International Student Services

I-20 Program Extension Request Form

International students are given a specific time frame in which to complete their degree program. The exact dates are listed as “program start/end date” on the I-20. There are often valid reasons that a student is unable to finish a degree by the date noted on the I-20. If this is the case, the student is required to apply for an I-20 Program Extension with their Academic Advisor.

An international student is eligible for a program extension if:

- The student has continually maintained status per USCIS and Century College regulations.
- The delay in program completion is caused by compelling academic or medical reasons, such as changes of major, need for additional developmental courses, or documented illnesses.
- The student applies for an extension PRIOR TO the program end date. (I-20s cannot be extended after the program end date and the student will be considered out of status with USCIS.)

Instructions:

1. Meet with your Academic Advisor one semester BEFORE your I-20 expires. This will allow enough time to determine if you are eligible for an extension or to make other plans.
2. Fill out the form below and create an academic plan with your Academic Advisor.
3. Submit the form directly to your Academic Advisor. If approved, you will be issued a new I-20.

Part 1. To Be Completed by the Student: Please Type or Print Clearly

Student Name: _______________________________________________________________________________
Student ID: ____________________ Phone:_______________ Email_________________________
Degree Program: ______________________ I-20 Expiration Date: ______________________

By signing below, I certify that I am requesting a program extension on my I-20. I certify I have sufficient funds available to pay all of my necessary expenses for the duration of my studies at Century College.

_________________________________________________________________      _______________________
Student Signature                                            Date

Century College is a member of Minnesota State. We are an affirmative action, equal opportunity employer and educator. This document can be available in alternative formats to individuals with disabilities by calling 651.773.1745 or emailing access.center@century.edu.
**Part 2. To Be Completed by the Academic Advisor:**

The reason the student has not completed their degree program is: (check all that apply)

- [ ] Delay caused by change of program major
- [ ] Delay caused by need for additional developmental courses
- [ ] Delay caused by documented illness
- [ ] Other (please explain briefly) __________________________________________________________

Comments:

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Academic Advisor Signature ___________________________________________ Date ______________

Academic Advisor Name (please print) ___________________________________________ Phone ______________