



# Century College Bulletin

## IMPORTANT PROCEDURES AT CENTURY COLLEGE REGARDING RESEARCH AND GRANT WRITING

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Century College has significantly increased the research that is conducted by faculty, staff and students on campus. In addition, the College is asked by graduate students and outside institutions for research information. In order to ensure that research meets all Institutional Review Board, human subjects and data confidentiality laws (e.g. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)), all research on campus must be approved in advance.

Examples of research practices that require prior approval:

- Conducting surveys, focus groups or observations of students or employees in activities and documenting individual results (Note: Class observations of faculty are exempt because they are not research focused)
- Using or accessing confidential information (e.g. grade point average, economic status, student tech IDs, social security numbers)
- Requesting information from any individuals under the age of 18
- Reporting of research results that can be linked to an individual

Participant release forms may be required to conduct research. The survey instrument may also need to be approved in advance.

FIRST STEP: Contact Jo Matson, Director of Planning and Institutional Effectiveness at X3999 or [jo.matson@century.edu](mailto:jo.matson@century.edu).

## GRANT WRITING/GRANT PROPOSALS

If you are interested in applying for a grant, including grants available from the Office of the Chancellor, please complete a *First Look form*. The form is available on the New Commons/Forms Repository/Grants. The Resource Development Office has resources to help you apply for grants and can provide data and college profile information for the grant proposal. We also request this information because several individuals in the College may be applying for the same grant funding and it may be to the College's advantage to coordinate these efforts.

Also, it is a Century College policy that all grant proposals must be signed by the College President prior to submission. If you have any questions, please contact Jo Matson at [jo.matson@century.edu](mailto:jo.matson@century.edu) or X3934.

## FUNDING FOR BEST PRACTICE VISITS AND FOR CENTURY COLLEGE PRESENTATIONS AT CONFERENCES AND ANNUAL MEETINGS

Travel funding for "Best Practice" visits and Century College presentations of its own best practices at conferences has been reduced due to the economic downturn. However, there are some funds available for these initiatives.

Two due dates for submitting proposals are: November 16, 2009 and February 15, 2010.

Proposals can be submitted at any time during the year. However, if the funding for fall and spring is allocated by these dates, additional funding will not be provided. So, it is best to get your proposals in early.

The information on the application process and application form is available on the Common Drive, New Century Commons/Forms Repository/ Best Practice.

For more information, contact Amy Richards at amy.richards@century.edu, or X3999.

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## 5th Annual Holiday Craft Bazaar

Sue Klecker

### Calling all Century Artisans & Volunteers

Century College Foundation will be sponsoring our 5th Annual Holiday Craft Bazaar. Proceeds will support Century College Foundation scholarships. The event will be held on Thursday, December 3, 2009, from 9:00 a.m. – 4:00 p.m. in the Lincoln Mall, East Campus.

**Artisans** - We invite you to display and sell your creations/products at this festive, seasonal event at a cost of \$40 for a 10-ft space (you provide the table). In addition to the entry fee, each participant is required to donate an item (minimum value of \$10.00) for a silent auction to benefit the Century College Foundation scholarship fund

### YOU CAN HELP IN SEVERAL WAYS:

- Sell your crafts – space still available but going fast!
- Donate an item for the silent auction
- Volunteer to:
  - Work bake sale
  - Help with set-up or tear-down
  - Post signs around college
  - Traffic control
  - Work registration table
  - Decorate
  - Become a committee member



If you are interested in volunteering or wish to reserve a vendor space, please contact Sue Klecker x1792 or sue.klecker@century.edu or Theresa Glass x5531 or theresa.glass@century.edu

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Please send items for the next two Bulletins (Nov. 3 and 10) directly to Kelly Koppy at kelly.koppy@century.edu. The deadlines are the Thursday before the Tuesday publication. Nancy Livingston will be off campus Oct. 15 to Nov. 9.



## CTL News

### MnSCU CTL WEB WORKSHOPS

You Can't Teach Science Labs Online, Or Can You?

