We’re Here to Help!

- Main Number: 651-779-3968
- Research Help: 651-747-4004
- Chat with a librarian 24/7
  - Click “Ask a Librarian” on our webpage
- E-mail us at askalibrarian@century.edu

Visit

East Campus - first floor of Science/Library Building

Hours

<table>
<thead>
<tr>
<th>Fall and Spring Term</th>
<th>Summer Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday–Thursday: 7:30 a.m. to 8 p.m.</td>
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</tr>
<tr>
<td>Friday: 7:30 a.m. to 4 p.m.</td>
<td>Friday: 8 a.m. to 4 p.m.</td>
</tr>
<tr>
<td>Saturday: 9 a.m. to 3 p.m.</td>
<td>Saturday-Sunday: CLOSED</td>
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<tr>
<td>Sunday: CLOSED</td>
<td></td>
</tr>
</tbody>
</table>

Breaks and Holidays

Check the Hours link on our web page.

Your Library ID

On Campus

Your Century ID is your library card.

Online

- Access eBooks, articles, streaming video, and downloadable audio.
- Log into your library account and renew materials.
- Request items from other libraries.
What’s in the Library?

- **Resources:** Print and online books, magazine & journal articles, audio, video, and more to help with coursework and explore personal interests.
- **Spaces:** Reservable group study rooms, study tables, quiet corners, fireplace area.
- **Technology:** Desktop and laptop computers, eReaders (Kindles/Nooks), black & white printer, color photocopiers/scanners, local faxing.
- If we don’t have a book, article, or other item you need, we usually can get it for you through **Interlibrary Loan (ILL).** This is a free service.

Finding Books

Use the Books & More tab on our webpage to search our catalog. We shelve our books using the Library of Congress Classification System. It follows this scheme:

- **A** – General Works
- **B** – Philosophy, Psychology, Religion
- **C** – Auxiliary Sciences of History
- **D** – History (General) and History of Europe
- **E & F** – History of America
- **G** – Geography, Anthropology, Recreation
- **H** – Social Sciences
- **J** – Political Science
- **K** – Law
- **L** – Education
- **M** – Music and Books on Music
- **N** – Fine Arts
- **P** – Language and Literature
- **Q** – Science
- **R** – Medicine
- **S** – Agriculture
- **T** – Technology
- **U** – Military Science
- **V** – Naval Science
- **Z** – Bibliography, Library Science, Information Resources (General)

Borrowing/Renewal/Overdue Policies

<table>
<thead>
<tr>
<th>Things to Check Out</th>
<th>Borrowing Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>3 weeks – 1 renewal</td>
</tr>
<tr>
<td>Magazines and Journals</td>
<td>1 week – 1 renewal</td>
</tr>
<tr>
<td>Movies</td>
<td>1 week – 1 renewal</td>
</tr>
<tr>
<td>Laptops</td>
<td>Must be used in the library</td>
</tr>
<tr>
<td>eReaders (Kindle/Nook)</td>
<td>3 weeks – no renewal</td>
</tr>
<tr>
<td>Study Rooms</td>
<td>2 hour limit per person – make up to 2 reservations 2 weeks in advance via our web page</td>
</tr>
</tbody>
</table>

Please return materials on time so other students can use them. Unpaid fines for overdue materials will result in a hold on your college record that will block transcripts, grades, and library use.

Library Rules

- **Quiet Please:** Set your cell phone to silent and step outside to make/take calls.
- **Food-Free Zone:** Enjoy a bite to eat at the coffee shop outside our front door!
- **Drinks with Lids:** Please make sure your drink has a secure cover on it.