



PETITION FOR MINNESOTA FINANCIAL AID ELIGIBILITY AND/OR RESIDENCY

Financial Aid/Records
Room W 2201 / W 2220
3300 Century Avenue North
White Bear Lake, MN 55110
651.779.3305/651.779.3299

STUDENT INFORMATION

Name: _____ ID # or Star ID: _____

Address: _____

Telephone Home: _____ Cell: _____ Work: _____

Personal Email: _____ Student Email: _____ @my.century.edu

Major: _____ Term applying for Residency: _____

Currently, resident and non-resident students have the same tuition rate. Century College students may be eligible for Minnesota residency status for purposes of receiving state specific financial aid if they meet criteria as defined below. These criteria are established by the Minnesota State Legislature and the Minnesota State system, of which Century College is a part. Students are required to prove that they have met the conditions to be classified as a Minnesota resident. **Students must prove they had a domicile (a fixed, permanent living place) in Minnesota 12 months prior to submitting this petition.** They may also be required to satisfy other conditions. A person may have only one domicile at a time.

If you wish to be reclassified for specific Minnesota financial aid, you must submit this petition to the Financial Aid Office. Regardless of the outcome of the petition, students are responsible for paying all debts owed to Century College. Petitions will be reviewed by the Financial Aid Office within 10 days of being received. Questions should be directed to the Financial Aid Office, (651) 779-3305.

Have you maintained a fixed, permanent living place in Minnesota for a continuous period of one calendar year immediately prior to applying for reclassification, and your residence in Minnesota during this period of time must NOT have been solely or primarily for the purpose of attending college?

YES First date living in MN ____/____/____

If YES: Attach one photo ID and one additional form of supporting documentation from the list below that verifies your physical presence in Minnesota for the past 12 months. Acceptable documentation includes:

- MN driver's license or MN State ID
- MN lease agreement
- MN automobile registration
- MN voter registration
- Deed to a home in MN
- Purchase agreement for a home in MN
- MN income tax return (for previous year)
- Notarized letter from a MN resident verifying that you have resided with them for the past 12 months. If you choose this option, include a letter explaining your reasons for residing in MN.

NO

If NO: Review the conditions on the second page by which a non-resident can be reclassified as a Minnesota Resident.

If YES, list below ALL colleges, universities, and institutions previously attended including Century College. Include all post-secondary schools, even if you did not complete the term of enrollment. If you withdrew from college during a term due to a major illness while under the care of a physician, or you withdrew for active military service. Please make note of this below and provide the necessary documentation.

Name of College/Institution/University attended:

1. _____

Attended from (Month/Year) ____/____/____
To (Month/Year) ____/____/____

2. _____

Attended from (Month/Year) ____/____/____
To (Month/Year) ____/____/____

3. _____

Attended from (Month/Year) ____/____/____
To (Month/Year) ____/____/____

CERTIFICATION AREA

All information provided in support of this appeal is complete and accurate to the best of my knowledge. I understand that I will be liable for unpaid tuition from resident classification by means of false statements, false documentation, or concealment of facts.

Signature: _____ Date: _____

Submit completed request to the Financial Aid Office, Rm W 2201 or submit using Century Student Email.

OFFICE USE ONLY

Residency Request Approved: _____ Yes _____ No Processed by: _____ Date: _____
Already a resident: _____ Yes _____ No

Resident Classification Request Form

EXCEPTIONS

***For Financial Aid, residency requirements may vary for MN State Grant. Please contact Financial Aid for clarification.**

Write your initials on the line before the condition that applies to your situation.

_____ **Minnesota High School Graduate/Minnesota GED** – I graduated from a Minnesota high school or earned a Minnesota GED
Initial Here diploma and was a Minnesota resident while attending that high school and I am attending Century College.

If this applies to you: Attach a copy of your high school transcript/GED certificate and proof of residence in high school (if not previously submitted).

_____ ***Domicile of Parent/Legal Guardian**– I am the dependent, 24 years or younger, of an individual residing in Minnesota at the time I
Initial Here applied for admission to Century College.

If this applies to you: Attach proof of Minnesota residency of parent or legal guardian. Dependents must submit proof of dependency with a copy of MN tax return.

_____ ***Employment – Related Relocation** – I have accepted permanent, full-time employment prior to moving to Minnesota and before
Initial Here applying for admission to Century College. Or I was relocated to Minnesota by my employer or I am the spouse or dependent of such a person.

If this applies to you: Attach a letter on official letterhead from your / your spouse's / your guardian's employer verifying the dates of employment and / or statement of transfer and number of hours per week worked. Spouses must also submit a marriage certificate and dependents must submit proof of dependency with a copy of MN tax return.

_____ ***Continuous Presence in Minnesota** – I am a Minnesota resident who was temporarily absent from the state without establishing
Initial Here residency elsewhere.

If this applies to you: Submit a history of your absence from Minnesota along with proof of Minnesota residency (for example, proof of non-resident status at an out-of-state school).

_____ **Current and former service members or spouse** – I am a current or former member of the U.S. military, or I am eligible for the Post
Initial Here -9/11 GI Bill, Montgomery GI Bill, or Marine Gunnery Sergeant John David Fry Scholarship (or spouse / dependent of such person).

If this applies to you: Attach a copy of your DD-214, or your orders if you are active duty. Spouses must also submit a marriage certificate and dependents must submit proof of dependency with a copy of MN tax return.

_____ **Refugee and Asylee** – I am a student who is recognized as a refugee or asylee by the Office of Refugee Resettlement of the United
Initial Here States Department of Health and Human Services.

If this applies to you: Attach documentation from the office of Refugee Resettlement.

_____ ***Migrant Farm Worker** – I am a student who has been in Minnesota as a migrant farm worker, as defined in the Code of Federal
Initial Here Regulations, title 20, section 633.104, for at least two years immediately prior to admission or readmission to a Minnesota public postsecondary institution, or I am a dependent of such a person.

If this applies to you: Attach Minnesota Migrant Certificate of Eligibility. Dependents must submit proof of dependency with a copy of

_____ **Presidential Disaster Declaration** - I am a student who has relocated to Minnesota from presidential disaster area within 12
Initial Here months of disaster declaration.

If this applies to you: Attach documentation with proof of previous address in declared disaster area.

Data Privacy Notice:

The college is asking you to provide information that includes private and/or confidential information under state and federal law. The college is asking for this information in order to process your petition for residency status. You are not legally required to provide the information the college is requesting; however, the college may not be able to effectively process your petition if you do not provide sufficient information. With some exceptions, unless you consent to further release of private information, access to this information will be limited to school officials, including faculty who have legitimate educational interests in the information. Under certain circumstances, federal and state laws authorize release of private information without your consent: (1) to other schools in which you seek to enroll, or are enrolled, if you are first notified of the release; (2) to federal, state and local officials for purposes of program compliance, audit or evaluation; (3) as appropriate in connection with your application for, or receipt of, financial aid; (4) to your parents, if your parents claim you as a dependent student for tax purposes; (5) if the information is sought with a subpoena, to an organization engaged educational research or accrediting agency. Minnesota State colleges and universities abide by the provision of Title IX and other federal and state laws forbidding discrimination on the bases of sex, race, color, national origin or handicap and all other state and federal laws regarding equal opportunity.

Updated 02/01/2018