

Individualized Studies Program Plan

NAME:

SEMESTER YEAR:

CENTURY
COLLEGE





Student Name	
Student ID	
Street Address	
City, State, Zip	
Home Phone	
Work/Cell Phone	
Email address	
Program Plan Focus Title	
Credential Seeking	AAS AS Diploma

A program plan is signed by the student and the instructor and accepted by Century College. The Program Plan Final Review process represents a course of study developed by the student which may lead to the awarding of an Associate in Science degree, Associated in Applied Science degree or a Diploma. Changes or revisions to the plan focus must be discussed with the director of the program. An amendment form must be on file. Century College reserves the right to correct administrative error as necessary.

I understand that I must complete the following general requirements in order to graduate from Century College in the Individualized Studies Program:

- A grade of C or better in ENGL 1021. It is recommended that this course is completed before beginning the program approval process.
- Century college-level GPA of 2.0 and MnTC GPA of 2.0.

General Requirements for AAS Individualized Studies Degree Program:

- At least 60 earned college-level credits (numbered 1000 or above). Of the credits applied toward the Associate in Applied Science Individualized Studies Degree, you must earn at least 20 credits at Century College.

General Requirements for AS Individualized Studies Degree Program:

- At least 60 earned college-level credits (numbered 1000 or above). Of the credits applied toward the Associate in Science Individualized Studies Degree, you must earn at least 20 credits at Century College.

General Requirements for Diploma in Individualized Studies:

- At least 45 earned college-level credits (numbered 1000 or above). Of the credits applied toward the Individualized Studies Diploma, you must earn at least 15 credits at Century College.

You must attach a current copy of your Degree Audit Report

Student Signature

Date

Academic Dean

Date

Planning Seminars

In order to complete a plan for an Individualized Studies award, you must schedule a planning appointment with the Academic Dean who directs the program.

Date of Planning Appointment:

Contact List

As you create your program plan, you will want to consult with a number of people at both the college and outside of the college, such as other colleges/universities and industry contacts. List the people that you have consulted.

Name and Title	Institution/Company	Phone	Email

Educational Goals Statement

Your Educational Goals Statement is one of the most important elements of your program plan. Your Educational Goals Statement should include but not be limited to the following:

- *Your Past: Briefly describe your past educational experiences including higher education, work and life*
- *Your Present: How will your education assist in meeting your personal and professional goals? What is your educational goal at Century? Why do you want to pursue an Individualized Studies award? What are the primary components of your Program Area? Suggest a title for your Focus Area.*
- *Your Future: What are your future educational goals? How will the Individualized Studies program prepare you for these goals?*
- *Your Philosophy: What does education mean to you? Describe your philosophy of what it means to be an educated person and how the Individualized Studies program will help you live your philosophy.*

Your Educational Goals Statement should be 2-4 pages in length, single-spaced.

Career/Occupational Courses

List all courses that will fulfill the requirements for the Career/Occupational Requirements of the Individualized Studies program. Note that 1/3 of the credits must be earned at Century College in order to fulfill the residency requirements. Prerequisites must be followed.

Credits can be earned by a number of Learning Strategies: choose from Course, Portfolio, Credit by Exam, CLEP, Independent Study, Internship, etc. Note that the Individualized Studies Program includes INDV 1790, Independent Study, 1 – 4 credits and INDV 2780, Internship 1 – 4 credits.

As you develop your list of Career/Occupational Courses, they must relate to your educational goals statement and program plan focus title. The following are definitions of three different ways to tie together your Career/Occupational courses.

- Multidisciplinary means coursework is in more than one discipline in unrelated areas, for example, biology and marketing.
- Interdisciplinary means coursework is in more than one discipline, but the coursework is tied together thematically, for example, gerontology.
- Intradisciplinary means coursework is all within the same discipline for example, computer science.

Career/Occupational Courses

Course Number and Name	Institution	Learning Strategy	Credits	Goal Area (if applicable)	Check if complete
TOTAL CREDITS					

General Education Courses

The General Education requirements are an important part of the Individualized Studies program. By fulfilling the general education requirements, you are fulfilling important steps to prepare you for transfer to a four-year college/university. You are also widening the scope of your education. The number of credits required depends on the credential you are pursuing (degree or diploma).