November 13, 2009

10:00 a.m.–12:00 p.m. • Labs Online & Home Labs

1:00–2:00 p.m. • Simulation Labs

Remember science courses taught in laboratories, Bunsen burners, goggles, and beakers? Well many of our faculty are still using these teaching facilities with great success. However, with more students taking courses online, some faculty have found effective ways to teach their science courses and labs online! Join us to find out how they are teaching online and share in a discussion of what their students are learning.

### You Can't Teach World Language Courses Online, Or Can You?

November 20, 2009

10:00–11:30 a.m.

Who ever thought you could take a world language course online? Students at Rochester Community and Technical College and Inver Hills Community College are doing so successfully. Join their instructors to discover how they are effectively teaching languages to students they don't meet face to face. Perhaps their techniques can help your teaching in your online courses!

Details for Web Workshops are available online at [http://www.ctl.mnscu.edu/programs/educ\\_opp/webworkshops.html](http://www.ctl.mnscu.edu/programs/educ_opp/webworkshops.html)

### MnSCU GRANTS AND PROPOSAL INFORMATION

Fall 2010 Discipline Workshop Grants Call for Proposals

Deadline: November 6, 2009

Details and guidelines are available online at [www.ctl.mnscu.edu/programs/dw](http://www.ctl.mnscu.edu/programs/dw)

CTL Instructional Development Grants for 2010-2011 Call for Proposals

Announcement: October 20, 2009

Deadline: November 30, 2009

Details and guidelines are available online at [www.ctl.mnscu.edu/programs/grants](http://www.ctl.mnscu.edu/programs/grants)

### FACULTY PROFESSIONAL DEVELOPMENT FUNDS

The Faculty Professional Development Committee's next meeting will be Thursday, November 5. For funding requests to be considered at that meeting, they must be received by NOON the preceding day, Wednesday, November 4.

Information on Professional Development application and reimbursement procedures is available on the Century College CTL website. To access the CTL website, go to the Century College home page. Click on "Employees" at the bottom, and then use the Quick Link for "Center for Teaching and Learning." In the left column of the CTL website, you'll see "Professional Development." Click on that, and then "Forms." You will find the PD procedures, PD request form, SEMA4, etc. – all there in one place. Send your PD request to either co-chair: Connie Poferl in Office Technology on East Campus or Michele Neaton in Humanities on West Campus. Forms may be filled out electronically and emailed, or you may print out the form and send it via campus mail.

### CTL Campus Leaders:

Michele Neaton, [michele.neaton@century.edu](mailto:michele.neaton@century.edu) or ext. 3245

Connie Poferl, [connie.poferl@century.edu](mailto:connie.poferl@century.edu) or ext. 5770



## Century Men's Soccer Team Places 2nd in Region XIII

Dwight Kotila

Congratulations to Head Coach David Palmer and the Men's Soccer team as they defeated Riverland Community College 14-0 in the NJCAA Region XIII Tournament on Friday, October 23. Century advanced to the Region XIII Championship game on Saturday, October 24 to play Anoka–Ramsey Community College for the title. Century lost 0-6, placing second in the region.

Congratulations to Coach Palmer and the men's soccer team for a very successful season!

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## President's Climate Committee News

### What's happening this year in regard to sustainability on campus?

Century College now has a "**GREEN**" **WEB PAGE**:  
<http://century.green.project.mnscu.edu/>

2nd annual **COMMUTING SURVEY** (only one this year and very short one): if you haven't completed the survey, please take about 2 minutes of your time to help us out – the more that respond, the more accurate the results.

Commuting survey link for students: [http://www.surveymonkey.com/s.aspx?sm=EV9TKtUjgg8pDr\\_2f5KZc1BA\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=EV9TKtUjgg8pDr_2f5KZc1BA_3d_3d)

Commuting survey link for employees: [http://www.surveymonkey.com/s.aspx?sm=XhYjCrN35roAZ9L80UgefA\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=XhYjCrN35roAZ9L80UgefA_3d_3d)

**CURRICULUM:** The following courses and programs are new and/or in development, thanks to the hard work of Mark Felsheim, Todd Fink, Jane Nicholson, Roger Aiken, and several others:

SOLR 1020 Intro to Solar Assessment

SOLR 1030 Solar Energy Construction Projects

SOLR 2030 Advanced Solar Thermal Concepts

SOLR 2035 Solar Thermal Lab

RENEW 2020 Solar Energy Concepts

60 cr. Energy Technical Specialist AAS Degree

16 cr. Solar Site Assessor Certificate

We'd also like to work on integrating sustainability across the curriculum, and Pam Thinesen will be contacting Faculty Departments to talk some more about this voluntary opportu-

nity for faculty. Another idea is to have a session as a part of SOAR and for new employees to familiarize everyone with the American College and University Presidents' Climate Commitment. Such sessions would also welcome present students and employees.

