



Building evacuations for fire-related and other events may not permit use of elevators or some emergency egress routes. These situations require special assistance for individuals who cannot physically use the stairs. The following procedures are used to evacuate disabled individuals as quickly and safely as possible.

Most of the time, individuals on the first or second floor will be able to exit the building without use of an elevator or stairs. The third floor in each of the main campus buildings requires stairs or elevator for egress. Safe area locations are identified for staging of individuals for emergency response teams to evacuate, including any of the stairwells. The stairwells which are located the greatest distance from the fire or event (causing the evacuation) are best.

If evacuation is necessary *prior* to the arrival of the emergency response team, someone should remain at the staging area with the disabled individual(s). Whenever possible, a third person should contact emergency responders to advise them of the location of person needing assistance in evacuation. This can be done by calling 911.

The primary safe area locations for each building are listed below.

### **East Campus - Main Building**

Second floor egress can be done at the main lobby next to Lincoln Mall (E2500) or into the Science/Library building. An individual on the third floor or unable to exit the second floor should stage in stairwell "B" (E3230) or stairwell "F" (E3695).

### **East Campus – Science/Library Building**

Second floor egress can be done through the bridge exit towards West campus or in to the East Main building. An individual on third floor should stage in stairwell by the elevator or stairwell room E3877.

### **West Campus – Main Building**

Second floor egress can take place out of the lobby in the front of the building. Individuals on the third floor should stage in stairwell "D" or "K" whenever possible.