

Century College Upward Bound

APPLICATION FOR ADMISSION

Application Information

Dear Prospective Student and Parent/Guardian:

The Upward Bound program at Century Community and Technical College is a year-round, pre-college support program for high school students who have the ability and desire to go on to post-secondary education. Students accepted into the Upward Bound Program must be from limited-income families and/or families whose parents have not completed a four-year degree. These conditions are set by the U.S. Department of Education, which provides funding for the program. This application must be filled out completely before the student can be considered for admission.

Confidentiality of Information

Financial information and other personal information you provide on this application is necessary to determine the student's eligibility to participate in Upward Bound. No one may see the information unless he/she works for the Upward Bound program or is specifically authorized to see the information. All of the information is protected by the Privacy Act and is not specifically reported to the federal government or the U.S. Department of Education. However, the U.S. Department of Education does have the authority to gather general statistical information about program participants in order to improve and measure the success of the Upward Bound program.

You must include the following items with your completed application:

- 1. A copy of student's current transcript**
- 2. Two nominator forms completed by teachers** (enclosed in application)
- 3. A copy of parents' most recent tax form**

Please return the completed application to **Century College Upward Bound, 3300 Century Avenue, White Bear Lake, MN 55110.** If you have any questions, please call us at (651) 779-3328.

STUDENT SECTION

(To be completed by the student.)

Today's Date _____ School _____ (High School) School _____ (Middle School) Grade _____

Student name _____
First Middle Last

Address _____ CIF # _____
Street

City State Zip code\

Telephone number _____ Social security number _____

Age _____ Date of birth _____ / _____ / _____

Gender
____ Female
____ Male
Program)

Race/Ethnic background
____ African American
____ Asian American
____ Hispanic/Chicano/Latino
____ Native American
____ White/Caucasian
____ Other (_____)

Are you involved in any of these programs?
____ ETS (Educational Talent Search)
____ MEP (Multicultural Excellent
Program)
____ AVID
____ Admission Possible

Citizenship
____ U.S. Citizen
____ Permanent Resident (Green Card # (_____
____ Alien Card # (_____)

STUDENT SECTION CONTINUED

Student's name _____

Have you ever been in an Upward Bound program before? ____ No ____ Yes If yes, where? _____

Who referred you to our program? Name: _____ Position/relationship: _____

Name of your school counselor _____

Do you plan to finish high school? _____

What are your educational and career plans after high school? _____

Are you currently working? _____ If yes, employed by: _____

Your position: _____ How many hours a week do you work? _____

Do you volunteer (past or present)? _____ If yes, where? _____

The things I like to do with my friends include: _____

On my own, I like to: _____

I want to be in Upward Bound because: _____

In which of these areas would you like help?

- _____ Selecting a college
- _____ Exploring careers
- _____ Reading
- _____ Writing/English
- _____ Math/Science
- _____ Study skills

What are your favorite subjects in school? _____

What are your least favorite subjects? _____

Who are the two teachers who will fill out the nominator form for you? What class do they teach?

1. Name: _____ Class: _____

2. Name: _____ Class: _____

PARENT/GUARDIAN SECTION
(To be completed by parent or guardian.)

Student's name _____

Who does the student live with?

- Both parents Stepparent
 Mother only Legal guardian
 Father only Foster parent

Please list all of the siblings and other relatives who live with the student.

Name	Age	Relation to student	Grade if in school	Occupation if working

Father's name _____

Address _____

Telephone (home) _____

(work) _____

Employed by _____

Job title _____

Mother's name _____

Address _____

Telephone (home) _____

(work) _____

Employed by _____

Job title _____

Parents' or guardians' educational background (Complete only for parents/guardians with whom the student lives.)

Father's/Guardian's education (circle last year completed)

Grade school: 1 2 3 4 5 6 7 8
 High school: 9 10 11 12 Graduate? ___ yes ___ no
 College: 1 2 3 4 5 6 7 8
 Bachelor's degree: ___ yes ___ no

Mother's education (circle last year completed)

Grade school: 1 2 3 4 5 6 7 8
 High school: 9 10 11 12 Graduate? ___ yes ___ no
 College: 1 2 3 4 5 6 7 8
 Bachelor's degree: ___ yes ___ no

PARENT/ GUARDIAN SECTION CONTINUED

Financial Verification for Upward Bound Applicants

Student's name _____

To the Parent/Guardian:

Verification of income is required for all Upward Bound applicants. The federal government requires that we obtain documentation from all prospective students whether or not their parents file taxes. Please fill out this information completely.

