

Transfer Guide

Contact:

Willie Wong
 Assistant Director of Admission
 Transfer Coordinator
 1536 Hewitt Avenue
 MS-1930
 St. Paul, MN 55104
 (651) 523-2207
wwong01@hamline.edu
www.hamline.edu/cla/admission/transfer

HAMLIN UNIVERSITY

- Private Liberal Arts University
- Extraordinary hands-on personal education
- Located in the Twin Cities
- Professors teach all classes
- 13/1 faculty to student ratio
- Small classes
- Nationally recognized Hamline Plan Curriculum
- Diverse student body from 24 states and 32 countries
- Over 80 student organizations
- Opportunities for Arts / Theatre / Entertainment / Sports / Dining / Culture / Parks & Recreation
- Welcoming and proactive Career Development Center
- Prospective career and internships with Fortune 500 companies, law firms, medical hospitals and clinics, city, county, and state government, education, etc.
- Graduate and Law Schools

Application Process and Deadlines

Applications for admission are available from the Office of Undergraduate Admission and in the Century College Counseling Center. You may also apply online at www.hamline.edu. There is no application fee. We recommend you provide us with a personal statement along with your application.

Ask your college/university registrar to send us an official transcript, including a list of current courses. The transcript should be sent directly from your school. If you have attended other colleges/universities, ask those schools to send us official transcripts.

We encourage you have a professor or your college advisor provide us with a written recommendation.

APPLICATION DEADLINES

Fall Term: Priority Admission (early registration)	March 1
Fall Term: Regular Admission	August 1
Spring Term:	Rolling

Admission Review Process and Criteria

Hamline carefully reviews your college (and high school if requested) transcript(s), course selection, grades, cumulative GPA, personal statement, activity list, and recommendations. Although admission interviews are not required of all applicants, we encourage you to visit campus and meet with a transfer counselor to discuss your application.

Your core academic courses (social science, natural science, humanities, fine arts) and grades are the best predictors for success in Hamline's learning community. We look for consistency, improvement, and rigor of courses. The admission review process is thorough and holistic. You may provide supporting statements to help us better understand your application file.

Academic Calendar

Hamline follows a 4:1:4 academic calendar. During each of the 14 week fall and spring terms, students have a normal schedule of three to four courses. One course may be taken during the optional four week January term. Fractional courses may be added to the normal load. Full-time students have a typical schedule of eight courses or 32 semester credits over the academic year.

Financial Aid / Scholarships

Hamline University offers very competitive financial aid packages to all students. There are specific scholarships offered only to transfer students. They are listed below. In addition to these scholarships, Hamline Grants are awarded. For the 2005-2006 academic year, over \$3.5 million was awarded to transfer students in the form of scholarships and/or need-based financial assistance in the form of grants, low interest loans, and work opportunities. The average award was \$19,173. For 2006, Hamline awarded nearly \$900,000 in scholarships and grants alone to transfer students.

SCHOLARSHIPS

Presidential Fellowships	<p>Approximately 10-15 Presidential Fellowships will be awarded to students transferring from community or junior colleges. These students have demonstrated academic ability in their college work and have developed a strong sense of purpose and dedication to their academic goals. Fellowship recipients participate in several academic and social activities designed to enrich their college experience and the overall Hamline community.</p> <p>Qualifications</p> <ul style="list-style-type: none"> • 3.5 / 4.0 cumulative GPA based on two years of full-time work at a community / junior college • \$5,000 to full tuition – scholarship selection committee determines the specific award amount • You must apply for admission by March 1 • The Presidential Fellowship application and supporting materials must be submitted by March 1 • Renewable for one additional year for students maintaining a 3.25 GPA
Phi Theta Kappa Scholarship (PTK)	<p>Qualifications</p> <ul style="list-style-type: none"> • 3.3 / 4.0 cumulative GPA and must be a current member of Phi Theta Kappa • \$3,000 - \$6,500 – the scholarship selection committee determines the specific award amount • Renewable for one or more additional years
Academic Achievement Scholarship	<p>Qualifications</p> <ul style="list-style-type: none"> • 3.3 / 4.0 cumulative GPA from transfer school(s) with the completion of 16 transferable semester credits (or the equivalent) • \$3,000 - \$6,500 – the scholarship selection committee determines the specific award amount • Renewable for one or more additional years
Hamline University Diversity Scholarships	<p>Qualifications</p> <ul style="list-style-type: none"> • \$3,000 • Deadline: March 1 • Renewable for one to three additional years
Kenyon Scholarships (biology)	<p>Qualifications</p> <ul style="list-style-type: none"> • \$3,500 • Deadline: February 1 • Renewable for one to three additional years

