



CenturyCollege

Professional Development for Kitchen and Bath Design
in partnership with the
National Kitchen and Bath Association



National Kitchen & Bath Association

Too busy for training?

Online learning could be the solution for you. Go online to take professional development courses from your own location at a time that works for you.

These online courses are a great way for you to earn your professional education hours, keep up to date on industry trends, learn new skills, and get the knowledge you need to be successful!

Century College is an NKBA-accredited education provider. Courses are instructor-led by NKBA-Certified Kitchen Educators/Designers. Curriculum is based on the specifications encouraged by the NKBA and is supported by the use of NKBA reference materials.

Online Learning Designed for Kitchen and Bath Design Professionals

**NKBA Online Kitchen and Bath Design Courses
 2008-2009 Schedule***

Title	Dates	NKBA Hours	NKBA-member Registration Fee
KBD1: Presentation Standards	May 19-July 11, 2008	6	\$675
KBD1: Presentation Standards	Aug 25 – Oct 17, 2008	6	\$675
KBD1: Presentation Standards	Oct 20 – Dec 12, 2008	6	\$675
KBD1: Presentation Standards	Jan 12 – March 6, 2009	6	\$675
KBD1: Presentation Standards	March 9 – May 1, 2009	6	\$675
KBD1: Presentation Standards	May 4 – July 26, 2009	6	\$675
KBD 2: Construction & Mechanical Systems for KBD	May 19-July 11, 2008	6	\$675

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KBD 2: Construction & Mechanical Systems for KBD	Oct 20 – Dec 12, 2008	6	\$675
KBD 2: Construction & Mechanical Systems for KBD	March 9 – May 1, 2009	6	\$675
KBD 3: Basic Kitchen & Bath Design	June 23 – Aug 15, 2008	6	\$675
KBD 3: Basic Kitchen & Bath Design	Oct 20 – Dec 12, 2008	6	\$675
KBD 3: Basic Kitchen & Bath Design	Jan 12 – March 6, 2009	6	\$675
KBD 3: Basic Kitchen & Bath Design	March 9 – May 1, 2009	6	\$675
KBD 3: Basic Kitchen & Bath Design	May 4 – July 26, 2009	6	\$675
KBD 4: Lighting for Kitchen & Bath Design	Aug 25 – Oct 17, 2008	2	\$250
KBD 4: Lighting for Kitchen & Bath Design	Jan 12 – March 6, 2009	2	\$250
KBD 4: Lighting for Kitchen & Bath Design	May 4 – June 26, 2009	2	\$250
KBD 5: Business Practices for KBD	May 19 – July 11, 2008	4.8	\$350
KBD 5: Business Practices for KBD	Aug 25 – Oct 17, 2008	4.8	\$350
KBD 5: Business Practices for KBD	Jan 12 – March 6, 2009	4.8	\$350
KBD 5: Business Practices for KBD	May 4 – June 26, 2009	4.8	\$350
KBD 6: Advanced Kitchen & Bath Design	May 19 – July 11, 2008	6	\$675
KBD 6: Advanced Kitchen & Bath Design	Oct 20 – Dec 12, 2008	6	\$675
KBD 6: Advanced Kitchen & Bath Design	March 9 – May 1, 2009	6	\$675
KBD 7: 20-20 Design for Kitchen and Bath Spaces	May 19 – July 11, 2008	6	<i>CANCEL</i>
KBD 7: 20-20 Design for Kitchen and Bath Spaces	June 23 – Aug 15, 2008	6	\$675
KBD 8: Materials and Estimating	June 23 – Aug 15, 2008	4	\$350
KBD 8: Materials and Estimating	March 9 – May 1, 2009	4	\$350
AKBD Review	June 30 – Aug 25, 2008	24	\$750
AKBD Review	Sept 15 – Nov 10, 2008	24	\$750
AKBD Review	Jan 12 – March 6, 2009	24	\$750
AKBD Review	July 20 – Sept 11, 2009	24	\$750

*Schedule subject to change. New course offerings may be added. Visit www.nkba.org for latest updates.

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Students will be responsible for purchasing required textbooks (the NKBA Professional Resource Library) and drafting supplies. Courses may be taken individually or as a full curriculum. Pre-requisites may apply. These courses are offered entirely online. Students must have access to a computer with an Internet browser and an email address.

Register Today

1. Call NKBA customer service at 1-800-843-6522
or
2. Visit www.nkba.org and click on the education tab

Register early – classes fill quickly!

Cancellation policy: Registrants will receive a full refund less \$25 per class processing fee if NKBA receives your cancellation prior to 3 business days before the first class date. Sorry, we cannot issue refunds for cancellations received within 3 business days of the first class date. Should a class be cancelled due to insufficient enrollment, registrants will receive a full refund.

