



Leadership Breakfast Series

Continuing Education & Customized Training

Five Easy Registration Options

- **Online:** century.augusoft.net
- **Phone:** 651.779.3341
- **Fax:** 651.779.5802
- **Mail to:** Century College, CECT Dept.
3300 Century Avenue North
White Bear Lake, MN 55110
- **In Person:** East Campus
Mon-Thu, 8am-7pm
Fri, 8am-4pm

Questions?

Contact **Joan Peterson**
at joan.peterson@century.edu
or **651.773.1743**.

These programs can also be brought to
your business/organization!

century.edu



Busy professionals can learn about a variety of leadership and business topics at these informal, breakfast seminars. Gather valuable information that can be implemented immediately to impact your business. Network with like-minded professionals and gain skills needed to lead your company to success. Space is limited, so register early by calling 651.779.3341!

- **Meet at the Holiday Inn St. Paul East (near 3M), 2201 Burns Avenue, St. Paul**
- **From 7:30 – 9:30 am**
- **Cost is only \$39 and includes continental breakfast**



TAKE 3 AND SAVE \$11!

Enroll in all 3 Leadership Breakfast sessions at the same time and Save **10 percent off** the total cost!

Make Your Employees Feel Like a Million Bucks

Let's face it, we all want to be appreciated and recognized for our hard work. So why don't we as managers do it? In today's busy workplace it can be difficult to creatively craft ways to make your employees feel valued. When recognition efforts are not pursued, employees are often left feeling disenchanting and de-motivated, preventing them from performing to their potential. So let's take on the challenge and learn low-cost and no-cost ways to make your employees feel like a million bucks.

Holiday Inn St. Paul \$39
Tue, Jan 24, 2012 7:30-9:30 am

How to Supervise Bad Attitudes and Negative Behavior

Employees who display their bad attitudes, voice their negative opinions, and make no attempt to hide their bitter dispositions can spread like a disease throughout your organization. Without realizing it, teams are infected, morale begins to suffer, and productivity slowly drops. This is costly for your company! Give your organization the treatment it needs – learn how to challenge the toxic people in your company by inspiring and empowering them to be better!

Holiday Inn St. Paul \$39
Tue, Mar 20, 2012 7:30-9:30 am

Tough Talk: Strategies for Difficult Discussions

If you manage or influence people, chances are you will need to facilitate a difficult discussion. This session is based on a simple and practical model for preparing for and engaging in these talks with the intent of maintaining ongoing working relationships. You will leave with strategies and techniques to use in those tough but necessary conversations with employees to positively influence the message and the relationship.

Holiday Inn St. Paul \$39
Tue, May 15, 2012 7:30-9:30 am

Leadership Breakfast Series Registration Form

Please fill out all information completely. Date of birth **or** social security number is required. This data is for student tracking purposes only, and will not be released or used for any other purpose.

Name _____ Date of Birth ____/____/____ Home Phone (____) _____

Home Address _____ City _____ State _____ Zip _____

Social Security # _____ - _____ - _____ ___ Male ___ Female

Business Name _____ Business Phone (____) _____

Business Address _____ City _____ State _____ Zip _____

E-mail address _____

Course Name	Course Date	Course Fee
1. _____	_____	\$ _____
2. _____	_____	\$ _____
2. _____	_____	\$ _____
		Total Course Fees: \$ _____

PAYMENT INFORMATION

- Check(s) Enclosed (Please write a separate check for the exact amount of each course, payable to Century College.)
- Business purchase order attached
- Please charge to my: ___ VISA ___ MasterCard ___ Discover Account # _____ - _____ - _____ - _____

Cardholder's Name _____ Exp. Date ____/____/____

Century College, Continuing Education and Customized Training, 3300 Century Avenue N., White Bear Lake, MN 55110 T 651.779.3341 • F 651.779.5802

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