



A member of Minnesota State

Century College is a member of Minnesota State.
We are an affirmative action, equal opportunity employer and educator.

NAMING PROPOSAL FORM

Proposer's Name:

Email:

Phone Number:

Century College Affiliation:

Faculty

Staff

Student

Alumni Emeriti

Other (specify)

Building, Site (including Centers), Common Area, or Marker:

Please include current name, location, description and/or other identifier to define the exact space for the naming proposal:

Criteria:

- Major buildings, sites, and common areas will not be named for individuals while they are employed by or officially involved with the Minnesota State Colleges and Universities System. These facilities may be named after such persons no earlier than one year following the conclusion of their relationship with the system.
- When names of individuals are used that individual should meet one of the following criteria:
 - Former elected or appointed state government official instrumental in the development of a college, university or the system.
 - Former member of the Board of Trustees or the college or university citizen advisory committee.
 - A former employee who has made an outstanding contribution to the system, college or university.
 - A citizen who has provided significant leadership for and service to the system, college or university.
 - A graduate or former student of the college or university who has achieved distinction in scholarship, creative arts or public service.
- When names other than those of individuals are used, in addition to the criteria listed above, the recommendation shall conform to recognized standards of propriety.

The proposed spaces, areas, building, site, or common area name should not readily lend itself to unwanted abbreviations, acronyms, or nicknames. Additionally, no proposed name that changes the common name of the reason the space exists will be considered.

Rationale:

Please describe how the proposed name is applicable or meaningful for the space, common space or site or what relation it has to Century College. If using the name of an individual, explain how that name meets the criteria listed above.

Naming Committee's Consultation Plan:

Please describe outreach initiatives to gather broad-based feedback on the naming of a space, area, etc.

Consultation Outcomes:

Naming Committee Recommendation to President: **Yes** **No**

Recommendation Rationale:

Vice President Recommendation to President: **Yes** **No**

Vice President

Date

Note: If approved by the President, signage can be made that meets the guidelines of the College.

President Recommendation to Chancellor (where required): **Yes** **No**

President

Date