
Nursing Program

Traditional Track Admission and Program Requirements



Inver Hills–Century Colleges
Associate Degree Nursing
Program

2010

Admission and program requirements are subject to change without notice.



CenturyCollege

Nursing Admissions
Century College
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About the Program

Thank you for your interest in the Inver Hills-Century Colleges Associate Degree Nursing Program. The Nursing Program is jointly operated through a unique, cooperative arrangement between Inver Hills Community College and Century Community & Technical College. The colleges, separated by twenty miles in the suburbs of St. Paul, Minnesota, operate the jointly-sponsored Associate Degree Nursing Program. The program and curriculum are identical on each campus with the nursing faculty teaching on both campuses. The IHCC AD Nursing Program is designed to educate students who are prepared to:

- Begin professional registered nursing careers
- Administer safe nursing care
- Administer culturally competent, patient centered nursing care
- Work in a variety of healthcare settings in our increasingly diverse communities

Both colleges are accredited by the North Central Association of Colleges and Schools. The Nursing Program is approved by the Minnesota Board of Nursing and accredited by the National League for Nursing. The National League for Nursing Accrediting Commission's address and phone number is: 61 Broadway, 33rd floor, New York, New York 10006; 1-800-669-1656; www.nlnac.org

MISSION

IH-CC A.D. Nursing Program is committed to continuously improving student understanding and capabilities that help students become critical thinkers, culturally competent holistic caregivers, teachers, advocates, interdisciplinary collaborators, leaders/managers and lifelong learners in a variety of community health care settings. The Inver Hills-Century Colleges Associate Degree Nursing Program values and supports diversity and is committed to the recruitment and retention of diverse students.

VISION

To accomplish this mission, the IH-CC A.D. Nursing Program provides a distinctive curriculum that incorporates health, healing and holistic nursing. This curriculum reflects our commitment to the following values:

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|--------------------------------------|-----------------------|
| 1) care throughout the life cycle | 5) health promotion |
| 2) holistic assessment process | 6) ethical behavior |
| 3) therapeutic communication | 7) critical thinking |
| 4) therapeutic nursing interventions | 8) intuitive thinking |

GOALS

Based on our philosophy and beliefs about Associate Degree Nursing, the faculty has identified seven goals which are congruent with MnSCU and Inver Hills and Century Colleges' mission statements:

1. To prepare associate degree nurses who are capable of administering safe, patient-centered, holistic care in beginning level positions in nursing practice.
2. To prepare graduates who are qualified to apply to take the National Council Licensure Examination for Registered Nurse (NCLEX®-RN).
3. To provide opportunity for nursing students to recognize their commitment to personal and professional development.
4. To facilitate career mobility of LPNs and Paramedics toward the Associate Degree in Nursing.
5. To maintain an innovative nursing curriculum.
6. To promote and prepare students for continued formal professional nursing education.
7. To prepare graduates who are culturally competent.

Student success

Of the Inver Hills-Century Nursing graduates who took the Minnesota NCLEX-RN® exam thru December 2008, 85.27 percent passed the exam on the first attempt. The average passing rate to date for all Minnesota Associate Degree Nursing graduates taking the exam was 82.38 percent on the first attempt. Annual employment statistics for the Inver-Century Nursing graduates are available from the college placement office.

Employment outlook

National and state predictions for jobs for new registered nurses continue to be excellent and it is expected that the number of jobs for registered nurses will increase faster than average through the year 2012. The most recent data (www.iseek.org) suggests that the

number of RN positions will increase by 30.7% in the state of Minnesota and by 27.3% nationally from 2002 to 2012. Hospitals and other health care facilities are in great need of nurses, especially those who are culturally diverse or have experiences providing culturally sensitive health care.

Nursing Program education options

Nursing Program – Traditional Track

This track requires completion of the entire, four-semester nursing course sequence and Minnesota General Education Transfer Curriculum (MnTC) requirements. Classes meet during the day. Courses that involve clinical experience will include placement in a variety of health care settings and may be scheduled during the day or evening.

Nursing Program – Mobility Tracks

There are separate nursing mobility tracks offered to qualified LPNs and Paramedics to prepare them for professional nursing. Separate brochures are available describing admission requirements and curriculum for the mobility tracks.

