



Century College Policy

2.3.0.1 Student Government, Organizations and Clubs

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Student Government:

The Student Government is recognized by the College President as the official representative of the students. This organization will have a constitution approved by the student body which will establish how representatives are to be selected.

The Student Government will have the right to present its views to the College President and/or designees on issues involving or affecting student interests by participating in forums and on committees that are a part of the decision-making process. Exceptions would be committees established for the evaluation of personnel, committees established under collective bargaining agreements, management teams, presidential cabinets and committees of the board. Meetings for exchange of views may be initiated by either the Student Government President or the College President/designee; meetings will be at times mutually agreeable. Agenda items will be sent to the College President at least two weeks prior to the meeting; the College President will distribute a printed agenda at least one week prior to the meeting. All time requirements may be waived by mutual consent.

The Student Government will be contacted by college administrators when student representatives are needed for college committees. Student government officers shall select student representatives or ask for volunteers.

Student organizations and clubs must be approved by submitting an approval form, a constitution and by-laws to the student government. The Student Government has the sole right to charter clubs and organizations on campus.

The Student Government shall be the primary group authorized to make written, official recommendations concerning student life program operation and program budgets to the College President/designee.

Student Organizations and Clubs:

Student clubs and organizations are an integral part of the total educational program. A group is recognized as a club/organization if its composition and activities are of such a nature that the college community will benefit from its existence, the college deems itself to be responsible for the actions of the club/organization, and its existence and welfare are dependent upon the college. Any club or organization must be approved by submitting an approval form, a constitution and by-laws to the Student Government. The Student Government has the sole right to charter clubs and organizations on campus.

Purposes of Organizations:

Student organizations and clubs should contribute to the development of a student through experiences that accomplish the following:

1. stimulate interest in current social, political, economic, and cultural problems.
 2. provide experience of working with groups
 3. provide activities related to classroom experiences
 4. develop professional ideals and standards through activities of a professional type
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5. develop personal and professional friendships and associations
6. develop leadership capabilities of members
7. provide recreational experiences within the environment of the college community
8. allow members to exercise the responsibilities of citizenship

Privileges of Organizations:

1. the right of discussion, debate, and assembly
2. the right to communicate and disseminate through college media
3. the right to assistance from staff in planning and conducting programs
4. the right to use college facilities, services, buildings, and property in conformity with college policies

Student Organizations and Clubs Responsibilities:

Student organizations assume the following responsibilities:

1. to plan and conduct activities furthering the objectives of the college
2. to recognize at all times that their actions and words may be observed by the public and that such actions and words should serve the best interests of all students
3. to recognize the affiliation of a student group with external organizations in no way abrogates the groups' responsibility to the college.

Approval of Student Organizations and Clubs:

Student organizations and clubs must be officially approved by the Student Government or they shall not be considered a student organization or club or accorded any of the privileges of approved student organizations and clubs. Approval procedure is as follows:

1. submit to the Student Government the following:
 - Student Organization/club Approval Form
 - Constitution
 - By-laws
2. Approval Request Form must be submitted to the Student Government two weeks prior to the meeting at which approval is requested.

Student Organizations/Clubs Regulations:

1. Organizations/clubs shall not sponsor on or off-campus activities, events, or programs without prior approval of the Student Life Director.
2. Every organization/club shall have an advisor who is a staff member of the college. All programs, affairs, or events, on or off campus, shall be chaperoned by the advisor or a member of the staff approved by the advisor.
3. All funds collected and spent by organizations/clubs shall be accounted for through the agency account in accordance with Board policy.
4. All organizations/clubs are required to maintain a current roster of members and officers; a copy of this roster will be kept on file in the Student Life Director's office.
5. All organizations/clubs are required to hold all meetings and plan all activities and events in consultation with the advisor.
6. All organizations/clubs must insure that all members are currently registered students or staff members of the college.
7. All organizations must have prior approval from the Student Life Director for any fund raising activities.
8. All organizations must have Student Government approval for affiliation with non-campus group organizations.

9. All organizations and clubs must submit a quarterly activity report to the Student Life Director; if activity reports are not submitted, funding for events or other activities may be withheld.

Procedure Violations:

1. When an organization/club violates college rules or does not abide by the directions established by the Student Government, the following action can be taken:

First Violation:

A formal letter will be sent from the Student Government to the organization/club requesting the faculty advisor and organization/club president appear at the next scheduled Student Government meeting to present its side of the case. Failure to appear will be considered a second violation.

Second Violation:

Organization/club will be placed in probationary status for a period of one academic semester.

Third Violation:

Approval of organization/club will be revoked by the Student Government and will be disassociated with Century and not eligible to receive support or use the facilities of the college.

Dissolution of Student Organizations/Clubs:

The Student Government has the responsibility to dissolve any organization when one of the following criteria is met:

1. An organization or the advisor submits a written request for dissolution.
2. When all of the following conditions are fulfilled:
 - a. There is not record of any activity for the previous year.
 - b. No list of officers or members has been submitted to the Student Government for a period of one year.
 - c. When a constitutional provision deactivates a group as of a certain date.

Directory of Student Organizations:

The Student Life Director shall prepare and publish annually an official directory of recognized student organizations/clubs; student organization/club shall not be included until it has secured recognition of the Student Government.

References:

Minnesota State Colleges and Universities Board Policy 2.3 Student Involvement in Decision Making

Date Proposed: 6/11/98

Date Approved: 6/11/98

Date Implemented: 7/1/98

Date Revised: