



2011-2012

Human Services

Human Services—Associate in Science Degree—60 credits
 Human Services Technician—Certificate—30 credits
 Human Services Volunteer—Certificate—16 credits

Human Services Associate in Science Degree

Program Description # 5597

The Human Services program is designed for students interested in the helping professions. A graduate will acquire an understanding of the concepts, principles, skills, methods, and techniques necessary for paraprofessional positions in social welfare agencies. See a counselor or Human Services program director if planning to pursue a four-year degree.

Course	Credits
Career/Occupational Requirements	30
HSER 1020 Introduction to Human Services	3
HSER 1030 Helping Skills	3
HSER 1070 Helping Clients with Disabilities	3
HSER 2000 Techniques of Working with Groups	3
HSER 2030 Working with the Mentally Ill in Human Service Settings	3
HSER 2040 Crisis Assessment and Intervention	3
HSER 2050 Seminar: Current Issues and Topics	3
HSER 2060 Case Management	3
HSER 2780 Human Services Internship I	3
HSER 2781 Human Services Internship II	3

General Education/MnTC Requirements 30

Five (5) credits beyond the minimums are needed to reach 30 credits. See MnTC Course list for options

Goal 1 – Communication 7

ENGL 1021 Composition I	4
COMM 1051 Intercultural Communication	3

Goal 2 – Critical Thinking 7

Fulfilled automatically when all other MnTC goals are complete.

Goal 3 and/or Goal 4 – Science/Math/Logical Reasoning 6

Select TWO courses from either Goal 3 and/or Goal 4

Goal 5 – History/Social and Behavioral Sciences 6

Select TWO courses from TWO different disciplines

Goal 6 – Humanities and Fine Arts 6

Select TWO courses from TWO different disciplines

Goals 7, 8, 9, and 10

Three credits in TWO of these goals (Goal 8 is met by required COMM course)

Total Credits 60

Human Services Technician Certificate

Program Description # 5736

The Human Services Technician Certificate is designed for students seeking entry-level positions in the human services field. The student will acquire an understanding of the concepts, principles, skills, methods and techniques necessary for a paraprofessional position in social welfare agencies.

Course	Credits
Career/Occupational Requirements	23
HLTH 1040 Stress Management	2
HSER 1020 Introduction to Human Services	3
HSER 1030 Helping Skills	3
HSER 2000 Techniques of Working with Groups	3
HSER 2030 Working with the Mentally Ill in Human Service Settings	3
HSER 2040 Crisis Assessment and Intervention	3
HSER 2050 Seminar: Current Issues and Topics	3
HSER 2780 Human Services Internship I	3

General Education/MnTC Requirements 7

Goal 1 – Communication 7

ENGL 1021 Composition I	4
COMM 1051 Intercultural Communication	3

Total Credits 30

Human Services Volunteer Certificate

Program Description # 5823

The Human Services Volunteer Certificate is designed for community members interested in volunteering within a changing metro and global environment. The student will acquire a basic understanding of the concepts, principles, skills, methods and techniques necessary for a volunteer position in communities and agencies.

Course	Credits
Career/Occupational Requirements	7
HSER 1030 Helping Skills	3
HSER 2780 Internship I (1 credit option)	1
<i>Select a minimum of 3 credits from the following courses:</i>	
HSER 1070 Helping Clients With Disabilities	3
HSER 2000 Techniques of Working with Groups	3
HSER 2040 Crisis Assessment and Intervention	3
HSER 2050 Seminar: Current Issues and Topics	3

Elective Credits**6***Select a minimum of 6 credits from the following courses:*

CAPL	1000*	Computer Literacy	1
COMM	1021	Fundamentals of Public Speaking	3
ENGL	1021	Composition I	4
EMS	1010*	AHA BLS for the Healthcare Provider (CPR) OR	1
HLTH	1005*	Basic CPR, Red Cross	1
HLTH	1010*	Standard First Aid and Safety	1
PSYC	1020	General Psychology	4
PSYC	2043	Child Development	3
PSYC	2044	Adolescent Development	3
PSYC	2045	Adult, Aging and Death	3
SOC	1041	Sociology of Social Problems	3
SOC	1080	Introduction to the Criminal Justice System	3
SOC	2031	Sociology of the Family	3