Father's/Guardian's name _____

Social security number _____

Mother's name _____

Social security number _____

Did you file income taxes last year?

_____ yes

_____ no

If yes, what was your taxable income?

Taxable income \$ _____
(line 27 on Form 1040A or line 40 on Form 1040)

How many family members are supported by this income? _____

If no, list your sources of income and the amount.

MFIP/ Welfare \$ _____ per month
Social Security \$ _____ per month
Veteran's benefits \$ _____ per month
Unemployment \$ _____ per month
Child Support \$ _____ per month
Worker's Comp \$ _____ per month

If parents are employed, a copy of their most recent tax return must accompany this application.

I certify that that I am the parent/guardian for _____
(print student's name)
and I verify that all of the information I have provided is true and accurate.

Signature of parent/guardian _____ Date _____

Return to Century College Upward Bound, 3300 Century Avenue North, White Bear Lake, MN 55110.

FOR USE BY UPWARD BOUND STAFF ONLY:

Eligibility:

LI _____
FG _____

Decision:

Y _____
N _____
Alt _____

Processed:

Advisor _____
Database _____
Notify. letter _____
File _____

Date _____ Staff _____

Century College Upward Bound

TEACHER NOMINATOR FORM

Student's name: _____

Date: _____

Nominator's name: _____

Class: _____

1. Please check which best describes the student's attendance in your class this term.

Perfect attendance Missed 1-3 days/ term Missed 4-10 days/ term
 Missed 1-2 days/ week Missed more than 2 days/ week

2. Does the student complete make-up work when necessary? yes no

3. What grade is the student currently earning in your class? _____
What grade is the student capable of earning? _____

4. How well does this student get along with peers in the classroom?
Very well 1 2 3 4 5 Very poorly

5. What is the nature of this student's class work and homework assignments?

Exceptional quality 1 2 3 4 5 Very poor quality
All work turned in 1 2 3 4 5 No work turned in
All work is on time 1 2 3 4 5 Work is always late

6. Have you had any behavioral or disciplinary problems with this student?

No Yes If yes, how often? Once Occasionally Continually

Please describe the nature of these problems: _____

7. Has the student given you any indication of his/her educational goals and/or career plans?

No Yes If yes, what are they? _____

8. Please rate the student on the following characteristics.

	Excellent				Poor
Maturity	1	2	3	4	5
Integrity	1	2	3	4	5
Interest in learning	1	2	3	4	5
Motivation to finish high school	1	2	3	4	5
Commitment to education	1	2	3	4	5
Ability to succeed in post-secondary education	1	2	3	4	5
Oral expression	1	2	3	4	5
Written expression	1	2	3	4	5

9. Are there any additional comments you can offer that would make this student a particularly strong candidate for Upward Bound?

Thank you for your cooperation. Please return this completed form to the student or mail to the address on the back of this sheet.

Signature: _____

Rev: 1/99 a/sw/nomform.doc

UPWARD BOUND PROGRAM

Teacher Nominator Form

Dear Teacher:

This student is applying for acceptance into the Upward Bound program sponsored by Century Community and Technical College. In addition to completing an in-depth application, we request that the student seek two nominations from their teachers so that we accept the most qualified and motivated students.

Upward Bound is designed as a year-round, pre-college support and intervention program for high school students who demonstrate the interest and ability to go on to post-secondary education. The goal of the program is to develop all of the skills necessary to succeed in college. We prepare students through one-on-one weekly tutoring and other academic skill-building sessions, social and cultural activities, college and career exploration, and personal and academic counseling. Upward Bound develops the learning potential of high school students from limited-income families and/or families whose parents have not completed a four-year degree. The Upward Bound program is a TRIO program that is funded by the U.S. Department of Education.

Century College Upward Bound serves 65 students enrolled in ninth through twelfth grades at Como Park, Harding, and Johnson High Schools. We expect all of our students to matriculate into a post-secondary institution, so as you complete this form, please keep in mind the qualities and characteristics that we look for in candidates. These include:

1. Consistent class attendance
2. Completes all assignments in a timely manner and high quality
3. Motivation and ability to attend and complete post-secondary education
4. Respect of self and others
5. Integrity and honesty in dealing with others

Please be candid in your answers. If you have questions or additional information, please call 779-3328. We want to choose the students who have both the greatest need and potential for success. Thank you.

Century College Upward Bound Staff

Give this completed form to the student or mail to the following address:

**Century College - Upward Bound
3300 Century Avenue
White Bear Lake, MN 55110**

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Century College Upward Bound

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