GE Requirement	Required Credits	Course Number and Name	Institution	Credits	Check if completed
ENGL 1021 – Composition 1 (Goal 1)	4				
COMM 1021, 1031, 1041 or 1051 (Goal 1)					
Science and Math (Goal 3 & Goal 4)					
Social or Behavioral Science (Goal 5)					
Humanities and Fine Arts (Goal 6)					
Any course (Goal 7-10)					
Electives					
TOTAL CREDITS					

TOTAL PROGRAM PLAN

Complete the table below with information regarding your Program and General Education Courses. Your total credits depend on the credential you are earning.

Course Area	Required Credits	Student's Proposed Total Credits
Career/Occupational Requirements		
General Education Requirements		
TOTAL CREDITS		

Final Program Plan Checklist:

All items must be identified in your program plan for it to be approved:

PROGRAM PLAN CHECKLIST	Addressed in program plan (checked off by student)	Satisfied (checked off by Dean)
Are the correct numbers of Career/Occupational credits met?	<input type="checkbox"/>	<input type="checkbox"/>
Do the Career/Occupational credits meet the Educational Goals?	<input type="checkbox"/>	<input type="checkbox"/>
Are the Career/Occupational credits tied together? (Multidisciplinary, Interdisciplinary, Intradisciplinary)	<input type="checkbox"/>	<input type="checkbox"/>
Is the minimum general education credits satisfied (<i>these courses must have a goal area attached to them and can appear in your career/occupational or general education area?</i>)	<input type="checkbox"/>	<input type="checkbox"/>
Are all goal areas represented as required? (<i>by program design – goal area 2 – critical thinking is included in all individualized AAS and AS degree plans</i>) – check the ones that apply: <ul style="list-style-type: none"> <input type="checkbox"/> Goal Area 1 – Communication <input type="checkbox"/> Goal Area 2 – Critical Thinking <input type="checkbox"/> Goal Area 3 – Natural Sciences <input type="checkbox"/> Goal Area 4 – Mathematical/Logical Reasoning <input type="checkbox"/> Goal Area 5 – History and the Social and Behavioral Sciences <input type="checkbox"/> Goal Area 6 – Humanities and Fine Arts <input type="checkbox"/> Goal Area 7 – Human Diversity <input type="checkbox"/> Goal Area 8 – Global Perspective <input type="checkbox"/> Goal Area 9 – Ethical and Civic Responsibility <input type="checkbox"/> Goal Area 10 – People and the Environment 	<input type="checkbox"/>	<input type="checkbox"/>

Consultation

Please check which option you have chosen:

_____ Consultation with a college/university to discuss transfer

_____ Consultation with a professional in your field of interest

_____ Consultation with both

Please attach a summary of your consultation(s) detailing topics discussed and insight gained.

College/University *(if you visited more than one institution, provide a table for each):*

College/University	
Print Representative Name	
Representative's Signature	
Date of Consultation/Visit	

Intended major/program:	
Did you gain new insight about the institution or program?	
Did the representative suggest courses you had not previously thought of?	
Does the program fit your educational goals?	
Will your Individualized Studies award transfer?	

Professional Consultation

Print Consultant's Name	
Consultant's Signature	
Date of Consultation	

Instructions to Student: Please review questions with consultants

Instructions to Consultants: Thank you for meeting with this student. Your consultation is an important part of the development of the student's program. Please try to answer the questions below with regards to the student's program focus.

- Discussed with student suggested areas of study and/or courses, including prerequisites for career opportunities and/or advanced degrees (if student has identified continuing on with their education).
- Discussed employment opportunities including workforce projections, requirements, and future trends.
- Discussed how technology relates to field of interest (if applicable).
- Discussed opportunities for continued education outside of the classroom.

Additional Comments: Please note other information discussed.

Final Approval

A task force will approve each program plan. Membership will consist of the Academic Dean, Academic Affairs Standards and Curriculum designee, a counselor/advisor, one to two faculty members, and/or an outside consultant as appropriate. Once approved, the program plan is placed on file with the Records Office and entered into DARS.

- Individualized Studies Program Plan requires modification. Reason and suggested modification must be given. The student is encouraged to make changes and resubmit the plan.

- The Individualized Studies Program Plan is approved.

Academic Dean: _____ Date: _____

AASC Designee: _____ Date: _____

Counselor/Advisor: _____ Date: _____

Faculty: _____ Date: _____

Faculty: _____ Date: _____

Industry Consultant: _____ Date: _____