predominantly involves clinical and field internship learning. It is extremely important for you to know that the clinical and field internship portion does not follow the same hours as the classroom courses. Clinical and field internship days and times vary, and will include days, nights, weekends, and holidays. A flexible schedule is essential. The classroom schedule has not been defined yet, but it will most likely be two evenings per week, and every other Saturday.

We look forward to meeting you in the near future, and sharing all of the challenges and fun ahead!

Chris G. Caulkins, MPH, FF, EMT-P
EMS Program Director

EMSE-PARAMEDIC FOR THE EXPERIENCED EMT ADMISSION AND PROGRAM REQUIREMENTS SPRING 2012

Paramedics are the highest level of trained pre-hospital care providers. They possess the highly skilled techniques of advanced life support and emergency care procedures. The Paramedic program is designed for career opportunities with ambulance services, police departments, fire departments, rescue departments, and hospitals. This program meets the criteria for education of Paramedics as recommended by the U.S. Department of Transportation. The Century College Paramedic Program has been accredited by the Committee on the Accreditation of Educational Programs for the EMS Profession (CoAEMSP) since 1987. Students are eligible to complete the National Registry exam for paramedics upon successful completion of the program.

The Paramedic for the Experienced EMT program is designed for EMT's who have renewed their certification at least once. Courses will be offered in a classroom/on-line blended format of 44 core credits (60 credits total for the Associate in Applied Science degree). The anticipated time of completion for the diploma is 18 months.

Successful completion of EMSE 1140 – Paramedic Orientation with a “C” or higher will be required to progress further with the program.

ADMISSION REQUIREMENTS

Documentation of the following list of items must be on file before your application will be reviewed for admission.

- Graduation from high school or an official GED certificate (transcript required)
- Verification of current state EMT certification. National Registry alone is not sufficient. (Certification must be current at the time of application, must have recertified once as an EMT*, and must remain current to take Paramedic courses)
- Current Driver's License (Certification must be current at the time of application and remain current to take Paramedic courses). Certain driving infractions, such as a DWI, reckless, careless, etc. may preclude you from admittance to the program.
- Current American Heart Association BLS Health Care Provider certification (Certification must be current at the time of application and remain current to take Paramedic courses)
- Assessment score placement into RDNG 1000 or completion of RDNG 0090 with a grade of “C” or higher
- Assessment score placement into ENGL 1021 or completion of ENGL 0090 with a grade of “C” or higher
- Assessment score placement in MATH 0070 or above, or completion of MATH 0030 with a grade of B or higher, or completion of MATH 1000 with a grade of B or higher.
- Completion of ENGL 1021, OR COMM 1021, COMM 1031, or COMM 1041, or COMM 1051 with a grade of “C” or higher. NOTE: COMM 1021 will not fulfill the Goal 1 COMM requirement in the Associate Degree Nursing Program – Paramedic Mobility.
- A minimum of 100 patient contacts as an EMT. These patient contacts must be within the past 24 months. These patient contacts may be in a healthcare capacity including: RN, EDT or military medical experience.

*RN's may be in their first EMT certification period.

APPLICATION REQUIREMENTS

In addition to the admission requirements, applicants must complete the application procedures and the requirements after acceptance, as outlined below:

Application procedures

1. Complete the Century College Application if you are a new student (must be accompanied by \$20 nonrefundable application fee)
2. Complete the Century College Paramedic for the Experienced EMT Application (included in this packet)

Deadlines for Application and selection process - The Paramedic program has no application deadline. Once all required documentation is received, your application file will be considered complete. Selection is made on a first come/first served basis. Please be aware that this program has a limited enrollment. If the class size limit is met before your file is complete, this application will be delayed until the next available start date.