Educational Articulation

Broader career opportunities are available for registered nurses with a bachelor’s or master’s degree in nursing. Graduates of the Inver Hills-Century Nursing Program have met the lower division general education requirements of a bachelor’s degree in nursing for all MnSCU universities. A Minnesota statewide nursing articulation agreement provides “seamless transfer” to students who pursue their bachelor’s degree from any baccalaureate nursing program offered through the Minnesota State Colleges and Universities System. The Counseling Departments have transfer guides for baccalaureate nursing programs at other colleges; admissions requirements and course equivalencies may vary.

<p>Contact information Nursing Admissions Century College 3300 Century Ave North White Bear Lake MN 55110 651/779-3910 admissions@century.edu</p>	<p>Century College Nursing Program Checklist</p> <ul style="list-style-type: none"> ▪ Apply to the college, review admission requirements and take assessment tests; complete required pre-admission courses (if necessary) before applying. ▪ Complete and submit nursing application form by deadline to Admissions Office. ▪ Request official copies of college or high school transcripts to be sent directly to the Records Office. ▪ Attend a nursing information meeting or schedule an appointment with a Counselor (recommended). ▪ Complete nursing program Minnesota General Education Transfer Curriculum (MnTC) courses before beginning nursing courses (recommended).
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Admission Requirements

All the admission requirements outlined below must be met before application to the Nursing Program. Students seeking any exception to the admission criteria should consult the Century College catalog for petitioning instructions.

Admission based on previous coursework

Applies to applicants who have attended college previously; applicants who graduated from high school within the previous two years and did not attend college; and G.E.D. recipients.

1. Credit and g.p.a. requirement: Completion of a minimum of 10 semester college-level credits from the Minnesota General Education Transfer Curriculum (MnTC) course list or transfer courses evaluated as MnTC, with a cumulative grade-point average (c.g.p.a.) of 2.75 or greater. Please see the college catalog, the Century College web site, or the Counseling Center for the list of eligible courses. Other types of credits, including but not limited to, occupational curriculum, career development, Pass/Fail, computer skills, learning lab, study skills, reading, English Speakers of Other Languages (ESOL) courses and physical education **will not** be calculated in the GPA. GPA will be calculated on all program course requirements whether taken at Century College or transferred in from other colleges. The grade-point average requirement also applies to all MnTC coursework taken after application up to the start of Nursing Program classes. Minimum of a C grade is required in every science course required for Associate in Science Nursing Degree and in all required nursing program science courses completed by application deadline and at anytime prior to the start of nursing courses.

Students who do not have a cumulative g.p.a. of 2.75 may petition for admission consideration based on their most recently completed MnTC credits (minimum 10 semester credits) including required science courses. Completion of credits and submission of

petition must be completed by the nursing program application deadline.

2. Science preparatory requirement: Completion, with a minimum grade of C, of a four-credit (semester), college-level Introductory/General Chemistry or Introductory/General Biology course with laboratory (Century CHEM 1020 or BIOL 1020) or transfer equivalent. Transfer equivalents must include laboratory. (CHEM 1020 has a mathematics prerequisite, MATH 0030 or math assessment placement in Math 0070 or higher). Please note that both General Chemistry and General Biology are prerequisites for Anatomy and Physiology at Century College. **Anatomy & Physiology I & II (8 credits) must be completed prior to beginning the second year of the nursing program.**

3. Math/Reading/Writing requirement: Nursing applicants must follow the Nursing Program policy and complete the assessment tests in Reading, Writing, and Mathematics with scores at the required college level or have completed the required coursework prior to the nursing program application deadline. An applicant with a sub-test ACT score of 24 or greater for Reading or English will be exempt from that particular assessment test (documentation must be provided).

Assessment exceptions based only on transcripts from United States colleges and universities include:

- Writing assessment if applicant has a transfer course equivalent to ENGL 1021 with a grade of C or higher
- Reading assessment if applicant has a transfer course equivalent to RDNG 1000 with a grade of C or higher
- Reading and Writing assessment if prior completion of a Bachelor's degree.

Previous assessment test scores remain current for meeting the Nursing Program admission criteria. Students may submit assessment scores from other MnSCU institutions and/or institutions that use the Accuplacer, Descriptive Tests of Language and Mathematical Skills (DMT/MS) or Computerized Placement Test (CPT) assessment test systems.

***All students are required to take the assessment test for Math 1000** prior to the application deadline, there are no exceptions. The math assessment test is also required prior to enrolling in MATH 1000 (Medical Dosages), which is a required course for the nursing program. **Note: Indicate nursing as the major when taking assessment tests to ensure that the correct math test is administered.**

For information about completing assessment tests, call 651-779-3352. You are urged to take the assessment tests as soon as possible so you know whether you need to complete developmental courses before applying. **All required remedial/developmental course work must be completed by the Nursing Program application deadline.** Practice test questions for the assessment tests can be found on-line at www.google.com and type in: Accuplacer practice tests.