**GREENHOUSE GAS INVENTORY:** Second annual greenhouse gas inventory is in progress. If you are contacted for data, please respond so we can get this completed soon. This takes many hours to complete and is due with ACUPCC in January. The greenhouse gas inventory will be published at <http://presidentsclimatecommitment.org/report/>

**LONG-TERM CLIMATE ACTION PLAN** is being drafted and is due to be published at the ACUPCC web site in January.

Reduce/Reuse/Recycling questions: See J drive, R3 folder- "resource list"- or ask Pam Thinesen to send this document to you. If you don't have a set of recycling containers in your area, especially outside classrooms, please do an electronic work order or contact Pam Thinesen or DeEon Phillippi.

Check out the **CLIMATE COMMITTEE BULLETIN BOARD**, second floor of Science/Library Building



To all Impact Customers,

Please review the following letter that Postmaster General, John Potter, sent yesterday regarding 2010 postage. Indeed, "it is the right decision at the right time for the right reason." We applaud this decision. Read and enjoy.

Sincerely,  
Tim Johnson  
CEO of Impact Proven Solutions

To Postal Service Customers:

Many of you have expressed concerns regarding mailing costs for 2010. The tough economic climate has presented significant challenges to all of us and pessimistic speculation has suggested that postal prices could increase by as much as 10 percent.

As we begin a new fiscal year and as many of you, our business clients, are preparing your 2010 operating budgets, we want to end all speculation.

The Postal Service will not increase prices for market dominant products in calendar year 2010.

Simply stated, there will not be a price increase for market dominant products including First-Class Mail, Standard Mail, periodicals and single-piece Parcel Post. There will be no exigent price increase for these products.

This is the right decision at the right time for the right reason. Promoting the value of mail and encouraging its continued use is essential for jobs, the economy, and the future of both the Postal Service and the mailing industry.

While increasing prices might have generated revenue for the Postal Service in the short term, the long term effect could drive additional mail out of the system. We want mailers to continue to invest in mail to grow their business, communicate with valued customers, and maintain a strong presence in the marketplace. Changes in pricing for our competitive products - Priority Mail, Express Mail, Parcel Select, and most international products - are under consideration. We expect to announce a decision in November.

We are committed to working with customers to find ways to grow the mail through innovative incentives like the Summer Sale and contract pricing. Mail is the most effective means of communication and advertising and we will continue to work together to increase the value of the mail. Mail is a smart investment for the future.

John E. Potter  
Postmaster General



**Vendor Table  
RESERVATION FORM  
Thursday, December 3, 2009  
9:00am - 4:00pm**

2009

*Holiday Craft Fair* 

**Location:** Century College, East Campus, Lincoln Mall

Sue Klecker at 651-773-1792 or  
Theresa Glass at 651-779-5531

3300 Century Avenue  
White Bear Lake, MN 55110

**Cost:** \$40 - 10  Space w/2 chairs  Table not provided  
\$10 - 6  Table rental (available on limited basis)  
\$10  Electrical (available on limited basis)

**Time:** **SET-UP Hours: 7:00 - 8:45am**  
**DISPLAY Hours: 9:00am - 4:00pm** (No take downs before 4:00pm)  
Displays **MUST** be taken down by 6:00pm (College doors lock at 10:00pm)

- Details:**
- All vendor fees are donated to the Century College Foundation.
  - Participants are required to donate a silent auction item (min. value of \$10). Proceeds will benefit student scholarships.
  - Century Foundation will provide a receipt for **tax deductible** contributions within two weeks of receiving registration.
  - An informational packet will be sent out in mid October.