Pre-application requirements - At the time of application, applicants must have completed all the requirements listed previously in “Admission Requirements” and supplied all required documentation. Applications may be submitted if some prerequisites are in progress. However, admission to the program will not be awarded until all prerequisites are met and documented. **EMT certification, AHA BLS certification and driver’s license must be current on the first day of class and must be maintained through the duration of the program.**

3. Download the “Paramedic for the Experienced EMT Pre-course Workbook”. Go to www.century.edu/ems. A “quick link” to the workbook will be on the right side of the page.
4. Request transcripts
 - a. Request official transcript from high school or submit GED certificate
 - b. Request official transcripts for all college courses and vocational school work done previously. Transcripts must be sent directly from the previous institution to the Century College Records Office.
 - c. Military personnel and veterans must submit an official AARTS transcript and a copy of the DD214.
5. READI assessment

A significant portion of the program is in a blended online format. Go to <http://century.readi.info/> and take the assessment. The user name is: **centuryguest** and the password is: **century**. Please retain both an electronic copy and a printed copy of your results as you will be asked for this the first week of class.
6. Assessment for college readiness

Please contact the Assessment Coordinator at 651-779-3352 or the Admissions Office at 651-773-1700 for the assessment schedule and locations. Please keep in mind that the tests may only be taken **twice** in a twelve-month period. Additional accommodations may be provided through the Access Center; call 651-779-3355 to see if a student qualifies for services. **Students must know their social security number and bring a current photo.**
7. Attend “New Student Orientation” (only students new to Century College are required to attend)

Note: Students will need to provide or meet the following:

MN Human Services Background Study: Minnesota Human Services requires any individual having contact with patients to complete a background study prior to starting the clinical experience. An individual may be disqualified from having patient contact and would not be permitted to participate in the clinical experience.

Motor Vehicle Record Check: You must have a valid driver’s license. In accordance with MnSCU policy your driving record will be checked to verify that you are current and free from any violations or accident history that may restrict you from operating a College vehicle. Depending on the nature and how recent the issue is, you may be ineligible to attend the program.

Immunizations: Prior to clinicals, students are required to provide documentation of current immunizations or evidence of immunity for specified diseases.

Social Security Notice:

Century College uses Social Security Numbers for student identification purposes on student records. Providing your Social Security number is voluntary. However, if you do not provide your Social Security Number, you may not be considered eligible for Education Tax Credits (Hope and Lifetime Learning Scholarships). If you do not provide this number, your petition will still be processed. This data is requested for purposes of administration, program evaluation and consumer data. Your number also may be used to create summary information about MnSCU programs through data matches with other state agencies.

Data Privacy Notice:

The college is asking you to provide information that includes private and/or confidential information under state and federal law. The college is asking for this information in order to process your petition for residency. You are not legally required to provide the information the college is requesting; however, the college may not be able to effectively process your petition if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent: (1) to other schools in which you seek to enroll, or are enrolled, if you are first notified of the release; (2) to federal, state and local officials for purposes of program compliance, audit or evaluation; (3) as appropriate in connection with your application for, or receipt of, financial aid; (4) to your parents, if your parents claim you as a dependent student for tax purposes; (5) if the information is sought with a subpoena, to an organization engaged educational research or accrediting agency. Minnesota State Colleges and Universities abide by the provision of Title IX and other federal and state laws forbidding discrimination on the bases of sex, race, color, national origin or handicap and all other state and federal laws regarding equal opportunity.

EMS-PARAMEDIC PROGRAM CURRICULUM

Paramedic For the Experienced EMT

AAS (60 credits)

Career/Occupational Requirements: 44 credits

Discipline/Number	Title	Credit #
EMSE 1140	Paramedic Orientation	1
EMSE 1141	Introduction to Paramedics	3
EMSE 1146	Advanced Assessment, Communication and Documentation	2
EMSE 1048	Advanced EMS Operations	1
EMSE 1049	Advanced EMS Pharmacology	3
EMSE 1153	Advanced Medical Emergencies I	4
EMSE 1154	Advanced Medical Emergencies II	4
EMSE 1164	Advanced PreHospital Trauma Care	1
EMSE 1166	PreHospital Special Populations	5
EMSE 1167	Advanced PreHospital Cardiac Care I	4
EMSE 1168	Advanced PreHospital Cardiac Care II	4
EMSE 1170	Paramedic Application & Assessment	2
EMSE 1180	Integration & Transition into the Paramedic Role	1
EMSE 1185	Advanced Life Support Practicum I	3
EMSE 1186	Advanced Life Support Practicum II	3
EMSE 1187	Advanced Life Support Practicum III	3

General Education Requirements: 16 credits

Goal 1: Communication 7 credits

ENGL 1021	Composition I	4
Select <u>one</u> of the following COMM courses:		
COMM 1021	Fundamentals of Public Speaking*	3
COMM 1031	Interpersonal Communication	3
COMM 1041	Small Group Communication	3
COMM 1051	Intercultural Communication	3

Goal 2: Critical Thinking is fulfilled when all MnTC goals are complete

Goal 3/4: Science/Math/Logical Reasoning 3 credits

Goal 5: History/Social / Behavioral Sciences 3 credits

Goal 6: Humanities and Fine Arts: 3 credits

Paramedic For the Experienced EMT

Diploma (47 credits)

Career/Occupational Requirements: 44 credits

Discipline/Number	Title	Credit #
EMSE 1140	Paramedic Orientation	1
EMSE 1141	Introduction to Paramedics	3
EMSE 1146	Advanced Assessment, Communication and Documentation	2
EMSE 1048	Advanced EMS Operations	1
EMSE 1049	Advanced EMS Pharmacology	3
EMSE 1153	Advanced Medical Emergencies I	4
EMSE 1154	Advanced Medical Emergencies II	4
EMSE 1164	Advanced PreHospital Trauma Care	1
EMSE 1166	PreHospital Special Populations	5
EMSE 1167	Advanced PreHospital Cardiac Care I	4
EMSE 1168	Advanced PreHospital Cardiac Care II	4
EMSE 1170	Paramedic Application & Assessment	2
EMSE 1180	Integration & Transition into the Paramedic Role	1
EMSE 1185	Advanced Life Support Practicum I	3
EMSE 1186	Advanced Life Support Practicum II	3
EMSE 1187	Advanced Life Support Practicum III	3

General Education/MnTC Requirements: 3 credits

Goal 1 - Communication 3 credits

Select one of the following communication courses:

ENGL 1021	Composition I	4
COMM 1021	Fundamentals of Public Speaking*	3
COMM 1031	Interpersonal Communication	3
COMM 1041	Small Group Communication	3
COMM 1051	Intercultural Communication	3

- COMM 1021 will not fulfill the Goal 1 COMM requirement for the Associate Degree Nursing–Paramedic Mobility

Paramedic For The Experienced EMT Application Form 2012

This application is for:		Start Date:			
Spring Semester	2012 _____	Jan. 2012	Diploma (44credits) _____ AAS (60 credits) _____		
Name (Last, First, Middle Maiden)		Student ID Number	SSN (optional)		
Address		City	State Zip Code		
Home Phone ()	Cell Phone ()	e-mail address			
Educational Record: Names of secondary schools, colleges and technical schools attended:					
High Schools or GED *	State	Town or City	Dates		Degree or diploma received
			From	To	
Have you attended any college? Yes ___ No ___		Have you attended Century College? Yes ___ No ___			
Colleges, technical or other post secondary schools *	State	Town or City	Dates		Certificate, degree or diploma received
			From	To	
* Please contact each college and request an official transcript be sent directly to the Records Office at Century College.					
Do you have a current State EMT certification? YES ___ NO ___ State _____			Do you have current American Heart Association BLS Healthcare Provider certification? YES ___ NO ___		
Original certification date: _____					
Required field experience: Minimum 100 patient contacts (Provide details on back (next) page)					
EMT	EDT	RN	MILITARY	OTHER: _____	
Employment Record: List your employment record indicating most recent employment first.					
Employer or Organization	Nature of work	Dates of employment		Location	
		From	To		
Applicant					
I hereby certify that the information provided on this application form and in all other admission application materials is complete, accurate and true to the best of my knowledge.					
Signature _____			Date _____		

NOTE: Any criminal background or driving record issues (accidents, tickets, DWI, etc) should be discussed with faculty well before the first day of class as certain issues may disqualify you from completing the program.

