



International Student Services

Change of Level Request Form

International Students who have graduated from Century College, whose SEVIS Record is still held by Century College, and who wish to enroll in a new program of study at Century College may apply for a Change of Level. Students should submit all required documentation before the start of the semester and at least three weeks before the end of their 60-day grace period.

Instructions:

1. Complete the online [application](#) to Century College.
2. Complete this form and gather the following required documents. * For details on these requirements and forms visit: www.century.edu/admissions/international-student/international-student-application/
 - International Student Agreement Form
 - Supporting Financial Documents
 - documents may include items such as: certified bank statements, Sponsor Financial Commitment Form, scholarship award letters, etc. Visit the link above for details on the specific documents required for your application.
 - Copy of passport
 - Copy of F-1 visa (or Change of Status Approval Notice)
 - Copy of I-94
3. Submit this completed form and all required documents in one email to international@century.edu.
Send the email from your Century College student email account.
4. Allow two weeks for processing. If all application requirements are met, you will be sent an acceptance letter and new Form I-20.

To Be Completed by the Student: Please Type or Print Clearly

Student Name: _____

Student ID: _____ SEVIS ID: _____

New Major (Program of Study): _____

Term You Will Begin New Degree Program: Fall Spring _____
Year

Financial Certification (continued on page 2)

Financial Certification

International students are responsible for all educational and personal expenses for the duration of their F-1 status at Century College. To receive a new Form I-20, students must provide evidence of their ability to pay academic and living expenses for one academic year (9 months). *If you have a financial sponsor, the sponsorship amount listed on this form must match the US Dollar amount the sponsor listed on the Sponsor Financial Commitment Form. Inconsistent information will cause delays in processing and may result in rejection of your application.*

Source of Funds (check the box of all that apply)	Required Supporting Financial Documentation	Amount in U.S. Dollars
<input type="checkbox"/> Student's Personal Funds (self-sponsor)	Certified Bank Statement	\$ _____
<input type="checkbox"/> Sponsor- Name: _____ Relationship: _____	Certified Bank Statement -and- Sponsor Financial Commitment Form	\$ _____
<input type="checkbox"/> Government Sponsorship	Signed copy of award letter with effective dates	\$ _____
<input type="checkbox"/> Scholarship- Name: _____	Signed copy of award letter with effective dates	\$ _____
Total Funds must equal at least \$23,087 (with additional funds if adding dependents)		Total Funds \$ _____

By signing below, I certify the following:

- I am requesting a change of level to study the above listed program at Century College.
- I have reviewed and confirmed the financial information provided above with all sponsors. The above information is complete, accurate, and true.
- I will have sufficient funds available to pay all educational and living expenses for the duration of my studies at Century College, including any travel to and from my home country.
- I will not receive financial aid from the College (such as grants, loans, employment). Century College accepts no responsibility for my financial needs.

Student Name: _____

Student Signature

Date

Students must submit this completed form and all required documents to international@century.edu.
Contact International Student Services with any questions.

International Student Services international@century.edu 651-779-3344

Century College is a member of Minnesota State. We are an affirmative action, equal opportunity employer and educator. This document can be available in alternative formats to individuals with disabilities by calling 651.773.1745 or emailing access.center@century.edu.