Robbins Eagle Scout / Gold Award Scholarships	Qualifications <ul style="list-style-type: none"> • \$2,000 • Deadline: March 1 • Renewable for one to three additional years
United Methodist Matching Scholarships	Qualifications <ul style="list-style-type: none"> • Up to \$2,000 total (\$1,000 + \$1,000 Hamline match) • Scholarship must be from student's United Methodist Church • Renewable for one to three additional years

THE HAMLINE PLAN Curriculum

The foundation of Hamline's liberal arts education is the Hamline Plan. The Hamline Plan is a nationally recognized general education program that provides students with a set of flexible, goal-oriented, skills and experiences tied directly to graduation requirements. Designed to provide practical applications of a theory-based education, the interdisciplinary Hamline Plan requires students to conduct independent studies, participate in internships and apprenticeships, and to develop their skills in such areas as writing, speaking, computing, and cultural awareness. For the student who seeks a true liberal arts education, the Hamline Plan offers a wide and ever-changing array of learning opportunities.

GRADUATION REQUIREMENTS

***NOTE: some courses will fulfill more than one requirement.**

Please review the *General Credit Transfer Requirements* at the end of this section. Hamline is well-known as a transfer friendly school. We appreciate the rich diversity that transfer students bring to our learning environment.

First Year Seminar	Waived for transfer students.
Expository Writing (E)	<p>Courses that develop writing skills, taken the first year or transferred to Hamline. Typically this requirement is met by completing both College Writing I and II.</p> <p>ENGL 1021 & 1022</p>
Writing Intensive (T)	Three writing intensive courses in addition to an Expository Writing (first-year composition) course. One writing-intensive course will be taken each year at Hamline. These courses are completed after transferring to Hamline. At least one will be in your major at Hamline.
Speaking Intensive (O)	<p>Transfer students who transfer fewer than 64 semester credits are required to take two speaking-intensive courses. One speaking-intensive course can be transferred to Hamline; one must be taken at Hamline. Students transferring as juniors (64 or more semester credits) are required to take only one speaking-intensive course, but it must be taken at Hamline.</p> <p>SPCH 1021, 1031, 1041</p>
Computer Intensive (C)	<p>One computer utilization course which integrates computer software appropriate to student's major or other academic course work, usually taken at Hamline. One computer-intensive course is required. It can be taken at any time in any department. It is recommended that it be taken in the major department if possible.</p> <p>MATH 1025</p>
Formal Reasoning (R)	<p>One formal reasoning (problem solving) course is required. Formal reasoning courses can usually be found in Mathematics, Management & Economics, Philosophy, and Psychology.</p> <p>MATH 1025, 1040, 1050, 1061, 1062, 1070, 1081, 1082, 2025, 2081, 2082 PHIL 1041</p>
Disciplinary Breadth	<p>Two courses (typically four credits each) are required in each disciplinary breadth discipline for each subject for a total of eight courses. Once a student has matriculated at Hamline, any remaining disciplinary breadth requirements must be taken on Hamline. Note: Courses taken through the ACTC exchange program may not be used to fulfill these requirements.</p> <p>Fine Arts (F)</p>

Two fine arts four-credit courses are required. Music performance, ensemble, or music lessons fine arts courses that are fewer than four credits must be taken enough times to equal four credits in order to fulfill one fine arts requirement. Fine arts courses can be usually found in Studio Art, Art History, Music, Theatre Arts, and Anthropology.

HUM 2061
 MUS 1000, 1005, 1010, 1015, 1017, 1020, 1021, 1025, 1030, 1035, 1045, 2011, 2012, 2020, 2021, 2022, 2031, 2032, 2041, 2042
 THTR 1020, 1031, 1041

Humanities (H)

Two humanities course are required. Humanities courses can usually be found in English, Modern Languages, Philosophy, and Religion.

ENGL 2011, 2012, 2013, 2015, 2031, 2032, 2051, 2052, 2085
 HUM 1021, 1051, 1063
 PHIL 1021, 1031, 1051
 THTR 1025

Natural Sciences (N)

Two natural sciences courses that include labs are required. Courses in Biology, Chemistry, and Physics all have year-long introductory sequences for majors (fall term is a prerequisite for spring term). These three departments as well as Anthropology, offer non-major science courses.

BIOL 1020, 1024, 1025, 1026, 1028, 1031, 1032, 1035, 1041, 1042
 CHEM 1020, 1030, 1041, 1042, 2041
 NSCI 1020, 1030
 PHYS 1021, 1022, 1041, 1042, 1081, 1082

Social Sciences (S)

Two social science courses are required. Social Science courses can usually be found in Anthropology, Communication Studies, Education, History, Legal Studies, Management & Economics, Political Science, Psychology, and Sociology.