NOTICE

Admission is granted without regard to race, creed, color, sex, age, national origin or handicap. This institution abides by the provisions of Title IX, federal legislation forbidding discrimination on the basis of sex and by all other federal laws regarding equal opportunity.

Note: Federal and state legislation requires that the contents of student files be open to review by the student. Application forms, high school transcripts, test date, letters, and recommendations that are sent as part of any application for admission will be open to the student's review upon request.

This document can be made available in alternative formats such as large print, Braille or audio tape, by calling 779-3300 voice/TTY.

**PARAMEDIC APPLICATION REQUIREMENTS AND
READINESS DETERMINATION CHECKLIST**
(to be submitted with application form)

ALL APPLICATION REQUIREMENTS MUST BE MET AND DOCUMENTED BEFORE YOU WILL BE ADMITTED TO THE PARAMEDIC PROGRAM.

- 1. APPLICATION TO CENTURY COLLEGE IF NOT PREVIOUSLY SUBMITTED
- 2. REQUESTED TRANSCRIPTS VERIFYING GRADUATION FROM HIGH SCHOOL OR OFFICIAL GED CERTIFICATE
- 3. REQUESTED OFFICIAL TRANSCRIPTS FROM COLLEGES AND UNIVERSITIES ATTENDED
- 4. ACCUPLACER ASSESSMENT SCORE PLACEMENT (ACT SUBSCORES OF 24 IN READING, ENGLISH AND MATH ARE ALSO ACCEPTED)
 - a. RDNG 1000 OR COMPLETION OF RDNG 0090 OR RDNG 1000 EQUIVALENT WITH GRADE OF "C" OR HIGHER
 - b. ENGL 1021 OR COMPLETION OF ENGL 0090 OR ENGL 1021 EQUIVALENT WITH GRADE OF "C" OR HIGHER
 - c. MATH 0030 OR MATH 1000 OR COMPLETION OF MATH 0010 OR MATH 1000 WITH GRADE OF "C" OR HIGHER
- 5. SUCCESSFUL COMPLETION (GRADE OF "C" OR HIGHER) OF ONE OF THE FOLLOWING:
 - . ENGL 1021 OR EQUIVALENT
 - . COMM 1021 (THIS COURSE WILL NOT FULFILL GOAL 1 IN THE ASSOCIATE DEGREE NURSING PROGRAM-PARAMEDIC MOBILITY)
 - . COMM 1031
 - . COMM 1041
 - . COMM 1051
- 6. DOCUMENTATION OF A MINIMUM OF 100 PATIENT CONTACTS (MADE AFTER BECOMING AN EMT) IN THE PAST 24 MONTHS (THIS SECTION MUST BE COMPLETED, OR YOUR APPLICATION WILL BE RETURNED)
 - CURRENT EMT: (PROVIDE DOCUMENTATION OF PATIENT CONTACTS OR WORK EXPERIENCE/EMPLOYER VERIFICATION LETTER)
STATE: _____ EXPIRATION DATE: _____ ORIGINAL CERTIFICATION DATE: _____
 - EDT: (PROVIDE WORK EXPERIENCE/EMPLOYER VERIFICATION LETTER, SEE 7A BELOW)
LAST DATES AND LOCATION OF EMPLOYMENT _____
 - RN: (PROVIDE WORK EXPERIENCE/EMPLOYER VERIFICATION LETTER, LETTER, SEE 7A BELOW)
STATE: _____ EXPIRATION DATE: _____
CRITICAL CARE OR EMERGENCY DEPARTMENT IN PAST 24 MONTHS: Y _____ N _____
(RN'S WITH THE ABOVE BACKGROUND MAY BE IN THEIR 1ST EMT CERTIFICATION PERIOD)
 - MILITARY: AARTS REQUIRED
PRIMARY MOS: _____ TITLE: _____ BRANCH OF SERVICE: _____
CHECK ONE: DD214 ATTACHED _____, OR CURRENTLY ENLISTED _____/ANTICIPATED DISCHARGE DATE _____
DEPLOYMENT IN PATIENT CARE DUTY: Y _____ N _____
DATES OF DEPLOYMENT: _____
LAST ASSIGNED UNIT IN MEDICAL ROLE: _____
- 7. THE FOLLOWING DOCUMENTS SHOULD BE SUBMITTED WITH YOUR PARAMEDIC APPLICATION:
 - A. CURRENT EMT STATE CERTIFICATION. NATIONAL REGISTRY ALONE IS NOT SUFFICIENT.
 - B. CURRENT AMERICAN HEART ASSOCIATION BLS HEALTH CARE PROVIDER CERTIFICATION
 - C. CURRENT VALID DRIVER'S LICENSE
 - D. PATIENT CONTACT LOG OR WORK EXPERIENCE/EMPLOYER VERIFICATION LETTER ON ORIGINAL LETTERHEAD WITH AN ORIGINAL SIGNATURE, INDICATING YOUR PARTICIPATION IN 100 PATIENT CONTACTS. ONLY PATIENT CONTACTS THAT HAVE OCCURRED WITHIN THE PAST TWO YEARS WILL BE ACCEPTED.

