Please note: USCIS generally takes between 4-9 months to process change of status applications and approval is not guaranteed. If a student’s current status does not allow study in the United States, they cannot register for courses at Century College until an approval notice is received.

**STEP 1: Apply to Century College**

- Complete the online application to Century College and pay the $20 application fee
- Submit proof of English proficiency
- Submit proof of high school completion
- Submit signed and notarized Financial Responsibility Form and supporting documents
- Submit Supplemental Admissions Form
- Submit International Student Agreement Form
- Submit copy of passport, current visa, and I-94

For details on the above requirements please visit: [https://www.century.edu/admissions/international-student](https://www.century.edu/admissions/international-student)

**STEP 2: Upon acceptance: receive Form I-20 and pay SEVIS ID registration fee (I-901 fee)**

- Receive acceptance letter and Form I-20 with International Student Advisor (DSO) signature
- Register I-20 SEVIS ID number by paying $350 registration fee online at [www.fmjfee.com](http://www.fmjfee.com) Keep your receipt.

**STEP 3. Complete and submit Form I-539 (Application to Extend/Change Nonimmigrant Status) to USCIS**

- Complete and submit Form I-539 with applicable filing fee, Form I-20, and other required documents. Note: Many students choose to work with an immigration attorney on this process.
- Wait for a response from USCIS. A response time will generally take between 4-9 months, sometimes longer. Application fees will not be refunded if denied change of status.

**STEP 4. Upon approval from USCIS: receive approval notice and prepare for class registration**

- Receive Official Change of Status Approval Notice from USCIS (I-797)
- Submit approval notice to International Student Admissions at Century College
- Follow all Century College instructions for preparing for semester start

For more information on completing the Form I-539 please visit the United States Citizenship and Immigration Services (USCIS) website at: [https://www.uscis.gov/working-united-states/students-and-exchange-visitors/students-and-employment/changing-a-nonimmigrant-f-or-m-student-status](https://www.uscis.gov/working-united-states/students-and-exchange-visitors/students-and-employment/changing-a-nonimmigrant-f-or-m-student-status) and [https://www.uscis.gov/i-539](https://www.uscis.gov/i-539)

Century College is a member of Minnesota State. We are an affirmative action, equal opportunity employer and educator. This document can be available in alternative formats to individuals with disabilities by calling 651.773.1745 or emailing access.center@century.edu.