



Century College Policy

3.33.0.1 College Level Examination Program (CLEP) Credit - Procedure

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In accordance with Minnesota State Colleges and Universities (MnSCU) Board Policy, Century College will award credit for the completion of College Level Examination Program (CLEP) with a score of 50 or higher with the exception of Level 2 foreign language examinations for which a minimum score of 63 for German language, 62 for French language and 66 for Spanish language is required. Century College will award equivalent course credit for each CLEP exam that covers substantially similar material based on the American Council on Education (ACE) guidelines and recommendations for granting college and university credit for CLEP or a MnTC goal area(s). Elective course credits will be granted when a CLEP examination covers material that is deemed to be college-level but is not substantially similar to an existing course. There is no limit to the total number of credits a student may earn through CLEP so long as the total of earned credits does not exceed the academic program credit limit. Credits earned through CLEP are not resident credits and may not be used to satisfy resident credit requirements for graduation.

A student must provide a sealed official College Board CLEP score report to be reviewed by a Transfer Specialist to determine the award of credit. Once credits are accepted in transfer, the credits will be entered in the Degree Audit Reporting System (DARS) and apply to the student's program and graduation requirements, according to DARS.

Procedures and Guidelines

Once a student has been admitted to Century College and plans to participate in the required College new student orientation, a Transfer Specialist will evaluate CLEP completed. Students must provide a sealed official CLEP score report sent directly from The College Board to the Transfer Student Services Office for review to determine how the exams completed are accepted in transfer.

The following standards apply to the treatment of CLEP credit:

- The list of available CLEP exams and how they transfer to Century College will be available on uselectmn.org and will be accessible through the Century College website.
- The list of CLEP exams, the number of credits granted for each and how they transfer to Century College will be submitted annually to the Minnesota Department of Education to be made available on its website.
- CLEP exams awarded electives and/or MnTC goal area(s) may be considered through a petition process to meet certain requirements.

References:

Minnesota State Colleges and Universities Board Policy: 3.21, 3.33, 3.36, 3.37

Minnesota State Colleges and Universities Board Procedure: 3.21.1, 3.33.1, 3.36.1, 3.37.1

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