



# Continuing Education and Customized Training (CE/CT)

Desire2Learn (D2L) Login

## Century College Continuing Education/Customized Training (CE/CT) Students

### E-Mail Address

Online course communication is done through e-mail, so it is important that the Continuing Education and Customized Training (CE/CT) Department has the e-mail address that you want to use for this course. If you received this document via the e-mail address you want to use for this course, you do not need to respond. However, if your e-mail address is not on file, or if you want to change your e-mail address, please contact the [CE/CT Department](#) as soon as possible at 651.748.2607.

If you do not have an e-mail address, or would like to create one just for your online course communication, try a free Google e-mail account at [www.gmail.com](http://www.gmail.com) or a free Windows Live e-mail account at <https://signup.live.com/>.

### Desire2Learn (D2L) Login

Many courses offered at Century College are either web enhanced or web-based. Most of these courses use Desire2Learn for obtaining course materials, submitting homework, taking quizzes/tests, and using online discussion tools

1. Shortly before your course begins, you will receive two emails:
  - The first contains your username; this is typically also your Century College Tech ID.
  - The second Contains a password reset link.
2. Follow the password reset link. (Figure 12)
3. Enter your username (from the first email).
4. Enter and re-enter a password of your choice, and submit.

Figure 12

**Choose a New Password**

Enter a new password. Password must be between 8 and 50 characters in length.

\*Username: 99999999

\*New Password: ●●●●●●●●

\*Re-enter Password: ●●●●●●●●

Cancel Submit

Once your course begins, navigate to the Century College D2L page (Figure 13)

1. Enter your username and password.
2. Your D2L homepage appears. You may have to click a plus sign (+) in front of the semester or the term CECT to expand a list and locate your course.

Figure 13

**Login**

**Username:**

**Password:**

Please note your password is case sensitive.

Login

[Forgot Password?](#)

Your password will be emailed to you.

### Guest Account Access

Century College is pleased to offer our visitors and guests access to the Internet from our college wired and wireless networks. This service is valid in the Library and all Century College computer classrooms. These accounts, however, may not be used in the Main Computer Centers (E1710, W3165) or in employee offices. Please reference the [Century College Guest Access](#) for a tutorial that will assist with the setup of your on-campus guest account login. Congratulations, you have successfully setup all of the Century College Accounts! If you received an error at any point, and did not finish the setup, please contact the [CE/CT Department](#) as soon as possible at 651.748.2607.