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Cut dotted line and return. Keep top portion for your records.

**SPACE RESERVATION FORM**

Vendor Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ website: \_\_\_\_\_

Product(s) displayed/sold: \_\_\_\_\_

**Donation for silent auction:** \_\_\_\_\_ **Value: \$** \_\_\_\_\_

\_\_\_\_\_ 10  Space  provide own table (\$40 each) = \$ \_\_\_\_\_ .00 (minimum value \$10)

\_\_\_\_\_ Electrical  limited quantity (\$10) = \$ \_\_\_\_\_ .00

\_\_\_\_\_ 6  Table - limited quantity (\$10 each) = \$ \_\_\_\_\_ .00

**Total (tax deductible) Amt Due \$** \_\_\_\_\_ .00

**Payment Options:**

1. Enclose Check Payable to: **Century College Foundation**

2. Charge to my  Visa  MasterCard  Discover

Account Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Card Verification Number \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

3. \_\_\_\_\_ Sorry, I'm unable to participate but would like to make a donation. \$ \_\_\_\_\_ .00 or item \_\_\_\_\_

**Mail or Fax Completed Form to:**

Sue Klecker [sue.klecker@century.edu](mailto:sue.klecker@century.edu)  
2009 Holiday Craft Fair Registration 651-773-1792  
Century College 651-779-3470 fax  
3300 Century Avenue [theresa.glass@century.edu](mailto:theresa.glass@century.edu)  
White Bear Lake, MN 55110 651-779-5531

**OCTOBER ACTIVITIES:**

This month has been heralded as Native American Month, in recognition of the impact of Columbus's arrival on the "first Americans". It is celebrated through November, from Columbus Day to Thanksgiving. Watch for opportunities to extend student understanding through television programming and newspaper/magazine articles during this month.

**October 2.** "Be the change you want to see in the world." What does this quotation by Mahatma Ghandi mean to your students. Find out who Mahatma Ghandi was and what he was known for. Collect other meaningful Ghandi quotes to share with the class.

**October 2.** The Pan American Conference recognized that the countries of the Americas have shared needs and should support one another. The first of these conferences was in 1889 in Washington D.C. Display a map of North, Central, and South America, showing the names of the countries and their capitals. Illustrate it with the names of countries and their capitals. Illustrate it with the flags of different countries. Discuss what these countries have in common. They were all colonized by Europeans, for example, although descendants of the original inhabitants still live in all the countries. Ask students what languages are spoken in these countries. Do students know what languages are most common in the United States? Which of these languages are represented in your community or classroom?

**October 12.** Columbus Day recognizes the landing of Columbus at San Salvador in 1492. Locate San Salvador on the map. Trace Columbus's journey from Spain to the New World. Where did he go after San Salvador? Why did he call the people he met as "Indians"? People often refer to Columbus as the discoverer of America. Is that true? What were the Americas like when Columbus arrived? Read aloud *Morning Girl* by Michael Dorris, an eye opening account of the life of a Taino sister and brother in 1492. What impact did Columbus's voyage have on the indigenous peoples of the Americas?

**October 17.** The International Day for the Eradication of Poverty has been observed every year since 1993, when the General Assembly of the U.N., by resolution 47/196, designated this day to promote awareness of the need to eradicate poverty and destitution in all countries, particularly in developing countries - a need that has become a development priority. Help your students learn more about local and global poverty issues. Hunger is a direct result of poverty and a good place to start. Some good resources can be found at <http://www0.un.org.cyberschoolbus/poverty2000/index.asp>, <http://www.feedingminds.org> and <http://www.mnhomelesscoalition.org/resources/curriculum/>.

**October 26, 31.** Many of the worlds cultures have celebrations to honor and remember the dead. In Egypt they set out oil lamps and delicacies in honor of Osirus, the god of the dead. The Romans established November 1 and 2 for similar rituals. October 31, All Hallows Eve, became a Christian holiday in 1006. In the British Isles, Samhain (the Celtic festival of the dead) meant candles lit in carved turnips. For the autumn festival of Bon, the Japanese dressed up in disguise and hung paper lanterns o guide the spirits of their ancestors' home. In Mexico, El dia de los Muertos (the Day of the Dead) is celebrated with special sweets to feed the spirits and with masks and skeletons to scare them away on November 2<sup>nd</sup>. Earlier in the week, Chinese people celebrate Chung Yeung, the Fall Grave Sweeping day. How do your students remember and honor their ancestors?



