



REGISTRATION GUIDE

HOW TO REGISTER STEP-BY-STEP INSTRUCTIONS

- Step 1.** Visit century.edu
- Step 2.** Click on **Login** in the upper right corner of the screen to get to **myCentury**.
- Step 3.** If you are off campus, enter your **StarID username** and **password**. If you are on campus, it will take you right to your myCentury portal.
- Step 4.** Once you are in myCentury, click on **eServices** in the tiles on the right side.
- Step 5.** This will take you to your Dashboard of eServices. From here click on **Courses and Registration** on the left side navigation bar.
- Step 6.** Next, click on **Search for a Course** to start searching for open courses. Then choose the semester, subject, course number (if you know it), and click on **Search**. Note: to view descriptions and prerequisites, click on the course title.
- Step 7.** Once you have selected a course, click on the **Add (+)** to the left of the course information. Note: adding a course to your Wish List does not register you for the course. Continue to Step 8 when all your courses are in your Wish List.
- Step 8.** When you are ready to register, click on **Continue to Review My Plan**. Check the box next to the course(s) you want and click **Select Course(s) to proceed to Register**.
- Step 9.** Enter your **StarID password** to complete your registration. Note: you should see a checkmark on the next screen if you successfully registered for the course(s).
- Step 10.** When you are done registering for your course(s), to print your schedule click on **View/Modify Schedule** on the left side navigation bar. This schedule will give you the room location along with drop and withdraw dates for each of your courses.