AMST 1031
 ANTH 1021, 1023, 1051, 1055, 1061, 2031, 2051
 ECON 1021, 1023
 HIST 1021, 1022, 1031, 1032, 1035, 1041, 1051, 1053, 1055, 1061, 1300
 INTR 1023
 POLS 1010, 1031, 1033
 PSYC 1020, 1040, 1044, 1045
 SOC 1020, 1031, 1033, 1041, 1051, 1061

**Cultural Breadth
 (G) (I) (L)**

Hamline’s curriculum defines Cultural Breadth as these categories; (G) Gender / Race / Age / Class / Minority Ethnic Identity, Ability, Sexual Orientation, (I) International Issues, (L) Foreign Language / Cultural Studies / Sign Language / Study Abroad. Students must take a total of three separate cultural breadth courses from at least two different cultural breadth categories. (Note: If one course covers two cultural breadth categories, it may only be used to satisfy one cultural breadth requirement.)

(G) Gender / Race / Age / Class / Minority Ethnic Identity, Ability, Sexual Orientation

ANTH 1051, 1055, 2031
 ENG 2061
 ENGL 2061, 2062, 2063
 HIST 1055, 2061, 2063
 HUM 1051, 1061, 1063, 2061
 PSYC 1045
 SOC 1031, 1033, 1051, 1061
 SPCH 2051, 2055, 2071
 WOST 1061
 WST 1061, 2061, 2790

(I) International Issues

AMST 1051

	ANTH 1023 ENGL 2080, 2083 HIST 1021, 1022, 1051, 1053, 1061, 1300, 2051, 2053 INTR 1020, 1023 PHIL 1051 POLS 1023, 1025 SPCH 1051 (L) Foreign Language / Cultural Studies / Sign Language / Study Abroad FREN 1011, 1012, 2021, 2022 GERM 1011, 1012, 2021, 2022 SPAN 1011, 1012, 1021, 2021, 2022
Independent Ability in Learning (Q)	One individual ability in learning course is required. Courses designated with a Q can be used to fulfill this requirement. An independent study, honors project, advanced seminar, or collaborative research project may also be used. Although this requirement is typically fulfilled in one of the ways listed, it is possible for a student (with the written agreement of a faculty member) to attach this requirement to any course, project, or internship. Courses using the personalized system of instruction (PSI) do not fulfill this requirement. Transfer students fulfill this requirement at Hamline under the direction of a Hamline faculty member.
LEAD: Leadership, Education and Development (W)	One LEAD experience is required, but students are strongly encouraged to take more. This requirement provides a way to explore the connections among the liberal arts and work. Some ways the LEAD requirement may be fulfilled included traditional internships; LEAD (W) classes, LEAD-approved apprentice teaching, service-learning, collaborative research or international internships; all HECUA (Higher Education Consortium for Urban Affairs) internships; and LEAD-approved student-initiated and designed projects. All LEAD work must be done at Hamline in consultation with a faculty member.
Major	Transfer of courses into major program will be determined by the departmental faculty. See transfer counselor for more information.

General Credit Transfer Requirements

Hamline does not accept the Associate Degree or the Minnesota Transfer Curriculum as satisfying the general education requirements of the college. All courses are transferred on an individual basis. **However**, in most cases the transferable courses completed for the Associate in Arts degree or the Minnesota Transfer Curriculum will satisfy many, if not all, of Hamline's general education requirements.

Many students also transfer to Hamline with credits earned from a four-year college or university. In general, Hamline accepts credits only from regionally accredited colleges and universities (i.e. The Higher Learning Commission and The North Central Association of Colleges and Schools). These credits will be at the college level in general study or liberal arts courses in which the student received a grade of at least C- or its equivalent. No courses with a grade less than a C- will transfer. Contact Hamline's transfer counselor if you have questions about any courses you have already completed, or intend to complete prior to your transfer.

A student may transfer to Hamline at any time. The maximum number of credits that may be transferred to Hamline from a community college is 64 semester credits or 96 quarter credits. Students must complete a minimum of 128 credits for graduation. Transfer students are required to complete a minimum of 56 credits at Hamline or within the ACTC consortium to earn a Hamline degree. For transfer students, generally the number of courses completed in a specific area will be considered rather than the number of credits earned.

Hamline does not offer nor does it accept for transfer credit courses in personal development or courses not designed for transfer to a four-year liberal arts college program. Exceptions to this include the acceptance of up to 36 semester (48 quarter) credits from chemical dependency, human services, law enforcement, legal assistant, and nursing programs.

Hamline may accept up to 8 semester hour credits in field experience, internships, and other similar kinds of programs. A specific description of the experience must be submitted to the Office of Undergraduate Admission for evaluation.

Associated Colleges of the Twin Cities

While attending Hamline University, students may also take classes at Macalester College, University of St. Thomas, College of St. Catherine's, and Augsburg College through the Associated Colleges of the Twin Cities or the ACTC network. Free bus service is provided between campuses.

NOTE: This information should be used with the catalog of the intended transfer college, not in place of it. Changes in requirements occur periodically, so check with both the Hamline University and the Century College Counseling Center at least once a year for updated information.