Cylindrical Cheyenne Parfleche

***When asked by an anthropologist what the Indians called America before the white man came, an Indian said simply 'Ours.'***

~Vine Deloria

# OCTOBER

| Sun  | Mon   | Tue   | Wed  | Thu  | Fri   | Sat   |
|--|---|---|--|--|---|---|
|  |   |   |  | <b>1</b><br>Independence Day (Nigeria)<br>People's Republic of China formed by Chiang Kai-Shek, 1949 | <b>2</b><br>Gandhi's Birthday - 1869 (India)<br>Thanksgiving (Chu'sok) (Korea)<br>First Pan-American Conference, 1889 | <b>3</b><br>Day of German Unity (Germany)<br>Sukkot (Jewish)<br>Mid-Autumn Festival (China)                               |
| <b>4</b><br>New Orleans Tribute, the first African American daily newspaper, began publication in 1864 | <b>5</b><br>Death of Tecumseh (1768-1813): Shawnee leader who spoke out against unfair treaties with white settlers | <b>6</b><br>U.S. Supreme Court declares California's ban on interracial marriage unconstitutional, 1948 | <b>7</b><br>Matthew Shepard, a gay college student, was beaten and robbed in a hate crime and died five days later, 1998 | <b>8</b><br>Karva Chauth, Hindu<br>Jesse Jackson, Civil Rights leader, born 1941                     | <b>9</b><br>Last day of Sukkot<br>Independence Day (Uganda - 1962)<br>Leif Erikson Day, U.S.                          | <b>10</b><br>Independence Day (Fiji - 1970)<br>Double Ten festival celebration of Chinese Revolution, 1911                |
| <b>11</b><br>Birth of Eleanor Roosevelt, 1884<br>National Coming Out Day, Gay & Lesbian                | <b>12</b><br>Columbus Day<br>Thanksgiving Day (Canada)<br>Columbus arrives in the Americas, Dia de la Raza          | <b>13</b><br>B'nai Brith, leader in fighting for anti-Semitism, founded in NYC, 1843                    | <b>14</b><br>Martin Luther King receives Nobel Peace Prize, 1964   | <b>15</b><br>John Sullivan, Irish American, World Heavyweight Champion of 1882, born 1858.           | <b>16</b><br>National Hero's Day (Jamaica)<br>John Brown's raid, 1859   | <b>17</b><br>International Day of the Eradication of Poverty, U.N.<br>Diwali, Hindu, Sikh<br>Row of lights-Hindu New Year |
| <b>18</b><br>Puerto Rico invaded by the U.S. as a result of the Spanish American War, 1898             | <b>19</b><br>Joseph Rainey became the first African American member of Congress in 1870.                            | <b>20</b><br>Revolution Day (Guatemala)   | <b>21</b><br>National Day (Somalia)<br>Alfred Nobel, founder of the Nbel Prize, born in Sweden in 1833                   | <b>22</b><br>Abu Simbel Festival (Egypt)   | <b>23</b><br>Chulalongkorn Day, Thailand  | <b>24</b><br>United Nations Day (UN Founded to work on World Peace - 1945)  |
| <b>25</b><br>Peace, Friendship & Goodwill Week   | <b>26</b><br>Birth of Mahalia Jackson, African American Gospel Singer, 1911<br>Chung Yeung Festival, China          | <b>27</b><br>Christopher Columbus "discovers" Cuba and claims it for Spain, 1492                        | <b>28</b><br>Statue of Liberty Day, dedicated, 1886  | <b>29</b><br>U.S. Supreme Court declares an end to school segregation in Brown v. Board of Ed., 1969 | <b>30</b><br>U.S. Armed forces end segregation of races, 1954   | <b>31</b><br>Halloween<br>Samhain, Wiccan New Year  |

2009