



# Century College Policy

## 3.36.1.1 Graduation Requirements and Honors

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#### **Application for Graduation:**

Application for a degree, diploma, certificate or MnTC notation must be made at least six weeks prior to its awarding. Any student meeting the graduation requirements at the end of that semester or summer session may apply. A high school transcript is required by graduates who have been out of high school for less than five years.

#### **Time Limit for Meeting Graduation Requirements:**

Students completing graduation requirements in six years or less for liberal arts or five years or less for technical education shall follow the catalog requirements in effect at the time of their initial enrollment or may choose any succeeding catalog in effect during this time period. Students, who by petition are granted an extension of the time limit, shall follow any catalog in effect during the five to six year period preceding their date of graduation.

NOTE: Students in technical/occupational education programs may be required by the discipline to follow changes in the career course requirements that occur during their enrollment in their respective programs. Students in technical/occupational programs who have a break in their attendance for one semester or more must meet with their program advisor to discuss their education plan. These students will be required to follow any changes in the technical/occupational program requirements that have occurred.

To insure students graduate with up-to-date skills, technical credits being used for specific technical program requirements are valid for five years. This includes transfer technical credits.

#### **Graduation Residency Requirements for Transfer Students:**

To be eligible for a degree from Century, students must earn a minimum of 20 college level credits at Century College. The degree residency requirement will be reduced to 12 college-level credits for students transferring at least 8 college-level credits from another MnSCU institution and/or the University of Minnesota. At least one third of the credits for a diploma or certificate must be earned at Century. To receive a MnTC notation on the Century College transcript students must have attended one semester (completed at least one college level course) at Century College.

#### **Graduation with Distinction:**

Degrees and diplomas will be awarded with distinction or high distinction to those students graduating with a Century cumulative grade point average of 3.50 or better. Those degree and diploma students with a 3.50 to 3.74 grade average will be graduated "with distinction." Those students with a 3.75 or above will be graduated "with high distinction."

**Dean's List:**

A student who earns 9 or more credits for a grade during fall or spring semester and achieves a term grade point average of 3.5 or higher will be recognized on the Dean's List. Students will be eligible for the Dean's List with all grades reported (without incomplete or in-progress grades) when the report is run 6 weeks after the end of each term. A notation will appear on the transcript to acknowledge this achievement.

**References:**

Minnesota State Colleges and Universities Board Procedure 3.36.1 Academic Programs

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