STUDENT IS RESPONSIBLE FOR SUBMITTING OFFICIAL TRANSCRIPTS FROM ALL COLLEGES AND UNIVERSITIES ATTENDED.

**CENTURY COLLEGE
PATIENT CONTACT LOG**

NAME: _____ PHONE: _____

ADDRESS: _____

EMAIL: _____

Please document 100 patient contacts that have been completed during your certification as an EMT. Have your supervisor sign the list verifying your participation. In lieu of this log, you may have your supervisor submit a letter on original letterhead with an original signature, indicating your participation in 100 patient contacts. Only patient contacts that have occurred within the past two years will be accepted.

DATE	NATURE	YOUR INVOLVEMENT	
<i>Example: 7/14/07</i>	<i>Cardiac Arrest</i>	<i>Monitored Vitals/Administered Oxygen</i>	
			1
			2
			3
			4
			5
			6
			7
			8
			9
			10
			11
			12
			13
			14
			15
			16
			17
			18
			19
			20
			21
			22
			23
			24
			25

SUPERVISOR'S NAME (PRINT): _____

SUPERVISOR'S SIGNATURE: _____

AGENCY: _____ PHONE: _____ DATE: _____

DATE	NATURE	YOUR INVOLVEMENT	
<i>Example: 7/14/07</i>	<i>Cardiac Arrest</i>	<i>Monitored Vitals/Administered Oxygen</i>	26
			27
			28
			29
			30
			31
			32
			33
			34
			35
			36
			37
			38
			39
			40
			41
			42
			43
			44
			45
			46
			47
			48
			49
			50

SUPERVISOR'S NAME (PRINT): _____

SUPERVISOR'S SIGNATURE: _____

AGENCY: _____ PHONE: _____ DATE: _____

DATE	NATURE	YOUR INVOLVEMENT
<i>Example: 7/14/07</i>	<i>Cardiac Arrest</i>	<i>Monitored Vitals/Administered Oxygen</i>

			51
			52
			53
			54
			55
			56
			57
			58
			59
			60
			61
			62
			63
			64
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			70
			71
			72
			73
			74
			75

SUPERVISOR'S NAME (PRINT): _____

SUPERVISOR'S SIGNATURE: _____

AGENCY: _____ PHONE: _____ DATE: _____

DATE	NATURE	YOUR INVOLVEMENT
<i>Example: 7/14/07</i>	<i>Cardiac Arrest</i>	<i>Monitored Vitals/Administered Oxygen</i>
		76
		77
		78
		79
		80
		81
		82
		83
		84
		85
		86
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		98
		99
		100

SUPERVISOR'S NAME (PRINT): _____

SUPERVISOR'S SIGNATURE: _____

AGENCY: _____ PHONE: _____ DATE: _____