SOC	2051	Sociology of Race and Ethnicity	3
SPAN	1011	Beginning Spanish I	5
WGST	1071	Intro to GBLT Studies	3
WGST	2061	Women in Global Perspectives	3
WGST	2790	Special Topics in Women and Gender Studies	1-3

**A maximum of 2 credits will be accepted towards the certificate requirements from these courses*

General Education/MnTC Requirements **3****Goal 1 – Communication** **3**

COMM	1051	Intercultural Communication	3
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Total Credits **16****Additional Program Requirements for ALL awards:**

1. Grade of C or higher in all Career/Occupational courses
2. Grade of C or higher in all specifically designated General Education/MnTC course requirements.
3. Prospective students should be aware that a MN Human Services background study with no restrictions may be required for the internships.

General Requirements:

1. Certificate: Up to 30 earned college-level credits; one third of credits must be earned at Century College.
AS: At least 60 earned college-level credits (numbered 1000 or above). At least 20 credits must be earned at Century College.
2. Century college-level GPA of 2.0; Required career and occupational courses GPA of 2.0; MnTC GPA of 2.0.
3. A grade of C or higher in ENGL 1021

Assessment: Assessments are required for all students before registering for classes. Students may be required to take developmental courses in English, Reading and Mathematics based upon their assessment scores. For important information and exemptions see www.century.edu/futurestudents/assessment.

References to the Minnesota General Education Transfer Curriculum (MnTC): On this guide sheet, notations such as “Goal 1-Communication: 3 credits” are used to refer to the goals of the Minnesota General Education Transfer Curriculum. Refer to the MnTC Course List for the specific courses from which students may choose to fulfill the MnTC requirements of the program, found in the catalog, the Counseling Center and on the Century website. References to “two disciplines” means that a course must be completed from two different categories within that goal, for example, Psychology and History in Goal 5. Students should be aware that it may be necessary to select additional MnTC credits beyond the minimum required in each goal area, to reach the total MnTC/General Education credits required for their program.

Career Information: Counselors are available in the Counseling and Career Center, Room 2410 West, to assist with educational and career planning. Resources available include career interest and personality inventories and print and web-based occupational and educational information, e.g., occupational descriptions, employment outlook, earnings, education/training requirements and sources. Consult the GPS LifePlan link on the Century website for information on these and more resources for your career, work, and educational planning!

Transfer: Some programs are intended primarily for employment preparation rather than transfer to a four-year institution. Some courses may not transfer to a number of four-year colleges. If you are considering the possibility of transfer, you may wish to talk with a counselor or the program instructor before registering to discuss your goals and look at programs designed for transfer. Through an articulation agreement, Metropolitan State University accepts the degree towards their Bachelor of Science degree in Human Services. Consult with program instructors, counselors, and representatives of the colleges you are interested in for clarification.

Time Limit for Meeting Graduation Requirements: See Century College catalog “Graduation” for information.

Academic Petitions: Any exceptions to the program requirements must be petitioned through the Vice President of Academic Affairs.

Contact Information:

Admissions Office	admissions@century.edu	651.773.1700	Room 2350 West
Counseling Office	Click “Ask Century” at www.century.edu	651.779.3285	Room 2410 West
Financial Aid Office	finaid@century.edu	651.779.3305	Room 2320 West

Program Contact Information:

Shelia Gunderson	shelia.gunderson@century.edu	651.779.4032	Room 2231 East
Maureen Shannon	maureen.shannon@century.edu	651.779.3452	Room 2231 East

Information on this Program Guide is subject to change. Changes and updates are posted on **century.edu**

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