4. Foreign transcripts: all foreign transcripts must be evaluated by World Education Services (W.E.S) info@wes.org or (212)966-6311.

Admission based on high school record

1. **Graduation:** Applies only to high school graduation within the past two years.
2. **Class rank:** High school rank in upper 50th percentile (rank may be computed at end of junior year or later).
3. **College entrance testing:** One of the following test scores:
 - a. ACT composite standard score of 21 or greater
 - b. SAT verbal/math combined standard score of 900 or greater
 - c. PSAT Verbal Minnesota score of 42 or greater or a verbal plus math score of 89 or greater
4. **Science requirement:** One year of high school introductory biology and high school chemistry with a grade of C or better in each course. The Century College Biology and Chemistry courses (Biol 1020 and Chem 1020) with grades of C or better may be substituted for the high school science courses if they are completed prior to the application deadline.
5. **Mathematics/Writing/Reading (basic skills) requirement:** Same as under previous-college criteria above. Writing, mathematics, and reading skills must be demonstrated through course work or assessment.
 - ✓ *High School students in their senior year may submit their application if science course requirements are met. Submit documentation accordingly.*
 - ✓ *Students are encouraged to enroll in college level courses prior to their start of nursing courses and to meet with a counselor before registering for college courses.*
 - ✓ *Indicate nursing as the major when taking assessment tests.*

Application Requirements

In addition to the admission requirements on the previous page, applicants must complete the application procedures and the requirements after acceptance, as outlined below, by the deadlines indicated to be eligible to begin the Nursing Program.

Application procedures

Deadlines: Applications for enrollment into the Nursing Program, including transcripts and all other documentation, must be received by the Admissions Office February 1st. Students are urged to apply early, but the selection process will occur after February 1st. Students may apply to Inver Hills or Century College Nursing Program, but not both.

Pre-application education requirements: At the time of application, applicants must have completed all the academic requirements listed previously in “Admission Requirements.”

Nursing Program application form: The Nursing Program application form must be completed and submitted to the Admissions Office. The college application and \$20 application fee must be submitted to the Admissions Office in addition to the Nursing Program application if the applicant has not applied to the college in the past.

Transcripts: Request official transcripts for all college courses and vocational school work done previously, including any courses in progress. Transcripts must be sent directly from the previous institution to the Nursing Program admissions office. **Official transcripts from Century College are not required.** Students applying under the high school admission requirements should have high school transcripts submitted. International transcripts must be evaluated by World Education Services to be petitioned for use; contact info@wes.org or (212) 966-6311. Transcripts must show the same name that appears on your application form; notify other institutions of any name change accordingly.

Selection process

Admission to the Nursing Program has become highly competitive and the college may not be able to accept all applicants that meet the minimum admission requirements. Applicants are ranked and selected for admission based on several criteria, including: current or past (within past five years) paid direct patient care experience (equivalent to a minimum of 3 months full-time); cumulative grade-point average; grade-point average in selected courses; prior degree completion (must apply for the degree); general education (MnTC) coursework completed for the A.S. degree by the application deadline; nursing preparatory coursework (Medical Terminology, Medical Dosages, Nursing Assistant); and credits completed at Century. Employment history will be verified by the college.

Applicants who are qualified but not admitted are placed on an alternate list based on their ranking. If spaces become available in the Nursing Program for the term they applied, applicants from the alternate list will be granted admission. Applicants not admitted must complete a new application for the next application deadline for the subsequent year.

After application/acceptance

Completion of the following requirements is mandatory. Accepted students who do not fulfill these pre-Nursing Program requirements lose their space in the program and forfeit the deposit.

Notification: The College will inform applicants of their admission status 6 to 8 weeks after the application deadline. Applicants selected as students must return the signed acceptance form and a deposit of \$100 (nonrefundable). The deposit will be applied to tuition and fees in the first semester. Financial accounts with Century College must be in good standing. Please keep the college and Admissions Office of address and phone number changes.

Orientation: Admitted nursing students will be notified of the date and time for the required nursing Orientation/Registration.

Human Services background check: Students must pass this requirement or they are subject to dismissal from the program. The application for the background check is done during required orientation session.

Immunization records: Students will receive the Pre-Entrance Nursing Program Immunization Record form for signature by a physician or physician designee. A completed immunization record, along with the required documentation, must be submitted to the Nursing Department.