Course Descriptions

KBD 1: Presentation Standards

6 NKBA hours, \$675

Develop hand drafting skills in accordance with NKBA standards for architectural drafting. Learn to visually present your solutions to design projects by drafting dimensioned floor plans; elevation, isometric, perspective, and section drawings; and designing kitchens and bathrooms. Topics include drafting tools, architectural lettering, scale, measurements, room layout and traffic flow, and floor plan symbols. You will be required to submit completed projects via mail for instructor critique and evaluation. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

Note that this hand-drafting course is a prerequisite to KBD 3 Kitchen & Bath Design and KBD 6 Advanced Kitchen & Bath Design.

You will receive a list of required drafting supplies, including a drafting board and drafting equipment.

Required textbooks and supplies:

Kitchen & Bath Drawing: Plans – Drafting – Presentations by David Newton, CMKBD, published by NKBA, 2006. NKBA member price, approx \$73.

Supplies: complete list of drafting supplies available upon registration

Instructor: Margaret Krohn, CKD, ASID

KBD2: Construction and Mechanical Systems for Kitchen and Bath Design

6 NKBA hours, \$675

Learn to interpret blueprint drawings including construction basics and mechanical systems, specifically plumbing, HVAC, electrical, and lighting systems for residential

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construction. You will be required to submit completed projects via mail, fax, Internet drop box, or email for instructor critique and evaluation. This course requires one completed hand-drafted construction plan. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

Required textbooks:

NKBA Professional Resource Library Text: *Kitchen and Bath Systems: Mechanical – Electrical - Plumbing*, by Jerry Germer, published by NKBA, 2006. NKBA member price, approx \$73.

NKBA Professional Resource Library Text: *Residential Construction: Systems – Materials - Codes*, by Jerry Germer, published by NKBA, 2006. NKBA member price, approx \$73.

Instructor: Arlyne Wolf, CKE

KBD 3: Basic Kitchen and Bath Design

6 NKBA hours, \$675

Learn the basics of good kitchen and bath design. Review the purpose and function of these spaces, calculate storage requirements, incorporate the elements and principles of design while meeting the wants and needs of a given client. Get a good understanding of ergonomic principles as well as building codes and safety considerations. Learn to use NKBA guidelines for good design, create a design statement and utilize NKBA forms including Client Survey Form and Specification Form. Learn to problem-solve for both new construction and remodeling. You will be required to submit completed projects via mail for instructor critique and evaluation. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

*Prerequisite: KBD 1 Presentation Standards, or equivalent**

Required textbooks:

NKBA Professional Resource Library Text: *Design Principles: Color-Form-Styles*, by Ellen Cheever, CMKD, ASID, published by NKBA, 2006. NKBA member price, approx \$73.

NKBA Professional Resource Library Text: *Kitchen Planning: Guidelines-Codes-Standards* by Julia Beamish, CKE, Kathleen Parrott, CKE, and JoAnn Emmel with Mary Jo Peterson, CKD, CBD, CAPS, published by NKBA, 2006. NKBA member price, approx \$82.

NKBA Professional Resource Library Text: *Bath Planning: Guidelines-Codes-Standards* by Julia Beamish, CKE, Kathleen Parrott, CKE, and JoAnn Emmel with Mary Jo Peterson, CKD, CBD, CAPS, published by NKBA, 2006. NKBA member price, approx \$82.

Instructor: Margaret Krohn, CKD, ASID

KBD 4: Lighting for Kitchen and Bath Design

2 NKBA hours, \$250

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Learn lighting design and application for kitchens and bathrooms. Consider a variety of light sources and the advantages and limitations for each. Learn to determine an adequate amount and type of lighting and to design lighting plans that incorporate both natural and artificial lighting to provide adequate, accurate, and safe lighting. Specify electrical systems for lighting. You will be required to submit completed projects, including one completed lighting and electrical plan, via mail, fax, Internet drop box, or email for instructor critique and evaluation. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

Required textbooks:

NKBA Professional Resource Library Text: *Kitchen & Bath Systems: Mechanical-Electrical-Plumbing*, by Jerry Germer, published by NKBA, 2006. NKBA member price, approx \$73.

