



PSEO Application

Fall 2020

Spring 2021

**Updated Application to reflect changes due to COVID-19.*

What is PSEO?

The Minnesota Legislature created the Post-Secondary Enrollment Options program, or PSEO, in 1985. Under PSEO, high school juniors and seniors enrolled in a school (including public, private, home, and charter schools) and/or American Indian controlled tribal contract or grant school can attend colleges and universities and receive both college and high school credit. The State of Minnesota pays for tuition and books. The purpose of PSEO is to enhance the high school experience by promoting “rigorous academic pursuits by encouraging and enabling secondary pupils to enroll full-time or part-time in nonsectarian courses (Minnesota Statutes 124D.09).”

The Legislature left selection criteria and implementation of the program up to the individual college. It is important to note that Century College follows the Minnesota State guidelines for PSEO. **PSEO is NOT an open enrollment program**; students must meet minimum criteria in order to be eligible for the program and courses are offered on a space-available basis only. All of the PSEO qualifications are clearly listed in this PSEO application.

You will need to notify your high school that you are interested in participating in the PSEO program.

Application Steps

- Step 1:** Submit the Century College ACCUPLACER Course Placement Test, ACT or SAT or high school transcript reflecting GPA. Students must meet the minimum requirements before moving on to step two.
- Step 2:** Complete and submit the application materials (see page 3). - ALL materials must be packaged and submitted together.
Submit application via email to katy.moore@century.edu
Applications can be mailed to: Century College, Attn: Admissions Office, 3300 Century Ave. N, White Bear Lake, MN 55110
**Applications submitted via mail will have a processing delay.*
- Step 3:** Complete PSEO orientation process

Steps 1 & 2 must be completed before the following deadlines:

<u>Term</u>	<u>Deadline</u>	<u>Term begins</u>
Fall 2020	July 1, 2020	August 24, 2020
Spring 2021	December 1, 2020	January 11, 2021

The deadline is absolute. There are no exceptions. Century College must have the application in the office on or before the due date. If you submit your application by mail, it is recommended to send it Registered Mail. We are not responsible for applications that get lost in the mail.

Questions? Contact Katy Moore at 651.779.3962 / katy.moore@century.edu

Please Note: Information on this application is subject to change without notice.

Step 1 – Demonstrating college-level placement.

What are the required assessment test scores?

REQUIRED

Reading

- College-level placement on ACCUPLACER
OR
- 21 or higher in Reading or 18 or higher in English on the ACT

OPTIONAL

Math

- College-level placement on ACCUPLACER- placement into Math 1025 or higher
OR
- 22 or higher in Math on the ACT

**If a student would like to take a math course at Century College through the PSEO Program, the student must meet one of the two qualifying options above which indicate college-level math skills. If students do not meet the options above, please refer to the Testing Center website for information on how to appeal their math placement.*

Please see the Testing Center website for information regarding SAT & MCA requirements. **MCA results can only be used for Math placement.*

***Due to the unavailability of ACCUPLACER due to COVID-19, the following policy is currently in place to allow PSEO applicants to demonstrate college-level Reading skills if they have not taken the ACCUPLACER, ACT or SAT.**

Reading: A student who presents a HS GPA of 2.6 or higher is given college-level placement

****Placement scores already on file at the college will trump the use of GPA. If students do not meet the college-level Reading placement according to their test scores on file at the college, students do have the opportunity to appeal. Please refer to the Testing Center website for more information about the appeals process.**

Advanced Placement (AP)

If a student would like to submit AP scores in order to register for more advanced Century College courses, please send official score reports to the Transfer Student Services/DARS Office for evaluation. Questions on AP scores or submission? Please call 651.779.3908.

Century College is a member of the Minnesota State system. We are an affirmative action, equal opportunity employer and educator. This document can be available in alternative formats to individuals with disabilities by calling 651.779.3354 or 1.800.228.1978 x 3354.

Notice of Annual Security Report Availability

Century College is committed to assisting all members of our community in providing for their own safety and security. The Annual Security Report contains information regarding campus security and personal safety including topics such as: crime prevention, public safety authority, crime reporting policies, disciplinary procedures and other matters of importance related to security and safety on campus. It also contains information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Century College; and on public property within, or immediately adjacent to and accessible from the campus. The Annual Security Report is available on the Department of Public Safety website at <https://www.century.edu/home/public-safety>

Step 2 – Select Option A, B, OR C and Submit Your Materials

All materials listed for A, B, or C must be submitted together by the deadline. Incomplete applications will NOT be processed. Please select one option, either A, B, or C, and submit your application including the documentation as described under that option.

