



# Veterans Services

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## State Tuition Reimbursement

### **Eligibility:**

- You must be a member of the MN National Guard.
- You are eligible for STR for classes that you attend AT AN ACCREDITED COLLEGE (Century is) after completion of basic training.
- You must remain in the Minnesota National Guard during the entire term of courses.
- E1 to O5, including Warrant Officers are eligible for State Tuition Reimbursement. The lifetime maximum State Tuition Reimbursement benefit is 144 Semester credits.
- State Tuition Reimbursement has been extended to service members who have satisfactorily completed their service contract in the Minnesota National Guard who served honorably in federal active service or federally funded state active service since September 11, 2001. Program is available for 2 years plus the length of deployment time after separation from service.
- State Tuition Reimbursement has been extended to service members who have been separated or discharged from that organization due to a service-connected injury, disease, or disability.

### **Payment:**

- The National Guard will reimburse 100% of the cost of tuition (not fees) at Century College.
- Century College Tuition and Fees: \$178.66/credit; Century College Tuition Only: \$158.99/credit
  - Ex: 12 credits at Century costs \$2,143.92 (\$178.66 x 12cr). The STR payment would total \$1,907.88 (\$158.99 x 12). That means \$236.04 would not be covered by STR for the term.
- The National Guard will only submit payment for grades earned with a grade of "C" or better.

### **Steps to Set Up STR:**

1. Complete and turn in the "[Obligation Form](#)" to your Unit Admin at the National Guard. This tells the Guard you intend to take courses and would like them to obligate funds on your behalf.
  - a. This MUST be turned in NO LATER THAN 45 days from the course start date.

### **Steps to Get Reimbursed:**

1. Complete and turn in the "[Payment Request Form](#)" to your Unit Admin at the National Guard.
  - a. You MUST include the following documents with the Payment Request Form:
    - i. A copy of your semester grades
    - ii. A final fee statement provided to you by the college showing the amount of tuition charges, any other Federal Benefits which pay tuition costs directly to Century (ex: Post 9/11, FTA, ROTC Scholarship, etc).
  - b. The Payment Request Form and supporting documents MUST be turned in NO LATER THAN 90 days from the last official day of the course.
2. If it's your first time using STR, your Unit will require you also turn in a [W9 form](#) so that you can receive payment. Be sure to have bank routing and account numbers ready to enter on the form.