



**Business Leadership Certificate 2019-2020
Request Form
Continuing Education & Customized Training**

Note: Spring 2020 and Summer 2020 classes will be added as each semester approaches.

Instructions: Complete form and leave with instructor at end of class or email to glynae.deschene@century.edu.
Certificate mailed to the address provided. Please allow up to four weeks for delivery.

To receive this certificate complete FIVE classes within one academic year. Complete ten classes to receive an Advanced Leadership certificate.

Name (first, last)	Company Name (if applicable)
Address (if employer paid for class, use company address)	
Phone	Date of Birth (mm/dd/yyyy)

- Dealing with Conflict Confidently
 - Five Generations in the Workplace* 11/18/19
 - Fundamentals of Training and Development* 12/12/19
 - Leadership Fundamentals, Part I* 10/10/19
 - Leadership Fundamentals, Part II* 10/22/19
 - Leading with Emotional Intelligence 12/3/19
 - Managing Time Effectively* 10/7/19
 - Mindfulness: Staying on Course When You Feel Overworked and Overwhelmed 9/24/19
 - Negotiations 101 10/8/19
 - Professional Ethics* 10/15/19
 - Problem Solving through Critical Thinking 10/24/19
 - Responding to Conflict: Strategies for Improved Communication 12/10/19
 - Situational Leadership 11/4/19
 - Storytelling for Leaders 11/21/19
 - The Strategy of Coaching: Creating Success through Coaching 10/28/19
- * New in 2019-2020

For Office Use Only	
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