Step 2 – Students must meet ONE of the following options, in addition to meeting Step 1 requirements, and submit the listed application materials:

A) Meet one of the following:

- Class Rank (Juniors - top third of class, Seniors - top half)
 - Decile (Juniors- 3rd decile or higher, Seniors – 5th decile or higher)
 - GPA (Juniors- 3.0 or higher, Seniors- 2.5 or higher)
1. Complete and submit page four of this application.
 2. Complete and submit the Notice of Student Registration form.
 3. Obtain and submit a copy of your high school transcript that **includes your class rank, decile or GPA.**
 4. Obtain and submit a copy of your ACCUPLACER or ACT score report.

B) If you meet the nationally standardized norm-referenced test requirement

- Juniors - at or above the 70th percentile on composite score
 - Seniors - at or above the 50th percentile on composite score
- *The MN or National percentile is acceptable.*
1. Complete and submit page four of this application.
 2. Complete and submit the Notice of Student Registration form.
 3. Obtain and submit a copy of your high school transcript.
 4. Obtain and submit a copy of your test results (Pre-ACT, PSAT, ACT or SAT).
 5. Obtain and submit a copy of your ACCUPLACER score report. *(If not using ACT scores for Step 1.)*

C) Students who do not meet Option A or Option B

1. Letter of recommendation from a high school counselor or a high school teacher. *(*If you are a homeschool student, please obtain a letter from a teacher or counselor outside of your family.)*
2. Written essay on *why you will benefit from PSEO and what you can contribute to Century College as a PSEO student.* The essay must be **two pages, typed, double-spaced, and in 12 pt. font.**
3. Complete and submit page four of this application.
4. Complete and submit the Notice of Student Registration form.
5. Obtain and submit a copy of your high school transcript.
6. Obtain and submit a copy of your ACCUPLACER or ACT score report.

Decisions regarding option C are made according to a point system. Submission of the PSEO materials under Option C does NOT guarantee acceptance into the PSEO program.

Step 3 – Complete the PSEO orientation process

If accepted, Century College will send an acceptance letter to students via email. Information about the orientation process will be sent to the student's email listed on page four of this application. Students who are unable to participate in the orientation process may automatically forfeit their spot in the PSEO program.

➔ The orientation process is a **MANDATORY** process. It is designed to prepare students for a successful start at Century College.

PSEO Application Form

Name (Last, First, Middle) _____ Social Security Number _____ - _____ - _____

Date of Birth _____

*Social Security numbers are used for student identification on student records. Providing your SSN is voluntary. If you do not provide this number, your application will still be processed. This data is required for purposes of administration, program evaluation, and consumer and alumni data.

Street Address _____ City _____

State _____ Zip _____ County _____ Home Phone _____

Cell Phone _____ Student Email (REQUIRED) _____

High School _____

Anticipated Year of High School Graduation: _____

If home schooled, what high school would you normally attend? _____

Expected Start Date (check one): Fall 2020 Spring 2021

What is your current educational intent at this institution?

- Complete courses, but not a degree Earn associate (two-year) degree Earn associate (two-year) & transfer
- Earn occupational certificate/diploma Complete courses & transfer without a degree

Request for Confidential Information

The information requested below is voluntary and will assist Minnesota State in evaluating student recruitment and retention policies. It will NOT be used as a basis for admission or in a discriminatory manner. You will not be subjected to adverse treatment if you do not provide any of the requested information.

Gender: Female Male

Are you Hispanic or Latino (a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central America, or other Spanish culture, regardless of race)? Yes No

Race and Ethnic Background (select any that apply)

- American Indian or Alaska Native - A person having origins in any of the original peoples in of North, Central or South America and who maintains tribal affiliation or community attachment
- Asian- A person having origins in any of the original peoples of Far East, Southeast Asia or the Indian Subcontinent
- Black or African American- A person having origins in any of the black racial groups of Africa
- Native Hawaiian or Other Pacific Islander- A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands
- White- A person having origins in any of the original peoples of Europe, the Middle East or North Africa

What is the highest level of education for your parent(s)/ guardian(s)? Please respond for the parent(s), step-parent(s), adoptive parent(s), or guardian(s) who raised you. Check only one box for each parent/guardian.

Parent/Guardian #1

- No high school diploma
- High school diploma
- Some college
- Two-year college degree/ diploma
- Bachelor's degree or higher
- Not sure/ don't know

Parent/ Guardian #2

- No high school diploma
- High school diploma
- Some college
- Two Year college degree/ diploma
- Bachelor's degree or higher
- Not sure/ don't know

Applicant Signature

I hereby certify that the information provided on this application form and in all other admissions materials is complete, accurate, and true to the best of my knowledge.

Signature: _____ Date: _____