CPR certification: Current certification in a healthcare provider CPR (such as the American Heart Association's *Basic Life Support Health Care Provider Course* or the Red Cross's *CPR for the Professional Rescuer*) is required prior to the start of the Nursing Program. Century College offers this course as do many other colleges, hospitals, local school districts, and nonprofit organizations. CPR certification must remain current throughout the nursing program.

Nursing Assistant course: Successful completion of a Nursing Assistant course within the last three years is a required preparatory course before beginning the Nursing Program. NA course completion before the application deadline is considered in the admission selection process. Students who have equivalent NA skills and knowledge obtained through other nursing care assistant positions may petition the Director of Nursing. Verification of skills or completion of the NA test will be required. Students with medical assistant, EMT, and other allied health backgrounds **will be** required to complete the Nursing Assistant course in its entirety.

If completed more than three years ago, current NA-R employment or successful completion of the national Nurse Aide Assessment Program examination is required (Contact the Century College Continuing Education Department on-line or at 651-779-3341 for test dates). Century College offers the NA course through Nursing Continuing Education; it is also offered at technical colleges and through other providers.

Contact information: Applicants/students are responsible for maintaining current addresses, telephone numbers, and name changes on file with the Admissions Office, the Records Office, and the Nursing Program.

Program Requirements/Information

Academic performance

Students must earn a minimum grade of C in the science admission requirements, in every Nursing (NURS) and science course required for the degree, and in Math 1000 Medical Dosages. **Students must also meet and maintain the 2.75 cumulative g.p.a. requirement for all course work done before beginning the Nursing Program.**

Clinical/Practicum experiences

During each semester of the Nursing Program students are assigned specific clinical experiences in various healthcare facilities and community agencies. Each nursing student must follow the specific regulations and rules of each facility and agency. Since nursing students have contact with patients/residents as part of their clinical courses, they are required by law to pass a criminal background study (MN Human Services Study).

Nursing students are *not* eligible for workers compensation because they are *not* employees of the college nor are they employees of the health care institutions or community agencies where they perform their clinical experience.

Annual professional liability insurance is required. This professional liability insurance is payable at the time of registration. In accordance with the Nursing Program Promotion and Retention Policies, students may be dismissed from the Nursing Program when a student has threatened patient safety.

Essential functions in the nursing program

Nursing is a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. Essential functions include: use of senses, speech, reading, writing, physical ability, coordination, stamina, ability to problem solve and emotional stability. The MnSCU Core Performance Standards for nursing students are available online or from the Nursing Program.

Math requirement for Century nursing students

The required preparatory math course for nursing students is Math 1000, Medical Dosages. This course must be completed with a grade of C or better before entering the Nursing Program or taken concurrently with Semester I. Students are strongly recommended to take this course before beginning the Nursing Program after meeting math assessment test prerequisites. The arithmetic math assessment primarily covers content on whole numbers, fractions, decimals and percents. Students are encouraged to review this content before taking the math assessment.

If the student does not receive a recommendation of Math 1000 on the assessment test, the student will be required to register for appropriate prerequisite math courses. Students are encouraged to take the math assessment well in advance of entering the Nursing Program so that, if necessary, any remedial courses can be completed. Completion of remedial coursework is required

prior to the application deadline. Please note that Math 0030 Introductory Algebra or math assessment placement in Math 0070 or higher, is a prerequisite for Chemistry 1020, Chemistry Concepts.

Medical Terminology (recommended)

A Medical Terminology credit course, such as Hlth 1001, is highly recommended prior to starting the nursing program. Students are responsible for this knowledge and will be tested during the first nursing course unless they have completed HLTH 1001 or an equivalent course for credit. Self-study course books and an online course are also available at Century College.

Minnesota General Education Transfer Curriculum (MnTC) / General Education Requirements

All students (including recent high school graduates) are encouraged to complete as many of the required Minnesota General Education Transfer Curriculum (MnTC) courses as possible prior to the start of the nursing courses. Some of these general education courses have prerequisites that also must be completed.

If you have specific questions about transfer of previous college credits for the Minnesota General Education Transfer Curriculum (MnTC) requirements of the Nursing Program, please contact the Transfer Credit Evaluation Office at 651/779-3908 or visit <http://www.uselectmn.org>

New high school graduates are urged to enroll at Century College and to complete as many Minnesota General Education Transfer Curriculum (MnTC) requirements as possible before applying to the Nursing Program.