Instructor: Arlyne Wolf, CKE

KBD 5: Business Practices for Kitchen and Bath Design 4.8 NKBA hours, \$350

Get a solid foundation in business practices for managing or owning a Kitchen and/or Bath Design business. Learn types of contract documents necessary to insure timely installation of a project from survey to client follow-up. Topics include business basics such as financing, pricing of products and services, managing inventory, marketing, hiring vs. contracting with outside vendors, and motivating your workgroup. You will learn professional business practices encouraged by NKBA and get tools and strategies for successful completion of kitchen and bath projects. Your final projects will be to develop complete marketing and business plans for a KBD business. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

Prerequisite: Must be working in the kitchen and bath design industry and current member of NKBA

Required textbook:

NKBA Professional Resource Library Text: *Kitchen & Bath Business Management: Financials-Personnel-Operations* by Hank Darlington with Ellen Cheever, CMKBD, ASID, published by NKBA, 2006. NKBA member price, approx \$73.

NKBA Professional Resource Library Text: *Kitchen & Bath Project Management: Installation-Contractors-Cost Controls* by Ellen Cheever, CMKBD, ASID with Paul Pankow, CKBI, published by NKBA, 2006. NKBA member price, approx \$73.

Instructor: Arlyne Wolf, CKE

KBD 6: Advanced Kitchen and Bath Design

6 NKBA hours, \$675

This course covers universal design and theme or historic design for kitchen and bath projects. Your design projects for this course will include an emphasis on ergonomics and ADA considerations. Projects will utilize graphic standards as recommended by NKBA. You will be required to submit completed projects via mail for instructor critique

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and evaluation. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

*Prerequisite: KBD 1 Presentation Standards and KBD 3 Basic Kitchen and Bath Design**

Required textbooks:

NKBA Professional Resource Library Text: *Design Principles: Color-Form-Styles*, by Ellen Cheever, CMKD, ASID, published by NKBA, 2006. NKBA member price, approx \$73.

NKBA Professional Resource Library Text: *Kitchen Planning: Guidelines-Codes-Standards* by Julia Beamish, CKE, Kathleen Parrott, CKE, and JoAnn Emmel with Mary Jo Peterson, CKD, CBD, CAPS, published by NKBA, 2006. NKBA member price, approx \$82.

NKBA Professional Resource Library Text: *Bath Planning: Guidelines-Codes-Standards* by Julia Beamish, CKE, Kathleen Parrott, CKE, and JoAnn Emmel with Mary Jo Peterson, CKD, CBD, CAPS, published by NKBA, 2006. NKBA member price, approx \$82.

Instructor: Arlyne Wolf, CKE

KBD 8: Materials & Estimating for Kitchen and Bath Design 4 NKBA hours, \$350
Materials and Estimating for Kitchen and Bath Design will provide you with the skills and tools you need to specify materials, estimate quantities, and provide appropriate documentation for materials for kitchen and bath design. This is an online course; weekly participation is required. Assignments and projects will be due at regular intervals throughout the 8 weeks of the course. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

Required textbooks:

NKBA Professional Resource Library Text: *Kitchen & Bath Products* by Ellen Cheever, CMKBD, ASID, published by NKBA. NKBA member price, approx \$73.

Instructor: Arlyne Wolf, CKE

AKBD Review 24 NKBA hours, \$750
This online course for aspiring Associate Kitchen & Bath Designers (AKBD), Certified Kitchen Designers (CKD), and Certified Bath Designers (CBD) helps you to review the four domains of competencies and skills required of a certified professional: planning & design, construction/mechanical systems, products/materials and business management. This comprehensive program encompasses all 9 volumes of the NKBA Professional Resource Library.

This course takes place entirely online. You will complete lessons, readings, and assignments to help you remember elements that are critical for the AKBD exam. This intense course is designed to help you prepare for the NKBA AKBD exam.

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During the 8-week program you may participate in a live webinars (webinars will be recorded and can be viewed later, should you be unavailable to attend). From your own computer, you will access any scheduled webinars on specified dates and times.

You'll participate in a practice exam near the end of the course to provide you with a measure of your mastery of the skills and competencies for the AKBD exam. Completion Certificates and NKBA Education Hours will be awarded upon successful completion.

Prerequisites: a good grasp of the content of the 9-volume NKBA Professional Resource Library. This course serves as a **review only**; should any of this material be new to you, consider enrolling in the appropriate previously-listed course.

Required textbooks:

The 9-volume NKBA Professional Resource Library. NKBA member price for the entire library: \$499.

Instructor: Arlyne Wolf, CKE

Additional requirements:

You need Microsoft Word and Microsoft PowerPoint. If you do not have these programs, download a free reader at: Microsoft.com/downloads

More Questions?

For course and program content questions, contact Century College Kitchen and Bath Design faculty Arlyne Wolf at 651-748-2600 or arlyne.wolf@century.edu or Century College Continuing Education and Customized Training representative Lorrie MacGillivray at 651-747-4048 or lorrie.macgillivray@century.edu

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