For students interested in transferring from a nursing program at another college, advanced placement may be possible depending on previous course work, credits earned, and space availability. Credits are evaluated as part of the application process. Please contact the nursing program coordinator or director for more information about advanced placement criteria.

Students must have all MnTC/General Education course requirements for the AS in Nursing Degree completed to be eligible to take the National Council Licensure Examination – RN (NCLEX®-RN).

Obtaining Registered Nurse licensure

After satisfactorily completing the Associate in Science Degree Nursing Program degree requirements, qualified students are eligible to apply for the National Council Licensure Exam - RN (NCLEX®-RN). Authorization to take this exam comes from the Minnesota State Board of Nursing as a result of the graduate's application to the board for licensure. The college's *Intent for Graduation* form must be submitted prior to completing the Board of Nursing application. After passing the licensure exam, students are eligible to apply for licensure in all states.

If you have any legal or medical questions regarding your potential for meeting the Minnesota Board of Nursing requirements for licensure or your potential to practice professional nursing, contact the Minnesota Board of Nursing directly at (612) 617-2270 or www.nursingboard.state.mn.us.

Affirmative action

The Minnesota State Colleges and Universities System (MnSCU) is committed to affirmative action, equal opportunity, and American Disability Act principles in all of its programs, services, activities, and employment.

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Social Security Notice:

Century College uses Social Security Numbers for student identification purposes on student records. Providing your Social Security number is voluntary. However, if you do not provide your Social Security number, you may not be considered eligible for Education Tax Credits (Hope and Lifetime Learning Scholarships). If you do not provide this number, your petition will still be processed. This data is requested for purposes of administration, program evaluation and consumer data. Your number also may be used to create summary information about MnSCU programs through data matches with other state agencies.

Data Privacy Notice:

Refer to the Century College's course catalog and schedule for the most recent policy related to Student Data Privacy and Notification of Rights (Student Data). <http://www.century.edu/files/centurycatalog.pdf>

Revised 2/25/2009 KK

**Associate in Science Degree
Nursing
Traditional Track - 2010
Total Number of Credits: 64**

Career/Occupational Requirements: 34 credits		Credits
NURS 1020	The Registered Nurse Role in Health and Wellness.....	4
NURS 1025	Clinical Application for NURS 1020	4
NURS 1030	Nursing Intervention I: Health, Healing and Holism and the Role of the RN	4
NURS 1035	Clinical Application for NURS 1030	4
NURS 2222	A Pathophysiological Approach to Health Problems and Pharmacologic Therapy.....	3
NURS 2030	Nursing Intervention II: Health, Healing and Holism and the Role of the RN.....	4
NURS 2035	Clinical Application for NURS 2030	4
NURS 2050	Synthesis and Transition to the Registered Nurse Role.....	3
NURS 2055	Clinical Application for NURS 2050	4

Nursing Electives:

NURS 2785	Clinical Internship	1
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General Education/MnTC Requirements: 30 credits

Goal 1 - Communication: 7 credits

ENGL 1021	Composition I.....	4
Select one of the following COMM courses.....		3
COMM 1031	Interpersonal Communication	
COMM 1041	Small Group Communication	
COMM 1051	Intercultural Communication	

Goal 2 - Critical Thinking is fulfilled when all MnTC goals are complete

Goal 3 and/or Goal 4 - Sciences/Math/Logical Reasoning:11 credits

BIOL 2031	Human Anatomy and Physiology I	4
BIOL 2032	Human Anatomy and Physiology II	4
BIOL 2035	Microbiology	3

Goal 5 - History/Social and Behavioral Sciences: 6 credits

Two courses from two disciplines		
PSYC 1041	Developmental Psychology	3

Goal 6 - Humanities and Fine Arts: 6 credits

Two courses from two disciplines		
PHIL 1035	Biomedical Ethics – recommended	3

Goals 7-10: Three credits in each of two goals

Goal 7: Human Diversity

Goal 8: Global Perspective

Goal 9: Ethic and Civic Responsibility

Goal 10: People and Environment

Two 3-credit courses are required in Goals 7-10. COMM 1031, 1041, 1051 requirement meets one of the goals. One additional course (in a different goal than the communication course you complete) in Goal 7-10 is required. It is possible to choose a course in Goal 5 or Goal 6 that also meets the Goal 7 requirement. Refer to MnTC guidesheet available in Counseling and/or the college catalog.

Additional Requirement: (recommended prior to application)

MATH 1000 Medical Dosages (1 credit) or equivalent